

ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS December 14, 2021 – BOARD AGENDA

Government Center Board Room

The public is invited to join the meeting remotely by phone call 1-415-655-0001, (access code):255 573 7238; (meeting password): 7282

3:30 1) J. Mark Wedel, County Board Chair

A) Call to Order

B) Pledge of Allegiance

C) Board of Commissioners Meeting Procedure

D) Approval of Agenda

E) Citizens' Public Comment – Comments from visitors must be informational in nature and not exceed (5) minutes per person. The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.

Anyone attending virtually wishing to speak during the public comment period should notify the County Administrator's office at 218-927-7276 option 7 no later than 2:30 P.M. on the Monday before the meeting.

2) Consent Agenda – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.

A) Correspondence File November 23, 2021 to December 13, 2021

B) Approve November 23, 2021 County Board Minutes

C) Approve Electronic Funds Transfers

D) Approve Commissioner Vouchers- 11/24/2021

E) Approve Commissioner Vouchers- 12/10/2021

F) Approve Auditor's Vouchers – R&B Contract Payments

G) Approve Auditor's Vouchers – Period 2 Property Tax Overpays

H) Approve Auditor's Vouchers – Sales/Use Tax and Diesel Tax November 2021

I) Approve Manual Warrants/Voids/Corrections – FSA Claims and NSF Check

J) Approve Manual Warrants/Voids/Corrections – ELAN Paid 11/12/2021

K) Approve Manual Warrants/Voids/Corrections – ELAN Paid 11/29/2021

L) Approve Manual Warrants/Voids/Corrections – FSA Claims 2021 and Participant Fees

M) Approve Manual Warrants/Voids/Corrections – NSF Check-Planning and Zoning

N) Approve Manual Warrants/Voids/Corrections – FSA Claims 2021 #40039504

O) Approve Manual Warrants/Voids/Corrections – Credit Card Fees-November 2021

P) Approve Manual Warrants/Voids/Corrections – Mtg Reg, Deed Tax and FSA Claims

Q) Approve Manual Warrants/Voids/Corrections – Credit Card Fees-November 2021

- R) Approve IFS Contract
- S) Approve 2022 Business Development & Recreation Grant-Document Language Change
- T) Approve Engineering Services Agreement
- U) Adopt Resolution: License to Sell Tobacco Products-The Blue Moose on the Lake Inc.
- V) Adopt Resolution: LG220 Application for Exempt Permit/Ducks Unlimited Garrison Wildlife Chap
- W) Adopt Resolution: Final Contract Payment-Contract No. 20211
- X) Approve: Community Corrections Interim Comprehensive Plan
- Y) Adopt Resolution: County Liquor Licenses for 2022
- Z) Adopt Resolution: Reaffirm Change Funds
- AA) Adopt Resolution: Aitkin County Electronic Funds Policy/Procedure

- 3:35 3) Kirk Peysar- County Auditor
 - A) On, Off and Sunday Sale Liquor License Fisherman's Bay-2022
 - B) Off Sale Liquor License Malmo Liquor Store-2022
- 3:40 4) Steve Hughes- SWCD District Manager
 - A) Upper Mississippi 1 Watershed 1 Plan Memo of Agreement
 - B) Aquatic Invasive Species 2021 Summary
- 4:10 5) Mark Jeffers- Economic Development Coordinator
 - A) Fiscal Recovery Fund-Request of Funding
- 4:20 6) Jessica Seibert – County Administrator
 - A) 2022 Commissioner Salary Discussion
 - B) 2022 Elected Officials Salary Discussion
 - C) Administrator Updates
- 4:50 Break
- 5:00 7) Dennis Thompson-Interim Land Commissioner
 - A) Public Hearing-Strategic and Tactical Plan
- 5:15 8) Committee Updates
- 5:45 Adjourn

AITKIN COUNTY BOARD

November 23, 2021

<p>Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voted to approve – 2022 Newspaper Bid Specifications.</p>	2022 Newspaper Bid Specifications
<p>Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voted to approve – Fire Protection Contract-Town of Ball Bluff.</p>	Fire Protection Contract-Town of Ball Bluff
<p>Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voted to approve – Fire Protection Contract-City of McGrath.</p>	Fire Protection Contract-City of McGrath
<p>Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voted to approve – Medical Examiner Contract.</p>	Medical Examiner Contract
<p>Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voted to approve – Affidavit for Duplicate of Lost Warrant.</p>	Affidavit for Duplicate of Lost Warrant
<p>Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voted to approve – Minor Language Change to Aitkin County Assembly Ordinance.</p>	Language Change to Aitkin County Assembly Ordinance
<p>Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voted to approve – Audit Engagement Letter and GASB 87 Lease Services.</p>	Audit Engagement Letter and GASB 87 Lease Services
<p>Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voted to adopt resolution: Final Contract Payment-Contract No. 20205;</p>	Resolution #20211123-138 Final Contract Payment- 20205
<p>WHEREAS, Contract No. 20205 has in all been completed, and the County Board being fully advised in the premises.</p>	
<p>NOW THEN BE IT RESOLVED, That the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to Marvin Tretter, Inc. in the amount of \$6,378.38.</p>	

AITKIN COUNTY BOARD

November 23, 2021

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voted to adopt resolution: Final Contract Payment-Contract No. 20214;

**Resolution
#20211123-139
Final Contract
Payment- 20214**

WHEREAS, Contract No. 20214 has in all been completed, and the County Board being fully advised in the premises.

NOW THEN BE IT RESOLVED, That the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to Northwest Asphalt & Maintenance in the amount of \$935.56.

Under the consent agenda, motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voted to adopt resolution: Application for GIA Maintenance Funding;

**Application for
GIA Maintenance
Funding**

WHEREAS, Local units of government can apply for State aide for trail development, maintenance, grooming and administration from the Minnesota Department of Natural Resources at the rate of 90% reimbursement of costs of grooming and maintenance, and

WHEREAS, Aitkin County does not have the facilities to maintain the entire trail system in Aitkin County, and

WHEREAS, Clubs wish to contract with the County for maintaining these trails, and

WHEREAS, these trails benefit the recreation, resort, tourism, industry, and economy of Aitkin County,

NOW THEREFORE, BE IT RESOLVED, That the Aitkin County Trail Administrator be authorized to apply for Grants-in-Aid assistance funds for All Terrain Vehicle Trail maintenance and grooming for the following trail:

Northwoods Regional ATV trail which consists of the following segments: South Soo Line, North Soo Line, Axtell ATV technical riding area, Rabey Line, Blind Lake, Redtop, Moose River Connector, Lawler, Blind Lake Connector Trail, Hill City Connector trail and Solana ATV trails.

BE IT FURTHER RESOLVED, That the Aitkin County Trail Administrator be authorized to contract for the development, maintenance and grooming of the aforementioned trails with qualified, interested clubs.

Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members present voted to approve 2022 Wage Scale and Employer Health Insurance Contributions.

**2022 Wage Scale
and Employer
Health Insurance
Contributions**

Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members present voted to approve Personnel Policy Updates.

**Personnel Policy
Updates**

AITKIN COUNTY BOARD

November 23, 2021

Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voted to table approval of Property Tax Abatement Policy and Resolution until reviewed by the County Attorney.

Property Tax Abatement

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried, all members present voted to approve Signature Change to Natural Resources Block Grant.

Signature Change to Natural Resources Block Grant

Motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried, all members present voted to approve a Public Hearing to discuss amending the Aitkin County Zoning Ordinance and eliminating captive cervid farms in Aitkin County on January 11, 2022 at 10:00 a.m. in the County Board Room.

Public Hearing- Cervid Farms

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voted to adopt resolution – Close Out Government Center- Fund 14 Activity;

Resolution #20211123-141 Close Out Government Center- Fund 14 Activity

BE IT RESOLVED, that the County Auditor is hereby ordered to transfer the following sums of money from the MCIT Trust Fund and the General Fund to the Capital Project Fund for the Government Center completion. Monies to be transferred from the MCIT Trust Fund and General Fund as given below:

Minnesota Trust Insurance Fund	\$850,000.00
General Fund	\$397,107.79
Total to Close Out Fund 14	\$1,247,107.79

Jessica Seibert, County Administrator updated the Board on the following:

Administrator Updates

- OPIOD Documents Received
- Vaccine ETS-6th District Court
- ARP redistribution to cities- Aitkin: \$3,439 Hill City: \$1,103
- NACO ETS Call
- AMC/OSHA Call
- Regional FRF Call
- MACA Meeting
- Year End Budget Hearing Presentation-Prep with Auditor's Office

The Board discussed: Aitkin County Water Planning Task Force, Arrowhead Counties Association, Arrowhead Regional Development Council, HRA, Mississippi Headwaters Board, and Economic Development Authority

Board Discussion

Motion by Commissioner Westerlund seconded by Commissioner Napstad and carried, all members voting yes to close the meeting at 11:56 a.m. under MN Statute 13D.03 for Labor Negotiations Strategy.

Closed Meeting MN Statute 13D.03

Motion by Commissioner Westerlund seconded by Commissioner Napstad and carried, all members voting yes to reopen the meeting at 12:40 p.m.

Reopen Meeting

Adjourn

AITKIN COUNTY BOARD

November 23, 2021

Motion by Commissioner Niemi, seconded by Commissioner Marcotte and carried, all members voting yes to adjourn the meeting at 12:40 p.m. until Tuesday, December 14, 2021 at the Aitkin County Government Center.

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioners

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2C
Agenda Item #

Requested Meeting Date: 12/14/2021

Title of Item: Electronic Funds Transfer

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Lori Grams		Department: County Treasurer
Presenter (Name and Title): N/A		Estimated Time Needed:
Summary of Issue: Electronic Funds Transfer thru 12/06/2021		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

ELECTRONIC FUNDS TRANSFER**Thru December 6, 2021 Board Meeting December 14, 2021**

Abstract Number	Date	Amount	Reason	
21147	11/16/21	\$1,990.01	Auditor Abstract	
21148	11/12/21	\$4,251.29	Manual Abstract	
21149	11/19/21	\$2,845,469.03	Auditor Abstract	
21150	11/17/21	\$1,120.61	Manual Abstract	
21152	11/19/21	\$570,637.19	Payroll Abstract	
21153	11/19/21	\$5,544.77	Auditor Abstract	
21154	11/23/21	\$10,755.56	Commissioner Abstract	
21155	11/24/21	\$54,151.04	Commissioner Abstract	
21156	11/24/21	\$73,781.20	Auditor Abstract	
21157	11/24/21	\$947.50	Manual Abstract	
21158	11/29/21	\$3,199.19	Manual Abstract	
21159	11/30/21	\$300.00	Manual Abstract	
21161	12/1/21	\$936.77	Manual Abstract	
21162	12/3/21	\$593,572.21	Payroll Abstract	
21163	12/3/21	\$11,937.88	Auditor Abstract	
21164	12/3/21	\$33.20	Manual Abstract	\$0
				Voids/No ACH
				21151
				21160
<hr/>				
\$4,178,627.45				

WLC1
11/22/21 11:57AM



Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	DEPT			Commissioners			
86222	Aitkin Independent Age 01-001-000-0000-6230		156.66	0928 SYNOPSIS 10/20/2021	859411	Printing, Publishing & Adv	Y
				10/27/2021			
86222	Aitkin Independent Age		156.66	1 Transactions			
248	Association of Mn Counties 01-001-000-0000-6241		70.00	NAPSTAD, MARCOTTE 10/14/2021	60144	Registration Fee	N
				10/14/2021			
248	Association of Mn Counties		70.00	1 Transactions			
6097	Verizon Wireless 01-001-000-0000-6250		35.01	MARCOTTE-MIFI 10/05/2021	9892124090	Telephone	N
				11/04/2021			
	01-001-000-0000-6250		64.66	WEDEL-SEPT,OCT 09/07/2021	9892182508	Telephone	N
				11/06/2021			
6097	Verizon Wireless		99.67	2 Transactions			
1	DEPT Total:		326.33	Commissioners	3 Vendors	4 Transactions	
12	DEPT			Court Administration			
11634	Gammello & Pearson PLLC 01-012-000-0000-6232		22.50	01-CR-20-664	82994	Attorney Services	Y
	01-012-000-0000-6232		15.00	01-PR-17-186	82995	Attorney Services	Y
	01-012-000-0000-6232		120.00	01-JV-21-323	83117	Attorney Services	Y
	01-012-000-0000-6232		30.00	01-CR-19-898/01-CR-20-14	83118	Attorney Services	Y
	01-012-000-0000-6232		150.00	01-JV-21-413	83119	Attorney Services	Y
	01-012-000-0000-6232		30.00	01-JV-21-669	83120	Attorney Services	Y
	01-012-000-0000-6232		247.50	01-JV-21-801	83124	Attorney Services	Y
	01-012-000-0000-6232		15.00	01-PR-21-900	83125	Attorney Services	Y
11634	Gammello & Pearson PLLC		630.00	8 Transactions			
9046	Loffler Companies, Inc. 01-012-000-0000-6250		26.77	November Phone 11/01/2021	80010460594	Telephone	N
				11/30/2021			
9046	Loffler Companies, Inc.		26.77	1 Transactions			
9729	Rhonda J Magnussen, LLC 01-012-000-0000-6232		610.00	01-PR-20-907	4424	Attorney Services	Y

Aitkin County



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1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
						Service Dates	Paid On Bhf #	On Behalf of Name	
9729	Rhonda J Magnussen, LLC				610.00		1 Transactions		
12	DEPT Total:				1,266.77	Court Administration	3 Vendors	10 Transactions	
40	DEPT					Auditor			
9046	Loffler Companies, Inc.	01-040-000-0000-6250			32.12	November Phone 11/01/2021	80010460594	Telephone	N
		01-040-021-0000-6250			26.77	November Phone 11/01/2021	80010460594	Telephone	N
9046	Loffler Companies, Inc.				58.89		2 Transactions		
3195	MCCC LOCKBOX	01-040-000-0000-6231			119.22	Adobe DC Pro License 11/11/2021	2111001	Services, Labor, Contracts	N
3195	MCCC LOCKBOX				119.22		1 Transactions		
86235	The Office Shop Inc	01-040-021-0000-6405			15.83	LABEL TAPE	1103606-0	Office Supplies	N
		01-040-021-0000-6405			15.83	LABEL TAPE	1103606-1	Office Supplies	N
		01-040-021-0000-6405			189.98	TONER	1103606-2	Office Supplies	N
		01-040-000-0000-6405			28.06	PENCILS AND LEAD	1103884	Office Supplies	N
		01-040-000-0000-6405			69.75	ABSTRACT STAMP	1104038-0	Office Supplies	N
		01-040-000-0000-6405			31.95	ENVELOPES - 4X6	1104041-0	Office Supplies	N
		01-040-021-0000-6405			34.21	OFFICE SUPPLIES	318768-0	Office Supplies	N
86235	The Office Shop Inc				385.61		7 Transactions		
40	DEPT Total:				563.72	Auditor	3 Vendors	10 Transactions	
42	DEPT					Treasurer			
9046	Loffler Companies, Inc.	01-042-000-0000-6250			16.06	November Phone 11/01/2021	80010460594	Telephone	N
9046	Loffler Companies, Inc.				16.06		1 Transactions		
3195	MCCC LOCKBOX	01-042-000-0000-6231			178.83	Adobe DC Pro License 11/11/2021	2111001	Services, Labor, Contracts	N

Aitkin County



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1 General Fund

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
3195	MCCC LOCKBOX			178.83		1 Transactions		
14330	US Bank 01-042-000-0000-6231			117.53	Ricoh MP 5054SP charges	457313997	Services, Labor, Contracts	N
14330	US Bank			117.53		1 Transactions		
42	DEPT Total:			312.42	Treasurer	3 Vendors	3 Transactions	
43	DEPT				Assessor			
9046	Loffler Companies, Inc. 01-043-000-0000-6250			64.24	November Phone 11/01/2021	80010460594 11/30/2021	Telephone	N
9046	Loffler Companies, Inc.			64.24		1 Transactions		
3195	MCCC LOCKBOX 01-043-000-0000-6405			238.44	Adobe DC Pro License 11/11/2021	2111001 11/10/2022	Office Supplies	N
3195	MCCC LOCKBOX			238.44		1 Transactions		
13934	The Tire Barn 01-043-000-0000-6302			45.07	OIL CHG-2012 ESCAPE LIC 961530 10/25/2021	60115 10/25/2021	Vehicle Maintenance	N
13934	The Tire Barn			45.07		1 Transactions		
6097	Verizon Wireless 01-043-000-0000-6250			35.01	WIRELESS BILL OCTOBER 10/02/2021	9891861080 11/01/2021	Telephone	N
6097	Verizon Wireless			35.01		1 Transactions		
9615	WEX BANK 01-043-000-0000-6511			663.68	OCTOBER FUEL 10/08/2021	75677666 11/07/2021	Gas And Oil	Y
9615	WEX BANK			663.68		1 Transactions		
43	DEPT Total:			1,046.44	Assessor	5 Vendors	5 Transactions	
44	DEPT				Central Services			
9046	Loffler Companies, Inc.							

Aitkin County



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1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
		01-044-000-0000-6250			26.77	November Phone	11/01/2021 11/30/2021	80010460594		Telephone		N
9046	Loffler Companies, Inc.				26.77		1 Transactions					
3336	Office Of MN. IT Services	01-044-000-0000-6231			1,338.65	WAN SERVICES	10/01/2021 10/31/2021	DV21100317		Services, Labor, Contracts		N
3336	Office Of MN. IT Services				1,338.65		1 Transactions					
13722	Quadient Finance USA, Inc.	01-044-048-0000-6205			184.23	Supplies		16518141		Postage		N
		01-044-048-0000-6205			3,500.00	Postage 10/25/21		XXXX6665		Postage		N
13722	Quadient Finance USA, Inc.				3,684.23		2 Transactions					
13624	Quadient Leasing USA, Inc	01-044-048-0000-6301			717.51	Lease	09/18/2021 12/17/2021	N141660		Postage Rentals		N
13624	Quadient Leasing USA, Inc				717.51		1 Transactions					
44	DEPT Total:				5,767.16	Central Services		4 Vendors		5 Transactions		
45	DEPT					Motor Pool						
10412	O'Reilly Auto Parts	01-045-000-0000-6302			13.71	Car #38-bulbs		1878-104598		Vehicle Maintenance		N
10412	O'Reilly Auto Parts				13.71		1 Transactions					
45	DEPT Total:				13.71	Motor Pool		1 Vendors		1 Transactions		
49	DEPT					Information Technologies						
9561	Amazon Business	01-049-000-0000-6402			118.12	CABLES		11F4-LN79-K41V		Computer/Technology Supplies		N
		01-049-000-0000-6402			19.12	POWER STRIP		134C-PCHP-YXYM		Computer/Technology Supplies		N
		01-049-000-0000-6402			85.59	CABLES		179Q-TMVV-DHDG		Computer/Technology Supplies		N
		01-049-000-0000-6402			68.88	CABLES		1QL1-PVQP-3H71		Computer/Technology Supplies		N
9561	Amazon Business				291.71		4 Transactions					
9046	Loffler Companies, Inc.	01-049-000-0000-6250			32.12	November Phone		80010460594		Telephone		N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9046	Loffler Companies, Inc.		32.12	11/01/2021 11/30/2021	1 Transactions		
3195	MCCC LOCKBOX 01-049-000-0000-6231		178.83	11/11/2021 11/10/2022	1 Transactions	2111001 Programming, Services, Contracts	N
3195	MCCC LOCKBOX		178.83				
49	DEPT Total:		502.66	Information Technologies	3 Vendors	6 Transactions	
52	DEPT			Administration			
248	Association of Mn Counties 01-052-000-0000-6241		35.00	JESSICA-10/14 AMC 10/14/2021 10/14/2021	60144 1 Transactions	Registration Fee	N
248	Association of Mn Counties		35.00				
9046	Loffler Companies, Inc. 01-052-000-0000-6250		37.47	November Phone 11/01/2021 11/30/2021	80010460594 1 Transactions	Telephone	N
9046	Loffler Companies, Inc.		37.47				
3195	MCCC LOCKBOX 01-052-000-0000-6231		119.22	Adobe DC Pro License 11/11/2021 11/10/2022	2111001 1 Transactions	Services, Labor, Contracts	N
3195	MCCC LOCKBOX		119.22				
86235	The Office Shop Inc 01-052-000-0000-6405		28.85	LAPTOP STAND 11/02/2021 11/02/2021	1103583-0 1 Transactions	Office Supplies	N
86235	The Office Shop Inc		28.85				
52	DEPT Total:		220.54	Administration	4 Vendors	4 Transactions	
53	DEPT			Human Resources			
86222	Aitkin Independent Age 01-053-000-0000-6230		83.00	PRINTING, PUBLISHING & ADV 11/03/2021 11/10/2021	861809	Printing, Publishing & Adv	Y
	01-053-000-0000-6230		83.00	INV 860829	ACCT 483648	Printing, Publishing & Adv	Y

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	01-053-000-0000-6230		92.00	INV 859787	ACCT 483648	Printing, Publishing & Adv	Y
	01-053-000-0000-6230		101.00	INV 857554 10/06/2021 10/27/2021	ACCT 483648	Printing, Publishing & Adv	Y
	01-053-000-0000-6230		95.00	INV 858683 10/06/2021 10/27/2021	ACCT 483648	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		454.00		5 Transactions		
9046	Loffler Companies, Inc. 01-053-000-0000-6250		16.06	November Phone 11/01/2021 11/30/2021	80010460594	Telephone	N
9046	Loffler Companies, Inc.		16.06		1 Transactions		
3195	MCCC LOCKBOX 01-053-000-0000-6231		59.61	Adobe DC Pro License 11/11/2021 11/10/2022	2111001	Services, Labor, Contracts	N
3195	MCCC LOCKBOX		59.61		1 Transactions		
12048	McDowell Agency, Inc./The 01-053-000-0000-6234		391.00	BACKGROUND CHECK FEES 10/01/2021 10/31/2021	133827	Background Check Fees	N
12048	McDowell Agency, Inc./The		391.00		1 Transactions		
3334	MCIT 01-053-000-0000-6208		110.00	BRITTANY-EMPLOYEE INVEST. 11/03/2021 11/04/2021	SEM1054	Training/Education	N
3334	MCIT		110.00		1 Transactions		
13412	Pemberton, Sorlie, Rufer & Kershner PLLP 01-053-000-0000-6232		668.50	OCTOBER LAW 10/01/2021 10/31/2021	20146317-000M	Attorney Services	Y
13412	Pemberton, Sorlie, Rufer & Kershner PLLP		668.50		1 Transactions		
86235	The Office Shop Inc 01-053-000-0000-6405		34.01	NAME PLATE PAPER, BADGE, CLIP 11/02/2021 11/02/2021	1103583-0	Office Supplies	N
	01-053-000-0000-6405		7.32	BINDERS 11/09/2021 11/09/2021	1103846	Office Supplies	N
86235	The Office Shop Inc		41.33		2 Transactions		

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
53	DEPT Total:		1,740.50	Human Resources	7 Vendors	12 Transactions	
60	DEPT			Elections			
11051	Department of Human Services 01-060-000-0000-6205		147.84	SEPT 2021 MAIL SERVICES 09/01/2021 09/30/2021	A300IC01224IRB	Postage	N
11051	Department of Human Services		147.84	1 Transactions			
4641	Holiday Credit Office 01-060-000-0000-6330		7.38	BALLOT BOX DELIVERY - ISD #1	1400X135-208	Transportation/Travel/Parking	N
4641	Holiday Credit Office		7.38	1 Transactions			
60	DEPT Total:		155.22	Elections	2 Vendors	2 Transactions	
90	DEPT			Attorney			
10452	AT&T Mobility 01-090-000-0000-6250		199.68	CELL PHONES FOR ATTORNEYS	287301408597	Telephone	N
	01-090-000-0000-6250		198.80	CELL PHONES FOR ATTORNEYS	287301408597	Telephone	N
10452	AT&T Mobility		398.48	2 Transactions			
529	Benton County Sheriff 01-090-000-0000-6234		50.00	SUBPOENA SERVICE	12041	Co Sheriff Services	N
529	Benton County Sheriff		50.00	1 Transactions			
9046	Loffler Companies, Inc. 01-090-000-0000-6250		69.59	November Phone 11/01/2021 11/30/2021	80010460594	Telephone	N
9046	Loffler Companies, Inc.		69.59	1 Transactions			
3426	Morrison County Sheriff's Office 01-090-000-0000-6234		50.00	SUBPOENA SERVICE	4923	Co Sheriff Services	N
3426	Morrison County Sheriff's Office		50.00	1 Transactions			
9489	Redwood Toxicology Laboratory, Inc 01-090-000-0000-6213		120.27	PRE-TRIAL TESTING	122891202110	Drug & Forfeiture Ms387.213	6
9489	Redwood Toxicology Laboratory, Inc		120.27	1 Transactions			
86944	Sheriff Crow Wing County						

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
86944	Sheriff Crow Wing County 01-090-000-0000-6234		75.00 75.00	SUBPOENA SERVICE 1 Transactions	9564	Co Sheriff Services	N
10879	Shred-It 01-090-000-0000-6231		173.55 173.55	ON SITE REGULAR SRVC 1 Transactions	8000297948	Services, Labor, Contracts	N
86235	The Office Shop Inc 01-090-000-0000-6405 01-090-000-0000-6405 01-090-000-0000-6405 01-090-000-0000-6405		54.93 440.25 67.53 112.72 675.43	OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES 4 Transactions	1102129-1 1103514-0 1103514-1 1103514-2	Office Supplies Office Supplies Office Supplies Office Supplies	N N N N
5173	Thomson Reuters-West Publishing 01-090-000-0000-6239		1,522.22 1,522.22	SUBSCRIPTION CHARGES 10/01/2021 10/31/2021 1 Transactions	845261371	Computer Research	N
90	DEPT Total:		3,134.54	Attorney	9 Vendors	13 Transactions	
100	DEPT			Recorder			
9046	Loffler Companies, Inc. 01-100-000-0000-6250		16.06 16.06	November Phone 11/01/2021 11/30/2021 1 Transactions	80010460594	Telephone	N
3195	MCCC LOCKBOX 01-100-196-0000-6231		59.61 59.61	Adobe DC Pro License 11/11/2021 11/10/2022 1 Transactions	2111001	Services, Labor, Contracts-Recorder's	N
86235	The Office Shop Inc 01-100-000-0000-6405		70.45 70.45	Office Supplies 1 Transactions	1102508	Office Supplies	N
100	DEPT Total:		146.12	Recorder	3 Vendors	3 Transactions	

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
110	DEPT			Courthouse Maintenance			
9561	Amazon Business 01-110-000-0000-6405		27.99	BLUETOOTH SPEAKER	1W67-JQVK-GN6C	Office Supplies	N
9561	Amazon Business		27.99	1 Transactions			
246	Brothers Fire & Security 01-110-000-0000-6231		775.00	ANNUAL FIRE INSPECTION	W15127	Services, Labor, Contracts	N
246	Brothers Fire & Security		775.00	1 Transactions			
2340	Hyytinen Hardware Hank 01-110-000-0000-6422		11.99	1670149 SCREWS	ACCT #4	Janitorial Supplies	N
	01-110-000-0000-6422		88.96	1669961 TARP, POLY, GLOVES	ACCT #4	Janitorial Supplies	N
2340	Hyytinen Hardware Hank		100.95	2 Transactions			
9046	Loffler Companies, Inc. 01-110-000-0000-6250		10.71	November Phone 11/01/2021	80010460594 11/30/2021	Telephone	N
9046	Loffler Companies, Inc.		10.71	1 Transactions			
10698	Stericycle, Inc 01-110-000-0000-6255		30.10	Steri-Safe 12/01/2021	4010545915 12/31/2021	Garbage	6
10698	Stericycle, Inc		30.10	1 Transactions			
110	DEPT Total:		944.75	Courthouse Maintenance	5 Vendors	6 Transactions	
120	DEPT			Service Officer			
10452	AT&T Mobility 01-120-000-0000-6250		99.40	FIRSTNET OCT 09/26/2021	11032021 10/25/2021	Telephone	N
10452	AT&T Mobility		99.40	1 Transactions			
4641	Holiday Credit Office 01-120-000-0000-6511		123.14	HOLIDAY GAS OCT 10/04/2021	1400000136034 11/01/2021	Gas And Oil	N
4641	Holiday Credit Office		123.14	1 Transactions			
9737	Ken's Heating & Mobile Home Supply, LLC 01-120-000-0000-6231		315.10	FURNACE REPAIR FOR VET	13736	Services, Labor, Contracts	Y

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9737	Ken's Heating & Mobile Home Supply, LLC		315.10	10/20/2021 10/20/2021		1 Transactions	
5767	Lamke/Dennis C. 01-120-000-0000-6350		50.00	DENNIS OCT 10/21/2021	102121	Per Diem	Y
5767	Lamke/Dennis C.		50.00			1 Transactions	
9046	Loffler Companies, Inc. 01-120-000-0000-6250		16.06	November Phone 11/01/2021	80010460594	Telephone	N
9046	Loffler Companies, Inc.		16.06			1 Transactions	
3195	MCCC LOCKBOX 01-120-000-0000-6231		59.61	Adobe DC Pro License 11/11/2021	2111001	Services, Labor, Contracts	N
3195	MCCC LOCKBOX		59.61			1 Transactions	
10234	Miller/Conrad 01-120-000-0000-6350		50.00	CONRAD OCT 10/26/2021	102621	Per Diem	Y
10234	Miller/Conrad		50.00			1 Transactions	
10677	Olsen/Gerald D 01-120-000-0000-6350		100.00	GERRY OCT 10/05/2021	100521	Per Diem	Y
10677	Olsen/Gerald D		100.00			1 Transactions	
86235	The Office Shop Inc 01-120-000-0000-6405		15.03	FILE FOLDERS 10/21/2021	1103077	Office Supplies	N
86235	The Office Shop Inc		15.03			1 Transactions	
15126	Timinski/Matt 01-120-000-0000-6350		100.00	MATT OCT 10/05/2021	100521	Per Diem	Y
15126	Timinski/Matt		100.00			1 Transactions	
6097	Verizon Wireless						

Aitkin County



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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	01-120-000-0000-6250		13.01	VERIZON SEP 09/21/2021 10/20/2021	9891095595	Telephone	N
6097	Verizon Wireless		13.01	1 Transactions			
3518	Voyageur Press Of Mcgregor, Inc 01-120-000-0000-6230		200.00	VETS DAY AD 11/16 11/16/2021 11/16/2021	44209	Printing, Publishing & Adv	N
3518	Voyageur Press Of Mcgregor, Inc		200.00	1 Transactions			
9615	WEX BANK 01-120-000-0000-6511		133.77	HOLIDAY GAS OCT 10/08/2021 11/07/2021	75677729	Gas And Oil	Y
9615	WEX BANK		133.77	1 Transactions			
11970	Wikelius/Charles 01-120-000-0000-6350		50.00	CHARLIE OCT 10/20/2021 10/20/2021	102021	Per Diem	Y
11970	Wikelius/Charles		50.00	1 Transactions			
9255	Witt/Warren 01-120-000-0000-6350		50.00	WARREN OCT 10/27/2021 10/27/2021	102721	Per Diem	Y
9255	Witt/Warren		50.00	1 Transactions			
9063	Workman/Jeff 01-120-000-0000-6350		50.00	JEFF OCT 10/25/2021 10/25/2021	102521	Per Diem	Y
	01-120-000-0000-6511		23.50	JEFF GAS 10/25/2021 10/25/2021	102521	Gas And Oil	Y
9063	Workman/Jeff		73.50	2 Transactions			
120	DEPT Total:		1,448.62	Service Officer	16 Vendors	17 Transactions	
122	DEPT			Planning & Zoning			
15142	Christensen/Charles 01-122-000-0000-6350		70.00	NOV PC MTG 11/16/2021 11/16/2021	111621	Per Diem	Y
	01-122-038-0000-6330		81.76	NOV PC MTG MILEAGE 11/16/2021 11/16/2021	111621	BOA/PC Mileage	Y
15142	Christensen/Charles		151.76	2 Transactions			

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
13066	Hargrave/Bryan 01-122-000-0000-6231		1,875.00	CONTRACT LABOR 11/8-11/12/21 11/08/2021 11/12/2021	111921	Services, Labor, Contracts, Programming Y	
13066	Hargrave/Bryan		1,875.00	1 Transactions			
4641	Holiday Credit Office 01-122-000-0000-6511		24.82	MONTHLY FUEL CHARGES 10/01/2021 10/31/2021	111521	Gas And Oil	N
4641	Holiday Credit Office		24.82	1 Transactions			
14832	Kulifaj / Stephen 01-122-000-0000-6350 01-122-038-0000-6330		60.00 49.84	NOV PC MTG NOV PC MTG MILEAGE	111621 111621	Per Diem BOA/PC Mileage	Y Y
14832	Kulifaj / Stephen		109.84	2 Transactions			
11990	Lange/David 01-122-000-0000-6350 01-122-038-0000-6330		70.00 62.72	NOV PC MTG NOV PC MTG MILEAGE	111621 111621	Per Diem BOA/PC Mileage	Y Y
11990	Lange/David		132.72	2 Transactions			
9046	Loffler Companies, Inc. 01-122-000-0000-6250		26.77	November Phone 11/01/2021 11/30/2021	80010460594	Telephone	N
9046	Loffler Companies, Inc.		26.77	1 Transactions			
3195	MCCC LOCKBOX 01-122-000-0000-6231		298.05	Adobe DC Pro License 11/11/2021 11/10/2022	2111001	Services, Labor, Contracts, Programming N	
3195	MCCC LOCKBOX		298.05	1 Transactions			
4010	Rasley Oil Company 01-122-000-0000-6511		51.66	MONTHLY FUEL CHARGES 10/01/2021 10/31/2021	AITCOZOS	Gas And Oil	N
4010	Rasley Oil Company		51.66	1 Transactions			
999999000	SCHMITT/MARTIN 01-122-000-0000-6820		300.00	APP DENIED	2021-007297	Refunds & Reimbursements	N
999999000	SCHMITT/MARTIN		300.00	1 Transactions			

Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
13424	Sonnee/Dennise J 01-122-000-0000-6350 01-122-038-0000-6330		70.00 28.00	NOV PC MTG NOV PC MTG MILEAGE	111621 111621	Per Diem BOA/PC Mileage	Y Y
13424	Sonnee/Dennise J		98.00	2 Transactions			
122	DEPT Total:		3,068.62	Planning & Zoning	10 Vendors	14 Transactions	
200	DEPT			Enforcement			
50	Aitkin Body Shop, Inc 01-200-000-0000-6231		60.00	repair '16 Taurus old #202	2184	Services, Labor, Contracts	N
50	Aitkin Body Shop, Inc		60.00	1 Transactions			
9203	AT&T Mobility 01-200-000-0000-6250		1,566.24	deputy squad, cell	287297906116	Telephone	N
9203	AT&T Mobility		1,566.24	1 Transactions			
9339	Dennis' Towing 01-200-000-0000-6359		165.00	21003098 forfeiture	21-740	Wrecker Service	N
9339	Dennis' Towing		165.00	1 Transactions			
1777	Grand Rapids Veterinary Clinic 01-200-019-0000-6231		456.65	Reno neuter	334044	Services, Labor, Contracts	6
1777	Grand Rapids Veterinary Clinic		456.65	1 Transactions			
11715	Granite Electronics 01-200-000-0000-6302		242.70	spare squad parts	150010554-1	Vehicle Maintenance	N
11715	Granite Electronics		242.70	1 Transactions			
9046	Loffler Companies, Inc. 01-200-000-0000-6250		155.23	November Phone 11/01/2021	80010460594	Telephone	N
9046	Loffler Companies, Inc.		155.23	1 Transactions 11/30/2021			
3195	MCCC LOCKBOX 01-200-000-0000-6231		119.22	Adobe DC Pro License 11/11/2021	2111001	Services, Labor, Contracts	N
3195	MCCC LOCKBOX		119.22	1 Transactions 11/10/2022			
12553	MEYER'S SERVICE CENTER						

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
12553	MEYER'S SERVICE CENTER 01-200-000-0000-6302		1,172.94 1,172.94	4 tires, oil change #207	20674	Vehicle Maintenance	N
				1 Transactions			
10412	O'Reilly Auto Parts 01-200-000-0000-6302		32.44 32.44	lightbulb #216	1878-104548	Vehicle Maintenance	N
				1 Transactions			
13934	The Tire Barn 01-200-000-0000-6302		754.68 754.68	4 tires, oil change #218	60414	Vehicle Maintenance	N
				1 Transactions			
9615	WEX BANK 01-200-000-0000-6511		110.04 110.04	#221 gas Sept, Oct	75663576	Gas And Oil	Y
				1 Transactions			
200	DEPT Total:		4,835.14	Enforcement	11 Vendors	11 Transactions	
202	DEPT			Boat & Water			
9203	AT&T Mobility 01-202-000-0000-6250		34.29 34.29	#208 cell & squad pc	287297906116	Telephone	N
				1 Transactions			
13847	WHITES LEGACY GARAGE 01-202-000-0000-6302		178.38	winterize White Lund 75 merc		B&W Maintenance	N
	01-202-000-0000-6302		178.38	winterize Olive Lund 115 Merc		B&W Maintenance	N
	01-202-000-0000-6302		176.58	winterize Lund Merc outboard		B&W Maintenance	N
13847	WHITES LEGACY GARAGE		533.34		3 Transactions		
202	DEPT Total:		567.63	Boat & Water	2 Vendors	4 Transactions	
204	DEPT			ATV			
9203	AT&T Mobility 01-204-000-0000-6250		53.64 53.64	#208 cell & squad pc	287297906116	Telephone	N
				1 Transactions			
204	DEPT Total:		53.64	ATV	1 Vendors	1 Transactions	
252	DEPT			Corrections			

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9203	AT&T Mobility 01-252-000-0000-6250		99.40	dispatch, transport cell	287297906116	Telephone	N
9203	AT&T Mobility		99.40	1 Transactions			
246	Brothers Fire & Security 01-252-000-0000-6231		775.00	2021 Annual Sprinkler Inspect	W15125	Services, Labor, Contracts	N
246	Brothers Fire & Security		775.00	1 Transactions			
163	Charter Communications Holdings LLC 01-252-252-0000-6405		196.87	inmate cable	6081102821	Prisoner Welfare	N
163	Charter Communications Holdings LLC		196.87	1 Transactions			
88628	Dalco Enterprises, Inc. 01-252-000-0000-6422		476.36	janitorial supplies	3858413	Janitorial Supplies	N
88628	Dalco Enterprises, Inc.		476.36	1 Transactions			
8694	Department of Transportation 01-252-000-0000-6231		300.00	White Pine Tower MnDOT	110027	Services, Labor, Contracts	N
	01-252-000-0000-6231		400.00	Glen Tower MnDOT	110153	Services, Labor, Contracts	N
	01-252-000-0000-6231		300.00	Lawler Tower MnDOT	110200	Services, Labor, Contracts	N
	01-252-000-0000-6231		300.00	Logan Tower MnDOT	110240	Services, Labor, Contracts	N
	01-252-000-0000-6231		300.00	Quadna Tower MnDOT	110344	Services, Labor, Contracts	N
	01-252-000-0000-6231		300.00	Sandy Lake Tower MnDOT	110357	Services, Labor, Contracts	N
8694	Department of Transportation		1,900.00	6 Transactions			
15362	GuidePoint Pharmacy #114 Aitkin 01-252-000-0000-6262		1,994.63	inmated meds	Acct #30	Medical Expenses & Supplies - Inmates	N
15362	GuidePoint Pharmacy #114 Aitkin		1,994.63	1 Transactions			
9740	Johnson/Zach 01-252-000-0000-6330		9.62	Meal Reimb		Prisoner Transportation & Travel	N
9740	Johnson/Zach		9.62	1 Transactions			
5503	Keefe Supply Company 01-252-000-0000-6418		411.36	snack cakes	1516005	Groceries	N
	01-252-000-0000-6418		108.84	snack cakes	1517473	Groceries	N
	01-252-000-0000-6418		25.44	donut sticks	1518024.	Groceries	N
5503	Keefe Supply Company		545.64	3 Transactions			

Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9046	Loffler Companies, Inc. 01-252-000-0000-6250		74.94	November Phone 11/01/2021	80010460594	Telephone	N
9046	Loffler Companies, Inc.		74.94	1 Transactions			
3160	Mille Lacs Energy Coop-Albert Lea 01-252-000-0000-6254		265.13	shelter/tower	34-54-015-01	Utilities-Gas and Electric	N
3160	Mille Lacs Energy Coop-Albert Lea		265.13	1 Transactions			
3789	Pan-O-Gold Baking Company 01-252-000-0000-6418		108.32	groceries	10002421308001	Groceries	N
	01-252-000-0000-6418		113.02	groceries	10002421315015	Groceries	N
3789	Pan-O-Gold Baking Company		221.34	2 Transactions			
11947	Phoenix Supply 01-252-000-0000-6424		515.82	shampoo, wash, toothpaste	24008	Inmate Supplies	N
11947	Phoenix Supply		515.82	1 Transactions			
4010	Rasley Oil Company 01-252-000-0000-6330		124.24	transport gas	October	Prisoner Transportation & Travel	N
4010	Rasley Oil Company		124.24	1 Transactions			
9295	Reinhart Foodservice 01-252-000-0000-6418		2,152.98	groceries	816961	Groceries	N
	01-252-000-0000-6418		2,324.16	groceries	817693	Groceries	N
	01-252-000-0000-6418		25.16	return baking cocoa	828474	Groceries	N
9295	Reinhart Foodservice		4,451.98	3 Transactions			
13934	The Tire Barn 01-252-000-0000-6302		59.07	oil change, rotate xport Expl	60428	Vehicle Maintenance	N
13934	The Tire Barn		59.07	1 Transactions			
5295	Ziegler Inc 01-252-000-0000-6590		24.50	generator coolant	IN-310358	Repair & Maintenance Supplies	N
5295	Ziegler Inc		24.50	1 Transactions			
252	DEPT Total:		11,734.54	Corrections	16 Vendors	26 Transactions	

253 DEPT

Sentence to Serve

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9046	Loffler Companies, Inc. 01-253-000-0000-6250		5.35	November Phone 11/01/2021	80010460594	Telephone	N
9046	Loffler Companies, Inc.		5.35	1 Transactions			
12927	Midwest Machinery Co. 01-253-000-0000-6405		18.95	61PMM350 part	2523753	Operating Supplies	N
12927	Midwest Machinery Co.		18.95	1 Transactions			
4010	Rasley Oil Company 01-253-000-0000-6511		64.92	STS gas	October	Gas And Oil	N
4010	Rasley Oil Company		64.92	1 Transactions			
253	DEPT Total:		89.22	Sentence to Serve	3 Vendors	3 Transactions	
255	DEPT			General Crime Victim Grant			
9046	Loffler Companies, Inc. 01-255-000-0000-6250		5.35	November Phone 11/01/2021	80010460594	Telephone	N
9046	Loffler Companies, Inc.		5.35	1 Transactions			
255	DEPT Total:		5.35	General Crime Victim Grant	1 Vendors	1 Transactions	
257	DEPT			Community Corrections			
3343	Genz/Kameron 01-257-251-0000-6330		99.36	MILEAGE MACCAC CONF NISSWA 09/22/2021	09/24/2021	Mileage	N
3343	Genz/Kameron		99.36	1 Transactions			
15176	Koonce/Crystal 01-257-251-0000-6330		66.42	MILEAGE MCA TRAINING NISSWA 10/27/2021	10/28/2021	Mileage	N
15176	Koonce/Crystal		66.42	1 Transactions			
14642	Leonhardt/Jacob 01-257-251-0000-6330		78.20	MILEAGE YLS TRAINING BUFFALO 11/07/2021	11/09/2021	Mileage	N
	01-257-251-0000-6339		21.79	OVERNIGHT MEALS YLS TRAINING		Meals (Overnight)	N

Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
14642	Leonhardt/Jacob		99.99	11/08/2021 11/09/2021 2 Transactions			
9046	Loffler Companies, Inc. 01-257-000-0000-6220		53.53	November Phone 11/01/2021 11/30/2021 1 Transactions	80010460594	Telephone	N
9046	Loffler Companies, Inc.		53.53				
9489	Redwood Toxicology Laboratory, Inc 01-257-267-0000-6274		163.49	DRUG TESTING LAB 10/01/2021 10/31/2021 1 Transactions	022399202110	Drug Testing Fee	6
9489	Redwood Toxicology Laboratory, Inc		163.49				
86235	The Office Shop Inc 01-257-000-0000-6405		127.52	SUPPLIES, CALENDARS, GLOVES 10/01/2021 10/31/2021 1 Transactions	1103189-0	Office Supplies	N
86235	The Office Shop Inc		127.52				
9615	WEX BANK 01-257-255-0000-6335		19.40	FUEL - JUVENILE AGENT 10/07/2021 11/06/2021	75665475	Gas/Vehicle Fuel Charges	Y
	01-257-257-0000-6335		57.10	FUEL - ADULT AGENTS 10/07/2021 11/06/2021	75665475	Gas/Vehicle Fuel Charges	Y
	01-257-258-0000-6335		78.03	FUEL - SOBRIETY COURT AGENT 10/07/2021 11/06/2021	75665475	Gas/Vehicle Fuel Charges	Y
9615	WEX BANK		154.53	3 Transactions			
257	DEPT Total:		764.84	Community Corrections	7 Vendors	10 Transactions	
390	DEPT			Environmental Health (FBL)			
9732	Lake County Health & Human Services 01-390-000-0000-6231		2,795.36	FLB inspections (JW) 06/28/2021 08/06/2021 1 Transactions	100521	Services, Labor, Contracts	N
9732	Lake County Health & Human Services		2,795.36				
9046	Loffler Companies, Inc. 01-390-000-0000-6250		26.77	November Phone 11/01/2021 11/30/2021	80010460594	Telephone	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
9046	Loffler Companies, Inc.			26.77		1 Transactions		
4010	Rasley Oil Company							
	01-390-000-0000-6511			33.53	MONTHLY FUEL CHARGES	AITCOZOS	Gas And Oil	N
					10/01/2021 10/31/2021			
4010	Rasley Oil Company			33.53		1 Transactions		
390	DEPT Total:			2,855.66	Environmental Health (FBL)	3 Vendors	3 Transactions	
391	DEPT				Solid Waste			
2763	Countryside Sanitation							
	01-391-060-0000-6360			2,005.00	MONTHLY RECYCLING CONTRACT	111621	Recycling Contract	Y
					10/01/2021 10/31/2021			
	01-391-060-0000-6360			998.50	MONTHLY RECYCLING CONTRACT	111621	Recycling Contract	Y
					09/01/2021 09/30/2021			
	01-391-060-0000-6360			1,321.50	MONTHLY RECYCLING CONTRACT	111621	Recycling Contract	Y
					08/01/2021 08/31/2021			
	01-391-060-0000-6360			1,316.50	MONTHLY RECYCLING CONTRACT	111621	Recycling Contract	Y
					07/01/2021 07/31/2021			
2763	Countryside Sanitation			5,641.50		4 Transactions		
9046	Loffler Companies, Inc.							
	01-391-000-0000-6250			10.71	November Phone	80010460594	Telephone	N
					11/01/2021 11/30/2021			
9046	Loffler Companies, Inc.			10.71		1 Transactions		
3195	MCCC LOCKBOX							
	01-391-000-0000-6231			59.61	Adobe DC Pro License	2111001	Services, Labor, Contracts	N
					11/11/2021 11/10/2022			
3195	MCCC LOCKBOX			59.61		1 Transactions		
4010	Rasley Oil Company							
	01-391-000-0000-6511			44.52	MONTHLY FUEL CHARGES	AITCOZOS	Gas And Oil	N
					10/01/2021 10/31/2021			
4010	Rasley Oil Company			44.52		1 Transactions		
4370	Science Museum Of Minnesota							
	01-391-036-0000-6416			1,100.00	LLCC EED 2021	220082	EED Expenses/Supplies	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
				Service Dates	Paid On Bhf #	On Behalf of Name	
4370	Science Museum Of Minnesota		1,100.00		1 Transactions		
11507	Waste Management of Minnesota, Inc 01-391-060-0000-6360		15,026.50	MONTHLY RECYCLING CONTRACT 10/01/2021 10/31/2021	008725228087	Recycling Contract	N
11507	Waste Management of Minnesota, Inc		15,026.50	1 Transactions			
391	DEPT Total:		21,882.84	Solid Waste	6 Vendors	9 Transactions	
392	DEPT			Water Wells			
3195	MCCC LOCKBOX 01-392-000-0000-6231		59.61	Adobe DC Pro License 11/11/2021 11/10/2022	2111001	Services, Labor, Contracts	N
3195	MCCC LOCKBOX		59.61	1 Transactions			
392	DEPT Total:		59.61	Water Wells	1 Vendors	1 Transactions	
601	DEPT			Extension			
10850	Carlson/David L 01-601-000-0000-6350 01-601-000-0000-6360		35.00 22.40	EXTENSION INTERVIEWS MILEAGE	11/15/21 11/15/21	Per Diem Extension Comm Expenses (Not Per Die	Y Y
10850	Carlson/David L		57.40	2 Transactions			
9440	Dotzler/Sharon A 01-601-000-0000-6350 01-601-000-0000-6360		35.00 4.48	EXTENSION INTERVIEWS MILEAGE	11/15/21 11/15/21	Per Diem Extension Comm Expenses (Not Per Die	Y Y
9440	Dotzler/Sharon A		39.48	2 Transactions			
12045	Janzen/Joy 01-601-000-0000-6350 01-601-000-0000-6360		35.00 10.08	EXTENSION INTERVIEWS MILEAGE	11/15/21 11/15/21	Per Diem Extension Comm Expenses (Not Per Die	Y Y
12045	Janzen/Joy		45.08	2 Transactions			
14813	Joeger, Rebecca 01-601-000-0000-6350 01-601-000-0000-6360		35.00 17.92	EXTENSION INTERVIEWS MILEAGE	11/15/21 11/15/21	Per Diem Extension Comm Expenses (Not Per Die	Y Y
14813	Joeger, Rebecca		52.92	2 Transactions			

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1 General Fund

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
9046	Loffler Companies, Inc. 01-601-000-0000-6250		5.35	November Phone 11/01/2021	80010460594	Telephone	N
9046	Loffler Companies, Inc.		5.35	11/30/2021 1 Transactions			
601	DEPT Total:		200.23	Extension	5 Vendors	9 Transactions	
711	DEPT			Economic Development			
9046	Loffler Companies, Inc. 01-711-000-0000-6250		5.35	November Phone 11/01/2021	80010460594	Telephone	N
9046	Loffler Companies, Inc.		5.35	11/30/2021 1 Transactions			
3195	MCCC LOCKBOX 01-711-000-0000-6405		59.61	Adobe DC Pro License 11/11/2021	2111001	Office Supplies	N
3195	MCCC LOCKBOX		59.61	11/10/2022 1 Transactions			
711	DEPT Total:		64.96	Economic Development	2 Vendors	2 Transactions	
1	Fund Total:		63,771.78	General Fund		195 Transactions	

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2 Reserves Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
49	DEPT			Information Technologies			
14071	Marco Technologies LLC						
	02-049-190-0000-6402		330.00	FMCV (10) DEVICE LICENSE - CON	INV9283507	Network Equipment Reserve Expense - ITN	
	02-049-190-0000-6402		1,350.00	CONFIGURE SVI'S, TRANSIT NETWO	INV9283508	Network Equipment Reserve Expense - ITN	
14071	Marco Technologies LLC		1,680.00	2 Transactions			
49	DEPT Total:		1,680.00	Information Technologies	1 Vendors	2 Transactions	
111	DEPT			Buildings			
9573	Rice Lake Construction Group						
	02-111-011-0000-6605		76,000.00	COURTHOUSE STAIRS - APP #1	PROJ #21-16	Building Construction Reserve Expense	N
				09/01/2021 10/30/2021			
9573	Rice Lake Construction Group		76,000.00	1 Transactions			
111	DEPT Total:		76,000.00	Buildings	1 Vendors	1 Transactions	
2	Fund Total:		77,680.00	Reserves Fund		3 Transactions	

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
301	DEPT			R&B Administration			
2340	Hyytinen Hardware Hank						
	03-301-000-0000-6400		3.38	FLAG POLE	1670140	Supplies And Materials	N
	03-301-000-0000-6400		19.29	DRY ERASE BOARD	1673757	Supplies And Materials	N
	03-301-000-0000-6400		11.48	DRY ERASE BOARD	1673784	Supplies And Materials	N
2340	Hyytinen Hardware Hank		34.15	3 Transactions			
3195	MCCC LOCKBOX						
	03-301-000-0000-6400		119.22	Adobe DC Pro License 11/11/2021 11/10/2022	2111001	Supplies And Materials	N
3195	MCCC LOCKBOX		119.22	1 Transactions			
301	DEPT Total:		153.37	R&B Administration	2 Vendors	4 Transactions	
303	DEPT			R&B Highway Maintenance			
50	Aitkin Body Shop, Inc						
	03-303-000-0000-6298		112.88	MCGREGOR SHOP SUPPLIES	2202	Shop Maintenance	N
50	Aitkin Body Shop, Inc		112.88	1 Transactions			
195	Aitkin Tire Shop						
	03-303-000-0000-6590		3,656.00	TIRES	0-061189	Repair & Maintenance Supplies	N
195	Aitkin Tire Shop		3,656.00	1 Transactions			
9402	Ammala Excavating/Allen						
	03-303-000-0000-6521		3,600.00	2021 SUMMER GRADING	12/5	Maintenance Supplies	Y
9402	Ammala Excavating/Allen		3,600.00	1 Transactions			
8693	ASV, LLC						
	03-303-000-0000-6590		131.50	REPAIR PARTS	551738	Repair & Maintenance Supplies	N
8693	ASV, LLC		131.50	1 Transactions			
10452	AT&T Mobility						
	03-303-000-0000-6254		38.23	CAROL LAPTOP SVC	287303768387X1	Utilities-Gas and Electric	N
	03-303-000-0000-6254		38.23	MIKE LAPTOP SVC	287303768387X1	Utilities-Gas and Electric	N
10452	AT&T Mobility		76.46	2 Transactions			
14887	Cintas Corporation						
	03-303-000-0000-6298		13.07	SHOP LAUNDRY	4101010703	Shop Maintenance	N
	03-303-000-0000-6298		13.07	SHOP LAUNDRY	4101734594	Shop Maintenance	N

Aitkin County



3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
14887	Cintas Corporation		26.14				
				2 Transactions			
5893	Consolidated Telecommunications Co. 03-303-000-0000-6254		150.00	HIGH SPEED INTERNET	20972657	Utilities-Gas and Electric	N
5893	Consolidated Telecommunications Co.		150.00	1 Transactions			
2763	Countryside Sanitation 03-303-000-0000-6254		76.05	OCT PALISADE	1228	Utilities-Gas and Electric	Y
	03-303-000-0000-6254		111.15	OCT MCGREGOR	1339	Utilities-Gas and Electric	Y
2763	Countryside Sanitation		187.20	2 Transactions			
8500	Diamond Mowers, Inc 03-303-000-0000-6590		148.02	REPAIR PARTS	0208528-IN	Repair & Maintenance Supplies	N
8500	Diamond Mowers, Inc		148.02	1 Transactions			
11180	Fastenal Company 03-303-000-0000-6298		373.08	AITKIN SHOP SUPPLIES	MNBAX249727	Shop Maintenance	N
	03-303-000-0000-6298		316.79	MCGRATH SHOP SUPPLIES	MNBAX249879	Shop Maintenance	N
11180	Fastenal Company		689.87	2 Transactions			
9368	FirstSource 03-303-000-0000-6296		56.38	DRUG SCREEN	FL00480800	Meeting Expense/Physicals	Y
9368	FirstSource		56.38	1 Transactions			
2340	Hyytinen Hardware Hank 03-303-000-0000-6298		32.99	AITKIN SHOP SUPPLIES	1672871	Shop Maintenance	N
	03-303-000-0000-6590		21.96	REPAIR PARTS	1673456	Repair & Maintenance Supplies	N
	03-303-000-0000-6298		11.99	AITKIN SHOP SUPPLIES	1673775	Shop Maintenance	N
	03-303-000-0000-6516		65.36	SIGN SUPPLIES	1673778	Signs & Posts	N
2340	Hyytinen Hardware Hank		132.30	4 Transactions			
9337	Jackman/David 03-303-000-0000-6411		107.99	WORK BOOTS REIMBURSEMENT	FLEET	Safety Footwear	N
9337	Jackman/David		107.99	1 Transactions			
9534	Jeff's Mobile Lock & Key 03-303-000-0000-6298		576.00	KEYS/PADLOCKS	0-003859	Shop Maintenance	N
9534	Jeff's Mobile Lock & Key		576.00	1 Transactions			

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3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
7062	Kern Excavating LLC 03-303-000-0000-6521		26,180.00	FURNISH/INSTALL CL 5	111521A	Maintenance Supplies	N
7062	Kern Excavating LLC		26,180.00	1 Transactions			
8101	Kris Engineering Inc 03-303-000-0000-6590		4,300.32	3' CARBIDE BLADES	35650	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		3,583.80	5' CARBIDE BLADES	35650	Repair & Maintenance Supplies	N
8101	Kris Engineering Inc		7,884.12	2 Transactions			
91187	Lake Country Power 03-303-000-0000-6254		85.96	OCT JACOBSON	1400073000	Utilities-Gas and Electric	N
	03-303-000-0000-6254		85.62	OCT SWATARA	140946401	Utilities-Gas and Electric	N
	03-303-000-0000-6254		54.00	OCT CSAH 6	143093502	Utilities-Gas and Electric	N
91187	Lake Country Power		225.58	3 Transactions			
9046	Loffler Companies, Inc. 03-303-000-0000-6254		96.36	November Phone 11/01/2021	80010460594	Utilities-Gas and Electric	N
				11/30/2021			
9046	Loffler Companies, Inc.		96.36	1 Transactions			
15300	MCGREGOR ACE HARDWARE 03-303-000-0000-6298		38.29	MCGREGOR SHOP	A28117	Shop Maintenance	N
15300	MCGREGOR ACE HARDWARE		38.29	1 Transactions			
3100	McGregor Oil 03-303-000-0000-6513		2,255.42	PALISADE DIESEL	6873	Motor Fuel & Lubricants	N
	03-303-000-0000-6513		2,398.70	PALISADE DIESEL	8281	Motor Fuel & Lubricants	N
3100	McGregor Oil		4,654.12	2 Transactions			
12927	Midwest Machinery Co. 03-303-000-0000-6590		18.37	REPAIR PARTS	2509859	Repair & Maintenance Supplies	N
12927	Midwest Machinery Co.		18.37	1 Transactions			
3160	Mille Lacs Energy Coop-Albert Lea 03-303-000-0000-6254		312.70	POWER: PALISADE	18-52-026-01	Utilities-Gas and Electric	N
	03-303-000-0000-6254		51.05	169 & CSAH 3	19-23-010-01	Utilities-Gas and Electric	N
	03-303-000-0000-6254		51.00	CSAH 5	27-35-015-02	Utilities-Gas and Electric	N
	03-303-000-0000-6254		117.87	POWER: MCGRATH	29-53-003-01	Utilities-Gas and Electric	N
	03-303-000-0000-6254		51.00	CSAH 8	30-06-012-02	Utilities-Gas and Electric	N

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
	03-303-000-0000-6254		51.00	CSAH 4	32-32-007-02	Utilities-Gas and Electric	N
	03-303-000-0000-6254		962.58	POWER: AITKIN	33-52-007-02	Utilities-Gas and Electric	N
	03-303-000-0000-6254		58.05	169 & CSAH 28	39-62-022-01	Utilities-Gas and Electric	N
	03-303-000-0000-6254		42.13	CSAH 12	40-06-000-01	Utilities-Gas and Electric	N
	03-303-000-0000-6254		51.00	CSAH 12	46-56-023-02	Utilities-Gas and Electric	N
	03-303-000-0000-6254		51.00	CSAH 11	48-09-009-02	Utilities-Gas and Electric	N
	03-303-000-0000-6254		51.57	47 & CSAH 2	54-51-104-01	Utilities-Gas and Electric	N
3160	Mille Lacs Energy Coop-Albert Lea		1,850.95				12 Transactions
3555	Newman Signs						
	03-303-000-0000-6516		798.10	RESIDENTIAL E-911 SIGNS	TRFINV035495	Signs & Posts	N
3555	Newman Signs		798.10				1 Transactions
9491	NISTLER/ANTHONY						
	03-303-000-0000-6524		2,925.00	SALT SAND		Winter Sand	N
9491	NISTLER/ANTHONY		2,925.00				1 Transactions
9179	NORTH CENTRAL INTERNATIONAL, LLC						
	03-303-000-0000-6590		387.70	REPAIR PARTS	X220023234:01	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		399.89	ANTI-FREEZ	X220023900:01	Repair & Maintenance Supplies	N
9179	NORTH CENTRAL INTERNATIONAL, LLC		787.59				2 Transactions
10701	Northern Safety Technology Inc						
	03-303-000-0000-6590		1,413.46	REPAIR PARTS	53089	Repair & Maintenance Supplies	N
10701	Northern Safety Technology Inc		1,413.46				1 Transactions
10412	O'Reilly Auto Parts						
	03-303-000-0000-6590		95.34	REPAIR PARTS	1878-102661	Repair & Maintenance Supplies	N
10412	O'Reilly Auto Parts		95.34				1 Transactions
9273	Reichert Enterprises, Inc						
	03-303-000-0000-6590		457.00	REPAIR LABOR	112134	Repair & Maintenance Supplies	Y
	03-303-000-0000-6590		589.01	REPAIR PARTS	112134	Repair & Maintenance Supplies	Y
9273	Reichert Enterprises, Inc		1,046.01				2 Transactions
9176	SPARKY'S TOOLS, LLC						
	03-303-000-0000-6298		225.00	AITKIN SHOP SUPPLIES	D 94866	Shop Maintenance	N
9176	SPARKY'S TOOLS, LLC		225.00				1 Transactions

Aitkin County



3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
12788	Timmer Implement of Aitkin 03-303-000-0000-6590		483.50	REPAIR PARTS-FILTERS	IA21010	Repair & Maintenance Supplies	N
12788	Timmer Implement of Aitkin		483.50	1 Transactions			
15340	VANDERMEY/KYLE 03-303-000-0000-6411		139.99	WORK BOOTS REIMBURSEMENT	GLENS A/N	Safety Footwear	N
15340	VANDERMEY/KYLE		139.99	1 Transactions			
6097	Verizon Wireless 03-303-000-0000-6254		407.89	DEPT CELL PHONES	9891899626	Utilities-Gas and Electric	N
6097	Verizon Wireless		407.89	1 Transactions			
4988	Viking Industrial Center 03-303-000-0000-6298		449.15	AITKIN SHOP SUPPLIES	3228623	Shop Maintenance	N
4988	Viking Industrial Center		449.15	1 Transactions			
8605	Wayne's Sanitation LLC 03-303-000-0000-6254		52.73	GARBAGE MCGRATH	325311	Utilities-Gas and Electric	N
8605	Wayne's Sanitation LLC		52.73	1 Transactions			
13856	WHITE/PAUL 03-303-000-0000-6411		145.00	WORK BOOTS REIMBURSEMENT	SCHEELS	Safety Footwear	N
13856	WHITE/PAUL		145.00	1 Transactions			
303	DEPT Total:		59,567.29	R&B Highway Maintenance	35 Vendors	59 Transactions	
307	DEPT			R&B Capital Infrastructure			
8694	Department of Transportation 03-307-000-0000-6260		1,205.32	JOB COST TRANSFERS	P00014094	Professional Services	N
8694	Department of Transportation		1,205.32	1 Transactions			
2340	Hyytinen Hardware Hank 03-307-000-0000-6260		29.44	PROJECT MAILBOX	1671303	Professional Services	N
2340	Hyytinen Hardware Hank		29.44	1 Transactions			
307	DEPT Total:		1,234.76	R&B Capital Infrastructure	2 Vendors	2 Transactions	
3	Fund Total:		60,955.42	Road & Bridge		65 Transactions	

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
400	DEPT			Public Health Department			
246	Brothers Fire & Security 05-400-440-0410-6300		16.80	Sprinkler Insp	W15126	Maintenance/Service Contracts	N
246	Brothers Fire & Security		16.80	1 Transactions			
783	Canon Financial Services, Inc 05-400-440-0410-6301		23.74	OSS Contract Charge Nov 21 11/01/2021 11/30/2021	27640142	Equipment Lease/Space Rental	N
	05-400-440-0410-6301		265.77	PH Contract Charge Nov 21 11/01/2021 11/30/2021	27640144	Equipment Lease/Space Rental	N
	05-400-440-0410-6301		38.75	Mailroom Contract Charge Nov 2 11/01/2021 11/30/2021	27640150	Equipment Lease/Space Rental	N
783	Canon Financial Services, Inc		328.26	3 Transactions			
9046	Loffler Companies, Inc. 05-400-440-0410-6250		8.99	November Phone 11/01/2021 11/30/2021	80010460594	Telephone	N
	05-400-440-0410-6250		2.25	November Phone 11/01/2021 11/30/2021	80010460594	Telephone	N
	05-400-440-0410-6250		64.24	November Phone 11/01/2021 11/30/2021	80010460594	Telephone	N
9046	Loffler Companies, Inc.		75.48	3 Transactions			
3195	MCCC LOCKBOX 05-400-440-0410-6239		29.81	Adobe DC Pro License 11/11/2021 11/10/2022	2111001	Software Fees/License Fees	N
	05-400-440-0410-6239		16.69	Adobe DC Pro License 11/11/2021 11/10/2022	2111001	Software Fees/License Fees	N
	05-400-440-0410-6239		8.35	Adobe DC Pro License 11/11/2021 11/10/2022	2111001	Software Fees/License Fees	N
	05-400-440-0410-6239		29.81	Adobe DC Pro License 11/11/2021 11/10/2022	2111001	Software Fees/License Fees	N
3195	MCCC LOCKBOX		84.66	4 Transactions			
9014	PAPER STORM 05-400-440-0410-6231		13.10	Paper Shredding 10/28/2021 10/28/2021	17580	Services, Labor, Contracts	N
9014	PAPER STORM		13.10	1 Transactions			

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
10698	Stericycle, Inc 05-400-400-0402-6430		75.00	Covid-19 Steri-safe 09/13/2021 09/13/2021	4010545915	DP & C - Medical Supplies	6
	05-400-440-0410-6231		16.86	Steri-Safe 12/01/2021 12/31/2021	4010545915	Services, Labor, Contracts	6
10698	Stericycle, Inc		91.86	2 Transactions			
400	DEPT Total:		610.16	Public Health Department	6 Vendors	14 Transactions	
420	DEPT			Income Maintenance			
246	Brothers Fire & Security 05-420-600-4800-6300		39.60	Sprinkler Insp	W15126	Maintenance/Service Contracts	N
246	Brothers Fire & Security		39.60	1 Transactions			
783	Canon Financial Services, Inc 05-420-600-4800-6301		55.97	OSS Contract Charge Nov 21 11/01/2021 11/30/2021	27640142	Equipment Lease/Space Rental	N
	05-420-640-4800-6301		120.14	CS Contract Charge Nov 21 11/01/2021 11/30/2021	27640149	Equipment Lease/Space Rental	N
	05-420-600-4800-6301		91.34	Mailroom Contract Charge Nov 2 11/01/2021 11/30/2021	27640150	Equipment Lease/Space Rental	N
783	Canon Financial Services, Inc		267.45	3 Transactions			
9046	Loffler Companies, Inc. 05-420-600-4800-6250		21.20	November Phone 11/01/2021 11/30/2021	80010460594	Telephone	N
	05-420-600-4800-6250		5.30	November Phone 11/01/2021 11/30/2021	80010460594	Telephone	N
	05-420-600-4800-6250		58.88	November Phone 11/01/2021 11/30/2021	80010460594	Telephone	N
	05-420-640-4800-6250		32.12	November Phone 11/01/2021 11/30/2021	80010460594	Telephone	N
9046	Loffler Companies, Inc.		117.50	4 Transactions			
3195	MCCC LOCKBOX 05-420-600-4800-6239		39.34	Adobe DC Pro License 11/11/2021 11/10/2022	2111001	Software Fees/License Fees	N
	05-420-600-4800-6239		19.67	Adobe DC Pro License 11/11/2021 11/10/2022	2111001	Software Fees/License Fees	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	05-420-640-4800-6239		298.04	Adobe DC Pro License 11/11/2021 11/10/2022	2111001	Software Fees/License Fees	N
3195	MCCC LOCKBOX		357.05	3 Transactions			
9014	PAPER STORM 05-420-600-4800-6231		30.89	Paper Shredding 10/28/2021 10/28/2021	17580	Services, Labor, Contracts	N
9014	PAPER STORM		30.89	1 Transactions			
10698	Stericycle,Inc 05-420-600-4800-6231		39.73	Steri-Safe 12/01/2021 12/31/2021	4010545915	Services, Labor, Contracts	6
10698	Stericycle,Inc		39.73	1 Transactions			
420	DEPT Total:		852.22	Income Maintenance	6 Vendors	13 Transactions	
430	DEPT			Social Services			
246	Brothers Fire & Security 05-430-700-4800-6300		63.60	Sprinkler Insp	W15126	Maintenance/Service Contracts	N
246	Brothers Fire & Security		63.60	1 Transactions			
783	Canon Financial Services, Inc 05-430-700-4800-6301		89.89	OSS Contract Charge Nov 21 11/01/2021 11/30/2021	27640142	Equipment Lease/Space Rental	N
	05-430-700-4800-6301		146.70	Mailroom Contract Charge Nov 2 11/01/2021 11/30/2021	27640150	Equipment Lease/Space Rental	N
783	Canon Financial Services, Inc		236.59	2 Transactions			
9046	Loffler Companies, Inc. 05-430-700-4800-6250		34.05	November Phone 11/01/2021 11/30/2021	80010460594	Telephone	N
	05-430-700-4800-6250		8.51	November Phone 11/01/2021 11/30/2021	80010460594	Telephone	N
	05-430-700-4800-6250		133.82	November Phone 11/01/2021 11/30/2021	80010460594	Telephone	N
9046	Loffler Companies, Inc.		176.38	3 Transactions			
3195	MCCC LOCKBOX 05-430-700-4800-6239		63.19	Adobe DC Pro License	2111001	Software Fees/License Fees	N

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5 Health & Human Services

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	05-430-700-4800-6239		31.59	Adobe DC Pro License 11/11/2021 11/10/2022	2111001	Software Fees/License Fees	N
	05-430-700-4800-6239		178.83	Adobe DC Pro License 11/11/2021 11/10/2022	2111001	Software Fees/License Fees	N
3195	MCCC LOCKBOX		273.61	3 Transactions			
9014	PAPER STORM 05-430-700-4800-6231		49.61	Paper Shredding 10/28/2021 10/28/2021	17580	Services, Labor, Contracts	N
9014	PAPER STORM		49.61	1 Transactions			
10698	Stericycle,Inc 05-430-700-4800-6231		63.81	Steri-Safe 12/01/2021 12/31/2021	4010545915	Services, Labor, Contracts	6
10698	Stericycle,Inc		63.81	1 Transactions			
430	DEPT Total:		863.60	Social Services	6 Vendors	11 Transactions	
5	Fund Total:		2,325.98	Health & Human Services		38 Transactions	

Aitkin County



9 State

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
0	DEPT			Undesignated			
1091	Commissioner Of Revenue 09-000-000-0000-2044		26.63	2ND HALF 2021 SM 20% SHARE	AITKIN COUNTY	20% Severed Mineral Tax	N
1091	Commissioner Of Revenue		26.63	1 Transactions			
4580	Mn Dept Of Finance 09-000-000-0000-2022		156.00	Sept Birth Surcharges		Birth/Death Surcharges	N
	09-000-000-0000-2022		628.00	Sept Death Surcharges		Birth/Death Surcharges	N
	09-000-000-0000-2024		117.00	Sept Children Surcharges		St Share Of Birth Cert.-Children	N
	09-000-000-0000-2031		22.50	Sept Torrens Assurance		Real Estate Assurance (Was 5874 And 6	N
	09-000-000-0000-2036		6,784.00	Sept State Gent Fund		Recording Surcharges (Was 5871 & 6281)	N
	09-000-000-0000-2036		390.00	Sept State Leg Surcharge		Recording Surcharges (Was 5871 & 6281)	N
	09-000-000-0000-2051		178.26	TIF ADMIN FEE - 2021	AITKIN COUNTY	State Share of TIF Tax	N
4580	Mn Dept Of Finance		8,275.76	7 Transactions			
3375	Mn Dept Of Health 09-000-000-0000-2027		1,615.00	Sept State Well Cert		State Well Cert Fees (Was 5097 & 6203)	N
3375	Mn Dept Of Health		1,615.00	1 Transactions			
0	DEPT Total:		9,917.39	Undesignated	3 Vendors	9 Transactions	
9	Fund Total:		9,917.39	State		9 Transactions	

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
900	DEPT			Timber Permit Bonds			
13909	AHO/GERALYN 10-900-000-0000-2300		5,185.22	REFUND BOND	14180	Timber Permit Bonds	N
13909	AHO/GERALYN		5,185.22	1 Transactions			
1735	Gelhar/Paul 10-900-000-0000-2300		1,215.00	BOND REFUND	14263	Timber Permit Bonds	N
1735	Gelhar/Paul		1,215.00	1 Transactions			
12589	Haapoja/George 10-900-000-0000-2300		780.00	BOND REFUND	14147	Timber Permit Bonds	Y
	10-900-000-0000-2300		1,113.93	BOND REFUND	14223	Timber Permit Bonds	Y
12589	Haapoja/George		1,893.93	2 Transactions			
5791	Sappi 10-900-000-0000-2300		3,790.08	BOND REFUND	14290	Timber Permit Bonds	N
5791	Sappi		3,790.08	1 Transactions			
900	DEPT Total:		12,084.23	Timber Permit Bonds	4 Vendors	5 Transactions	
921	DEPT			Co. Development			
9046	Loffler Companies, Inc. 10-921-000-0000-6250		5.35	November Phone 11/01/2021	80010460594	Telephone	N
	10-921-000-0000-6250		5.35	November Phone 11/01/2021	80010460594	Telephone	N
9046	Loffler Companies, Inc.		10.70	2 Transactions			
921	DEPT Total:		10.70	Co. Development	1 Vendors	2 Transactions	
923	DEPT			Forfeited Tax Sales			
170	Aitkin Motor Company 10-923-000-0000-6590		120.46	#303 - LIGHT ON 10/05/2021	ACCT #1012	Repair & Maintenance Supplies	N
	10-923-000-0000-6590		844.97	#303 - ALTERNATOR & BATTERY 09/30/2021	ACCT #1012	Repair & Maintenance Supplies	N
	10-923-000-0000-6590		54.07	21 FORD F150 LOF 10/05/2021	ACCT #1012	Repair & Maintenance Supplies	N

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
	10-923-000-0000-6590			586.38	#667 - LOF, TIRE PLUG, BRAKES,	10/25/2021 10/26/2021	ACCT #1012		Repair & Maintenance Supplies		N
	10-923-000-0000-6590			52.09	#315 - LOF	10/25/2021 10/25/2021	ACCT #1012		Repair & Maintenance Supplies		N
170	Aitkin Motor Company			1,657.97				5 Transactions			
10452	AT&T Mobility			698.99	PHONE CHARGES		287302631438		Telephone		N
10452	AT&T Mobility			698.99				1 Transactions			
12589	Haapoja/George			1,240.00	LOWBOY SERVICE FOR GRADER		111021		Services, Labor, Contracts		Y
	10-923-000-0000-6820			2,122.46	OVERAPPRAISED		14223		Refunds & Reimbursements		Y
12589	Haapoja/George			3,362.46				2 Transactions			
9046	Loffler Companies, Inc.			74.94	November Phone	11/01/2021 11/30/2021	80010460594		Telephone		N
9046	Loffler Companies, Inc.			74.94				1 Transactions			
3100	McGregor Oil			92.14	FUEL		AITKINLA		Gas And Oil		N
3100	McGregor Oil			92.14				1 Transactions			
4010	Rasley Oil Company			432.88	FUEL	10/01/2021 10/31/2021	AITCOL&PS		Gas And Oil		N
4010	Rasley Oil Company			432.88				1 Transactions			
5791	Sappi			1,009.95	OVERAPPRAISED		14290		Refunds & Reimbursements		N
5791	Sappi			1,009.95				1 Transactions			
86235	The Office Shop Inc			150.06	CONTRACT		318655-0		Office Supplies		N
86235	The Office Shop Inc			150.06				1 Transactions			
13934	The Tire Barn			69.24	ATV TRAILER TIRE		60140		Repair & Maintenance Supplies		N

Aitkin County



Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
13934	The Tire Barn		69.24		1 Transactions		
9642	WEX BANK						
	10-923-000-0000-6511		1,585.32	FUEL	75727396	Gas And Oil	N
				10/08/2021	11/07/2021		
9642	WEX BANK		1,585.32		1 Transactions		
923	DEPT Total:		9,133.95	Forfeited Tax Sales	10 Vendors	15 Transactions	
926	DEPT			Law Library			
	5173 Thomson Reuters-West Publishing						
	10-926-000-0000-6408		1,472.99	West Info charges	845261377	Law Books	N
				10/01/1931	10/31/2021		
	10-926-000-0000-6408		1,237.66	West Lib Subscr	845350621	Law Books	N
				11/01/2021	11/30/2021		
	5173 Thomson Reuters-West Publishing		2,710.65		2 Transactions		
926	DEPT Total:		2,710.65	Law Library	1 Vendors	2 Transactions	
10	Fund Total:		23,939.53	Trust		24 Transactions	

11 Forest Development

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
925	DEPT			Resource Management			
9657	Applied Insights North 11-925-000-0000-6231		2,535.00	STRATEGIC PLAN UPDATE	21-19	Services, Labor, Contracts	Y
9657	Applied Insights North		2,535.00	1 Transactions			
14455	Dependable Demolition 11-925-000-0000-6231		850.00	PROPERTY CLEANUP - DAM RD-CPL	481	Services, Labor, Contracts	Y
14455	Dependable Demolition		850.00	1 Transactions			
9703	Itasca Woodland Services, Inc. 11-925-000-0000-6231		3,822.00	BRUSH RELEASE - SITE #7	111021	Services, Labor, Contracts	N
9703	Itasca Woodland Services, Inc.		3,822.00	1 Transactions			
7062	Kern Excavating LLC 11-925-000-0000-6273	T	30,860.00	GRADING CHIPPER TRAIL 09/07/2021 10/08/2021	111521A	Timber Improvement	Y
7062	Kern Excavating LLC		30,860.00	1 Transactions			
3195	MCCC LOCKBOX 11-925-000-0000-6231		238.44	Adobe DC Pro License 11/11/2021 11/10/2022	2111001	Services, Labor, Contracts	N
3195	MCCC LOCKBOX		238.44	1 Transactions			
15370	Sullivan Jr/Barry D 11-925-000-0000-6231		990.00	TSI BRUSHING - SITE #1	11/04/2021	Services, Labor, Contracts	Y
15370	Sullivan Jr/Barry D		990.00	1 Transactions			
14129	Westfield Aerial Photography 11-925-000-0000-6231		8,100.00	FOREST MGMT AUDIT 2021	111621	Services, Labor, Contracts	Y
14129	Westfield Aerial Photography		8,100.00	1 Transactions			
925	DEPT Total:		47,395.44	Resource Management	7 Vendors	7 Transactions	
939	DEPT			County Surveyor			
10452	AT&T Mobility 11-939-000-0000-6250		134.04	PHONE CHARGES	287302631438	Telephone	N
10452	AT&T Mobility		134.04	1 Transactions			
15226	Data Activation Center						

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Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

11 Forest Development

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
			Amount			
	11-939-000-0000-6405		270.00	ANNUAL SUBSCRIPTION	122181	Office Supplies N
				11/01/2021 10/31/2022		
15226	Data Activation Center		270.00	1 Transactions		
14747	MSPS					
	11-939-000-0000-6240		275.00	MEMBERSHIP - RANDY QUALE	300003620	Membership/Dues/Association Fees N
14747	MSPS		275.00	1 Transactions		
939	DEPT Total:		679.04	County Surveyor	3 Vendors	3 Transactions
11	Fund Total:		48,074.48	Forest Development		10 Transactions

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
930	DEPT			ARDC			
	90081 ARDC						
	12-930-000-0000-2045		201.73	MAY & OCT SETTLEMENT		In Lieu	N
	12-930-000-0000-6801		52,284.43	MAY & OCT SETTLEMENT		Appropriations	N
	90081 ARDC		52,486.16	2 Transactions			
930	DEPT Total:		52,486.16	ARDC	1 Vendors	2 Transactions	
931	DEPT			Towns			
	5838 Nw Carlton Co Ambulance District						
	12-931-162-0000-2045		2,147.34	2021 LEVY - MAY & OCT		Nw Carlton Co Ambulance District	N
	5838 Nw Carlton Co Ambulance District		2,147.34	1 Transactions			
931	DEPT Total:		2,147.34	Towns	1 Vendors	1 Transactions	
12	Fund Total:		54,633.50	Townships/Cities/ARDC/Ambulan		3 Transactions	

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
521	DEPT			LLCC Administration			
14482	BRAINERD FAMILY YMCA						
	19-521-000-0000-6231		375.00	FIRST AID/CPR TRAINING (5)	128923	Services, Labor, Contracts	N
14482	BRAINERD FAMILY YMCA		375.00	1 Transactions			
2763	Countryside Sanitation						
	19-521-000-0000-6255		105.30	GARBAGE SERVICE	1259	Garbage	Y
2763	Countryside Sanitation		105.30	1 Transactions			
3160	Mille Lacs Energy Coop-Albert Lea						
	19-521-000-0000-6254		754.80	ENERGY CENTER	27-13-005-02	Utilities-Gas and Electric	N
				10/01/2021 11/01/2021			
	19-521-000-0000-6254		715.57	DINING HALL	27-13-006-01	Utilities-Gas and Electric	N
				09/30/2021 11/01/2021			
	19-521-000-0000-6254		675.65	NORTH STAR LODGE	27-13-007-03	Utilities-Gas and Electric	N
				10/01/2021 11/01/2021			
	19-521-000-0000-6254		97.19	STAFF RESIDENCE	27-13-009-01	Utilities-Gas and Electric	N
				10/01/2021 11/01/2021			
3160	Mille Lacs Energy Coop-Albert Lea		2,243.21	4 Transactions			
521	DEPT Total:		2,723.51	LLCC Administration	3 Vendors	6 Transactions	
523	DEPT			LLCC Food			
4968	Upper Lakes Foods, Inc						
	19-523-000-0000-6418		88.69	CREDIT FOR POTATOES	891277-0A	Groceries-Students	N
	19-523-000-0000-6418		1,704.86	GROCERIES	907538-00	Groceries-Students	N
4968	Upper Lakes Foods, Inc		1,616.17	2 Transactions			
523	DEPT Total:		1,616.17	LLCC Food	1 Vendors	2 Transactions	
524	DEPT			LLCC Maintenance			
13725	Beartooth True Value						
	19-524-000-0000-6422		22.71	B176106 POLY TEE/VALVE/CLAMP	ACCT #1075	Janitorial Supplies	N
	19-524-000-0000-6422		4.31	B174804 GAS CYLINDER	ACCT #1075	Janitorial Supplies	N
	19-524-000-0000-6422		11.84	B173320 BLEACH	ACCT #1075	Janitorial Supplies	N
	19-524-000-0000-6422		5.39	A105458 MOTOR OIL	ACCT #1075	Janitorial Supplies	N
	19-524-000-0000-6422		57.00	B174702 MATCHES/SOFTENER SALT	ACCT #1075	Janitorial Supplies	N
	19-524-000-0000-6511		5.39	A105457 MOTOR OIL	ACCT #1075	Gas And Oil	N

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 19 Long Lake Conservation Cen

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
13725	Beartooth True Value			106.64		6 Transactions					
15300	MCGREGOR ACE HARDWARE										
	19-524-000-0000-6590			85.49	UTILITY PUMP		A25574		Repair & Maintenance Supplies		N
15300	MCGREGOR ACE HARDWARE			85.49		1 Transactions					
524	DEPT Total:			192.13	LLCC Maintenance		2 Vendors		7 Transactions		
525	DEPT				LLCC Capital Improvement						
	999999000	COOMBS/JEFF									
	19-525-000-0000-6601			3,000.00	USED 18' PJ TRAILER				Capital Outlay-Non Marcum House		N
	999999000	COOMBS/JEFF		3,000.00		1 Transactions					
525	DEPT Total:			3,000.00	LLCC Capital Improvement		1 Vendors		1 Transactions		
19	Fund Total:			7,531.81	Long Lake Conservation Center				16 Transactions		

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
520	DEPT			Parks			
13725	Beartooth True Value 21-520-000-0000-6523		119.70	WINTERIZE CAMPGROUND	B174554	Misc Bldg & Shop Supplies	N
13725	Beartooth True Value		119.70	1 Transactions			
10083	Cedarbrook Lumber Comp 21-520-000-0000-6231		787.37	TRUSSES - VISPO PROJECT	117100	Services, Labor, Contracts	N
10083	Cedarbrook Lumber Comp		787.37	1 Transactions			
8534	Gophersign Company 21-520-000-0000-6406		20.64	FREIGHT ON SIGN ORDER	157740	Field Supplies	N
8534	Gophersign Company		20.64	1 Transactions			
3024	Kingsley/Russell Lee 21-520-000-0000-6802	Q	1,120.00	RABEY LINE REPAIR 11/04/2021 11/04/2021	265441	Trail Grants-State	Y
3024	Kingsley/Russell Lee		1,120.00	1 Transactions			
3160	Mille Lacs Energy Coop-Albert Lea 21-520-000-0000-6254	Q	124.01	BERGLUND PARK LIGHTING 10/01/2021 11/01/2021	18-51-106-02	Utilities-Gas and Electric	N
3160	Mille Lacs Energy Coop-Albert Lea		124.01	1 Transactions			
15211	Quality Disposal Systems Inc 21-520-000-0000-6231		187.20	GARBAGE - SNAKE RIVER CAMP	1187622	Services, Labor, Contracts	N
15211	Quality Disposal Systems Inc		187.20	1 Transactions			
9736	Timber Lakes Portable Services, LLC 21-520-000-0000-6231		128.25	PORTABLE TOILETS - AITKIN CAMP	1064	Services, Labor, Contracts	Y
9736	Timber Lakes Portable Services, LLC		128.25	1 Transactions			
9617	Timber Lakes Septic Service, Inc. 21-520-000-0000-6231		120.00	AITKIN CAMPGROUND DUMPSTATION	26427	Services, Labor, Contracts	N
	21-520-000-0000-6231	Q	120.00	BERGLUND PARK DUMPSTATION	26428	Services, Labor, Contracts	N
9617	Timber Lakes Septic Service, Inc.		240.00	2 Transactions			
11507	Waste Management of Minnesota, Inc 21-520-000-0000-6231		91.26	AITKIN CAMPGROUND GARBAGE 10/01/2021 10/31/2021	6720667-1767-5	Services, Labor, Contracts	N

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	21-520-000-0000-6231		91.26	JACOBSON CAMPGROUND GARBAGE	6860752-0412-9	Services, Labor, Contracts	N
				11/01/2021 11/30/2021			
11507	Waste Management of Minnesota, Inc		182.52		2 Transactions		
520	DEPT Total:		2,909.69	Parks	9 Vendors	11 Transactions	
21	Fund Total:		2,909.69	Parks		11 Transactions	
	Final Total:		351,739.58	245 Vendors	374 Transactions		

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	63,771.78	General Fund	
	2	77,680.00	Reserves Fund	
	3	60,955.42	Road & Bridge	
	5	2,325.98	Health & Human Services	
	9	9,917.39	State	
	10	23,939.53	Trust	
	11	48,074.48	Forest Development	
	12	54,633.50	Townships/Cities/ARDC/Ambulan	
	19	7,531.81	Long Lake Conservation Center	
	21	2,909.69	Parks	
	All Funds	351,739.58	Total	Approved by,
			
			

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Aitkin County

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Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

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Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	DEPT			Commissioners			
86222	Aitkin Independent Age 01-001-000-0000-6230		83.93	10.26 SYNOPSIS 11/17/2021	863760	Printing, Publishing & Adv	Y
				11/17/2021			
86222	Aitkin Independent Age		83.93	1 Transactions			
15240	AT&T Mobility 01-001-000-0000-6250		114.69	COMMISSIONERS 09/26/2021	287298817699	Telephone	N
				10/25/2021			
15240	AT&T Mobility		114.69	1 Transactions			
1	DEPT Total:		198.62	Commissioners	2 Vendors	2 Transactions	
40	DEPT			Auditor			
9561	Amazon Business 01-040-000-0000-6405		19.00	WIRELESS MOUSE-CONF RM 1	1YTQ-XTP3-7HJY	Office Supplies	N
				1 Transactions			
9561	Amazon Business		19.00	1 Transactions			
208	American Solutions For Business 01-040-000-0000-6405		63.17	2021 - 1099 FORMS	INV05690645	Office Supplies	N
				1 Transactions			
208	American Solutions For Business		63.17	1 Transactions			
89796	Ryan/Kathleen 01-040-000-0000-6241		275.00	MACO-2022 ANNUAL CONF. 02/15/2022	520607928	Registration Fee	N
				02/17/2022			
89796	Ryan/Kathleen		275.00	1 Transactions			
40	DEPT Total:		357.17	Auditor	3 Vendors	3 Transactions	
41	DEPT			Internal Audit			
12780	CliftonLarsonAllen LLP 01-041-000-0000-6231		1,365.00	PROFESSIONAL SERV-2021 AUDIT	3078549	Services, Labor, Contracts	Y
				1 Transactions			
12780	CliftonLarsonAllen LLP		1,365.00	1 Transactions			
41	DEPT Total:		1,365.00	Internal Audit	1 Vendors	1 Transactions	
42	DEPT			Treasurer			
4173	Grams/Lori						

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1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
		01-042-000-0000-6330			16.24	Mileage-Brainerd 11/4				Transportation/Travel/Parking		N
		01-042-000-0000-6241			275.00	MACO Conference Registration	02/14/2022 02/17/2022	200002203		Registration Fee		N
		01-042-000-0000-6332			394.59	MACO Conference Hotel	02/14/2022 02/17/2022	54024923		Hotel / Motel Lodging		N
4173	Grams/Lori				685.83		3 Transactions					
86235	The Office Shop Inc	01-042-000-0000-6405			19.33	Office Supplies		318937-0		Office Supplies		N
86235	The Office Shop Inc				19.33		1 Transactions					
42	DEPT Total:				705.16	Treasurer		2 Vendors		4 Transactions		
43	DEPT					Assessor						
86222	Aitkin Independent Age	01-043-000-0000-6230			177.12	HOMESTEAD NOTICE 2021	11/17/2021 11/17/2021	863761		Printing, Publishing & Adv		Y
86222	Aitkin Independent Age				177.12		1 Transactions					
13934	The Tire Barn	01-043-000-0000-6511			57.87	OIL CHG 2013 ESCAPE-LIC 962047	11/30/2021 11/30/2021	60585		Gas And Oil		N
13934	The Tire Barn				57.87		1 Transactions					
43	DEPT Total:				234.99	Assessor		2 Vendors		2 Transactions		
44	DEPT					Central Services						
783	Canon Financial Services, Inc	01-044-000-0000-6231			248.78	PRINTER-NOVEMBER CONTRACT PYMT	11/01/2021 11/30/2021	27640145		Services, Labor, Contracts		N
783	Canon Financial Services, Inc				248.78		1 Transactions					
44	DEPT Total:				248.78	Central Services		1 Vendors		1 Transactions		
52	DEPT					Administration						
15240	AT&T Mobility	01-052-000-0000-6250			49.70	JESSICA SEIBERT	09/26/2021 10/25/2021	287298817699		Telephone		N

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
15240	AT&T Mobility		49.70		1 Transactions		
52	DEPT Total:		49.70	Administration	1 Vendors	1 Transactions	
53	DEPT			Human Resources			
15240	AT&T Mobility 01-053-000-0000-6250		99.40	BOBBIE/NIKKI CELLPHONE 09/26/2021 10/25/2021	287299383308	Telephone	N
15240	AT&T Mobility		99.40		1 Transactions		
11303	Danielson/Bobbie 01-053-000-0000-6330		225.58	Mileage 08/13/2021 10/14/2021	112221	Transportation/Travel/Parking	N
	01-053-000-0000-6405		32.33	Office Depot-wireless mice (3)	210537777	Office Supplies	N
11303	Danielson/Bobbie		257.91		2 Transactions		
12808	Gallagher Benefit Services, Inc. 01-053-000-0000-6231		400.00	OSS EVALUATION 11/23/2021 11/23/2021	202136616	Services, Labor, Contracts	N
12808	Gallagher Benefit Services, Inc.		400.00		1 Transactions		
86235	The Office Shop Inc 01-053-000-0000-6405		50.02	1" BINDERS 11/22/2021 11/22/2021	1104392-0	Office Supplies	N
	01-053-000-0000-6405		19.78	PENS-BOBBIE 11/24/2021 11/24/2021	1104420-0	Office Supplies	N
86235	The Office Shop Inc		69.80		2 Transactions		
53	DEPT Total:		827.11	Human Resources	4 Vendors	6 Transactions	
90	DEPT			Attorney			
783	Canon Financial Services, Inc 01-090-000-0000-6625		326.99	CANON COPIER MONTHLY CHARGE 11/01/2021 11/30/2021	27640146	Capital - Office & Other Equipment	N
783	Canon Financial Services, Inc		326.99		1 Transactions		
3195	MCCC LOCKBOX 01-090-000-0000-6240		1,800.00	DUES	2201008	Membership/Dues/Association Fees	N

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	01-090-000-0000-6406		150.00	BETA TESTING FUND	2201008	Law Publ. & Subscriptions	N
	01-090-000-0000-6406		11,925.00	CA'S ANNUAL MAINTENANCE MCAPS	2201008	Law Publ. & Subscriptions	N
3195	MCCC LOCKBOX		13,875.00	3 Transactions			
86235	The Office Shop Inc 01-090-000-0000-6625		199.99	COPIER CONTRACT 11/12/2021 11/11/2022	319107-0	Capital - Office & Other Equipment	N
86235	The Office Shop Inc		199.99	1 Transactions			
90	DEPT Total:		14,401.98	Attorney	3 Vendors	5 Transactions	
100	DEPT 2386 Information Systems Corp 01-100-195-0000-6231		1,045.00	Recorder KIP Yrly Maint Agreement 02/13/2022 02/13/2023	M30245	Services, Labor, Contracts-Land Records	N
2386	Information Systems Corp		1,045.00	1 Transactions			
3951	Pro West & Associates, Inc 01-100-195-0000-6231		2,685.00	LINK MAINTENANCE/SUPPORT 12/01/2021 11/30/2022	5912-A	Services, Labor, Contracts-Land Records	N
3951	Pro West & Associates, Inc		2,685.00	1 Transactions			
100	DEPT Total:		3,730.00	Recorder	2 Vendors	2 Transactions	
110	DEPT 9561 Amazon Business 01-110-000-0000-6422		730.94	Courthouse Maintenance FIRST AID KITS, MASKS, KEY BOX	17HN-LQK9-4YTL	Janitorial Supplies	N
9561	Amazon Business		730.94	1 Transactions			
15240	AT&T Mobility 01-110-000-0000-6250		49.70	JIM BRIGHT 09/26/2021 10/25/2021	287298817699	Telephone	N
15240	AT&T Mobility		49.70	1 Transactions			
89765	Minnesota Elevator, Inc 01-110-000-0000-6231		160.48	MONTHLY ELEVATOR INSPECTION	938183	Services, Labor, Contracts	N
89765	Minnesota Elevator, Inc		160.48	1 Transactions			

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9692	Minnesota Energy Resources Corporation 01-110-000-0000-6254		1,658.96	UTILITIES-GAS AND ELECTRIC	0506823754	Utilities-Gas and Electric	N
9692	Minnesota Energy Resources Corporation		1,658.96	1 Transactions			
15205	Nelson Excavating & Landscaping 01-110-000-0000-6231		750.00	SNOW PLOWING	1923	Services, Labor, Contracts	Y
15205	Nelson Excavating & Landscaping		750.00	1 Transactions			
3950	Public Utilities 01-110-000-0000-6254		3,651.38	GOV'T CENTER UTILITIES	1430-00	Utilities-Gas and Electric	N
	01-110-000-0000-6254		299.35	UTILITIES-LA TOOL	50188-00	Utilities-Gas and Electric	N
	01-110-000-0000-6254		41.67	OLD CO GARAGE	50202-00	Utilities-Gas and Electric	N
	01-110-000-0000-6254		65.17	JUDICIAL CENTER UTILITIES	509-00	Utilities-Gas and Electric	N
3950	Public Utilities		4,057.57	4 Transactions			
110	DEPT Total:		7,407.65	Courthouse Maintenance	6 Vendors	9 Transactions	
120	DEPT			Service Officer			
3225	MACVSO 01-120-000-0000-6240		200.00	MACVSO DUES 01/01/2022 12/31/2022	11192021	Membership/Dues/Association Fees	N
	01-120-000-0000-6241		50.00	CONFERENCE PREREG. 01/01/2022 12/31/2022	11192021	Registration Fee	N
	01-120-000-0000-6240		200.00	MEMBERSHIP DUES 01/01/2022 12/31/2022	111921	Membership/Dues/Association Fees	N
	01-120-000-0000-6241		50.00	CONFERENCE PREREG. 01/01/2022 12/31/2022	111921	Registration Fee	N
3225	MACVSO		500.00	4 Transactions			
4669	Sterling Solutions, Inc 01-120-000-0000-6300		750.00	VIMS 07/01/2021 06/30/2022	02036-058	Maintenance/Service Contracts	N
4669	Sterling Solutions, Inc		750.00	1 Transactions			
6097	Verizon Wireless 01-120-000-0000-6250		13.39	VERIZON NOV-DEC 10/21/2021 11/20/2021	9893307902	Telephone	N
6097	Verizon Wireless		13.39	1 Transactions			

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1 General Fund

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
120	DEPT Total:		1,263.39	Service Officer	3 Vendors	6 Transactions	
122	DEPT			Planning & Zoning			
86222	Aitkin Independent Age						
	01-122-000-0000-6230		70.38	DEC BOA MTG	863762	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		70.38		1 Transactions		
783	Canon Financial Services, Inc						
	01-122-000-0000-6231		166.12	MONTHLY COPIER CHARGES	27640143	Services, Labor, Contracts, Programming N	
				11/01/2021 11/30/2021			
783	Canon Financial Services, Inc		166.12		1 Transactions		
15142	Christensen/Charles						
	01-122-000-0000-6350		70.00	DEC BOA MTG	120221	Per Diem	Y
	01-122-038-0000-6330		67.76	DEC BOA MTG (MILEAGE)	120221	BOA/PC Mileage	Y
15142	Christensen/Charles		137.76		2 Transactions		
5516	Paquette/Jeremy M						
	01-122-000-0000-6350		70.00	DEC BOA MTG	120221	Per Diem	Y
	01-122-038-0000-6330		56.56	DEC BOA MTG (MILEAGE)	120221	BOA/PC Mileage	Y
5516	Paquette/Jeremy M		126.56		2 Transactions		
12077	Stromberg/Kevin						
	01-122-000-0000-6350		70.00	DEC BOA MTG	120221	Per Diem	Y
	01-122-038-0000-6330		49.28	DEC BOA MTG (MILEAGE)	120221	BOA/PC Mileage	Y
12077	Stromberg/Kevin		119.28		2 Transactions		
86235	The Office Shop Inc						
	01-122-000-0000-6405		10.99	11X17 PAPER	11042770	Office, Film, & Field Supplies	N
	01-122-000-0000-6405		28.13	DRY ERASE MARKERS	11042771	Office, Film, & Field Supplies	N
	01-122-000-0000-6405		59.20	CALENDARS	11043900	Office, Film, & Field Supplies	N
86235	The Office Shop Inc		98.32		3 Transactions		
8612	Veenker/Thomas H						
	01-122-000-0000-6350		70.00	DEC BOA MTG	120221	Per Diem	N
	01-122-038-0000-6330		87.36	DEC BOA MTG (MILEAGE)	120221	BOA/PC Mileage	N
8612	Veenker/Thomas H		157.36		2 Transactions		

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
122	DEPT Total:		875.78	Planning & Zoning	7 Vendors	13 Transactions	
123	DEPT			Coroner			
3987	Ramsey County Medical Examiner						
	01-123-000-0000-6260		1,615.00	ME 21-2600 Medex 030710	09/11/2021	Autopsies--Pathologist, Xrays, Etc	N
	01-123-000-0000-6260		1,445.00	ME 21-3058 Medex 030711	10/22/2021	Autopsies--Pathologist, Xrays, Etc	N
3987	Ramsey County Medical Examiner		3,060.00		2 Transactions		
9151	River Valley Forensic Services PA						
	01-123-000-0000-6231		500.00	ME 21-2600	1619	Coroner Fees	6
	01-123-000-0000-6231		500.00	ME 21-3058	1619	Coroner Fees	6
	01-123-000-0000-6231		250.00	October monthly service	1619	Coroner Fees	6
9151	River Valley Forensic Services PA		1,250.00		3 Transactions		
123	DEPT Total:		4,310.00	Coroner	2 Vendors	5 Transactions	
200	DEPT			Enforcement			
9138	ASAP Towing						
	01-200-000-0000-6359		183.75	21003219 forf	9014	Wrecker Service	Y
9138	ASAP Towing		183.75		1 Transactions		
15239	AT&T Mobility						
	01-200-000-0000-6250		169.84	223, 207, 217, 203, 202, 223sq	287258495419	Telephone	N
15239	AT&T Mobility		169.84		1 Transactions		
14568	Axon Enterprise, Inc						
	01-200-000-0000-6405		2,640.00	Taser Year 5 pmt X26P	INUS007964	Office Supplies	N
14568	Axon Enterprise, Inc		2,640.00		1 Transactions		
783	Canon Financial Services, Inc						
	01-200-000-0000-6231		170.74	admin copier lease	27640152	Services, Labor, Contracts	N
783	Canon Financial Services, Inc		170.74		1 Transactions		
9339	Dennis' Towing						
	01-200-000-0000-6359		400.00	21003185 forfeiture	21-749	Wrecker Service	N
9339	Dennis' Towing		400.00		1 Transactions		
4812	JC32 Teamsters H&W Fund						

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1 General Fund

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
	01-200-000-0000-6101		5,491.00	NOVEMBER EE HEALTH INS 11/01/2021 11/30/2021	202111	Salaries-Full Time	N
	01-200-000-0000-6150		20,400.00	NOVEMBER ER HEALTH INS 11/01/2021 11/30/2021	202111	Health Insurance-Employer	N
4812	JC32 Teamsters H&W Fund		25,891.00		2	Transactions	
12110	Revelin Vehicle Solutions, LLC						
	01-200-000-0000-6231		450.00	inst radio equip old 220, 207	248	Services, Labor, Contracts	Y
	01-200-000-0000-6231		300.00	radio supplies	248	Services, Labor, Contracts	Y
	01-200-000-0000-6231		300.00	repair #219 headlight	248	Services, Labor, Contracts	Y
12110	Revelin Vehicle Solutions, LLC		1,050.00		3	Transactions	
13864	Sandberg/Kristi						
	01-200-000-0000-6150		1,000.00	INSURANCE-DEC 2021 12/01/2021 12/31/2021	11232021	Health Insurance-Employer	N
	01-200-000-0000-6150		1,000.00	INSURANCE-OCT 2021 10/01/2021 10/31/2021	11232021	Health Insurance-Employer	N
	01-200-000-0000-6150		1,000.00	INSURANCE-NOV 2021 11/01/2021 11/30/2021	11232021	Health Insurance-Employer	N
13864	Sandberg/Kristi		3,000.00		3	Transactions	
86235	The Office Shop Inc						
	01-200-000-0000-6405		112.10	2022 calendars	1104230-0	Office Supplies	N
	01-200-000-0000-6231		408.34	admin copy count	319046-0	Services, Labor, Contracts	N
86235	The Office Shop Inc		520.44		2	Transactions	
13934	The Tire Barn						
	01-200-000-0000-6302		754.68	4 tires, oil change #220 spare	60439	Vehicle Maintenance	N
	01-200-000-0000-6302		633.01	spark plugs, battery #224	60467	Vehicle Maintenance	N
13934	The Tire Barn		1,387.69		2	Transactions	
9302	WEX Bank						
	01-200-000-0000-6511		6,899.07	deputy gas	75816207	Gas And Oil	N
9302	WEX Bank		6,899.07		1	Transactions	
200	DEPT Total:		42,312.53	Enforcement	11 Vendors	18 Transactions	
202	DEPT			Boat & Water			
	3950 Public Utilities						

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1 General Fund

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	01-202-000-0000-6254		35.52	B&W UTILITIES	1345-00	Utilities-Gas and Electric	N
3950	Public Utilities		35.52	1 Transactions			
9302	WEX Bank						
	01-202-000-0000-6511		103.28	#208 gas	75816207	Gas And Oil	N
9302	WEX Bank		103.28	1 Transactions			
202	DEPT Total:		138.80	Boat & Water	2 Vendors	2 Transactions	
204	DEPT			ATV			
	4812 JC32 Teamsters H&W Fund						
	01-204-000-0000-6101		323.00	NOVEMBER EE HEALTH INS 11/01/2021 11/30/2021	202111	Salaries-Full Time	N
	01-204-000-0000-6150		1,200.00	NOVEMBER ER HEALTH INS 11/01/2021 11/30/2021	202111	Health Insurance-Employer	N
4812	JC32 Teamsters H&W Fund		1,523.00	2 Transactions			
9302	WEX Bank						
	01-204-000-0000-6511		275.89	#208 gas	75816207	Gas And Oil	N
9302	WEX Bank		275.89	1 Transactions			
204	DEPT Total:		1,798.89	ATV	2 Vendors	3 Transactions	
206	DEPT			Forfeitures			
	117 Aitkin County Sheriff						
	01-206-000-0000-6409		50.00	title 2 forfeited vehicles	11/22/21	Forfeiture Supplies	N
117	Aitkin County Sheriff		50.00	1 Transactions			
206	DEPT Total:		50.00	Forfeitures	1 Vendors	1 Transactions	
252	DEPT			Corrections			
	9561 Amazon Business						
	01-252-000-0000-6405		82.99	Lana keyboard tray	1PH1-JLDN-7R3P	Office Supplies	N
9561	Amazon Business		82.99	1 Transactions			
14005	American Tower Corporation						
	01-252-000-0000-6231		378.14	Jacobson tower lease	408917956	Services, Labor, Contracts	N

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1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	1099
14005	American Tower Corporation				378.14						
							1 Transactions				
246	Brothers Fire & Security										
	01-252-000-0000-6231				915.21	service smoke detectors		W15380		Services, Labor, Contracts	N
246	Brothers Fire & Security				915.21						
							1 Transactions				
783	Canon Financial Services, Inc										
	01-252-000-0000-6231				101.52	dispatch copier lease		27640154		Services, Labor, Contracts	N
783	Canon Financial Services, Inc				101.52						
							1 Transactions				
10855	Culligan Water										
	01-252-000-0000-6231				55.00	December cooler rental		150X01279801		Services, Labor, Contracts	N
10855	Culligan Water				55.00						
							1 Transactions				
88628	Dalco Enterprises, Inc.										
	01-252-000-0000-6422				54.45	gloves		3860986		Janitorial Supplies	N
	01-252-000-0000-6422				54.45	gloves		3863517		Janitorial Supplies	N
88628	Dalco Enterprises, Inc.				108.90						
							2 Transactions				
1775	Galls LLC										
	01-252-000-0000-6410				220.72	Sean cargo pant		019727378		Clothing Allowance	N
1775	Galls LLC				220.72						
							1 Transactions				
4812	JC32 Teamsters H&W Fund										
	01-252-000-0000-6101				6,460.00	NOVEMBER EE HEALTH INS		202111		Salaries-Full Time	N
							11/01/2021 11/30/2021				
	01-252-000-0000-6150				24,000.00	NOVEMBER ER HEALTH INS		202111		Health Insurance-Employer	N
							11/01/2021 11/30/2021				
4812	JC32 Teamsters H&W Fund				30,460.00						
							2 Transactions				
13844	McKesson Medical Surgical										
	01-252-000-0000-6262				48.84	lancets, ear drops		18534514		Medical Expenses & Supplies - Inmates	N
	01-252-000-0000-6262				6.25	aspirin		18534672		Medical Expenses & Supplies - Inmates	N
	01-252-000-0000-6262				5.76	epsom salt		18534764		Medical Expenses & Supplies - Inmates	N
	01-252-000-0000-6262				1,433.08	tests strips, tuersol, syringe		18534783		Medical Expenses & Supplies - Inmates	N
	01-252-000-0000-6262				2.99	dyna-hex scrub		18534973		Medical Expenses & Supplies - Inmates	N
	01-252-000-0000-6262				15.36	insta-glucose gel		18535170		Medical Expenses & Supplies - Inmates	N
	01-252-000-0000-6262				15.58	zip lock bags		18539171		Medical Expenses & Supplies - Inmates	N
	01-252-000-0000-6262				2.13	milk of magnesia		18549058		Medical Expenses & Supplies - Inmates	N

1 General Fund

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	01-252-000-0000-6262		21.56	flashlight	18552997	Medical Expenses & Supplies - Inmates	N
	01-252-000-0000-6262		17.68	orasol gel	18569929	Medical Expenses & Supplies - Inmates	N
	01-252-000-0000-6262		29.77	nail clipper	18571000	Medical Expenses & Supplies - Inmates	N
	01-252-000-0000-6262		25.36	Pain Off tab	18584275	Medical Expenses & Supplies - Inmates	N
	01-252-000-0000-6262		575.71	syringe, test strips, acetamin	18730132	Medical Expenses & Supplies - Inmates	N
	01-252-000-0000-6262		6.25	aspirin	18730148	Medical Expenses & Supplies - Inmates	N
	01-252-000-0000-6262		101.86	tubersol	18730235	Medical Expenses & Supplies - Inmates	N
	01-252-000-0000-6262		7.30	sharps container	18730449	Medical Expenses & Supplies - Inmates	N
	01-252-000-0000-6262		2.40	glucose tabs	18735408	Medical Expenses & Supplies - Inmates	N
	01-252-000-0000-6262		25.36	Pain Off Tabs	18751201	Medical Expenses & Supplies - Inmates	N
13844	McKesson Medical Surgical		2,343.24				18 Transactions
13691	MEnD Correctional Care, PLLC						
	01-252-000-0000-6262		7,822.23	December healthcare services	6255	Medical Expenses & Supplies - Inmates	6
	01-252-000-0000-6262		2,295.00	December add'l nurse services	6255	Medical Expenses & Supplies - Inmates	6
13691	MEnD Correctional Care, PLLC		10,117.23				2 Transactions
89765	Minnesota Elevator, Inc						
	01-252-000-0000-6231		191.91	December service	938451	Services, Labor, Contracts	N
89765	Minnesota Elevator, Inc		191.91				1 Transactions
9692	Minnesota Energy Resources Corporation						
	01-252-000-0000-6254		2,532.36	JAIL UTILITIES	0505221458	Utilities-Gas and Electric	N
	01-252-000-0000-6254		538.30	UTILITIES-JAIL	0505399584	Utilities-Gas and Electric	N
	01-252-000-0000-6254		125.78	STS UTILITIES	0506726121	Utilities-Gas and Electric	N
				10/19/2021			11/17/2021
9692	Minnesota Energy Resources Corporation		3,196.44				3 Transactions
9228	North Memorial Ambulance Service						
	01-252-000-0000-6262		467.83	C.A.L. transport to Riverwood	2258683	Medical Expenses & Supplies - Inmates	N
9228	North Memorial Ambulance Service		467.83				1 Transactions
3789	Pan-O-Gold Baking Company						
	01-252-000-0000-6418		112.74	groceries	10002421322003	Groceries	N
	01-252-000-0000-6418		74.46	groceries	10002421327001	Groceries	N
3789	Pan-O-Gold Baking Company		187.20				2 Transactions
3810	Paulbeck's County Market						
	01-252-000-0000-6420		8.38	milk cups	0148	Food Service Supplies	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
3810	Paulbeck's County Market			8.38				
					1 Transactions			
3950	Public Utilities							
	01-252-000-0000-6254			6,396.72	NEW JAIL 2 UTILITIES	1431-00	Utilities-Gas and Electric	N
	01-252-000-0000-6254			135.84	UTILITIES-STS	50109-00	Utilities-Gas and Electric	N
	01-252-000-0000-6254			80.14	EMERG STORAGE UTILITIES	507-00	Utilities-Gas and Electric	N
	01-252-000-0000-6254			1,197.04	NEW JAIL UTILITIES	512-00	Utilities-Gas and Electric	N
3950	Public Utilities			7,809.74				
					4 Transactions			
9295	Reinhart Foodservice							
	01-252-000-0000-6418			53.59	mild cheddar cheese	791988	Groceries	N
	01-252-000-0000-6418			17.97-	return milk	796360	Groceries	N
	01-252-000-0000-6418			44.56	rasp bismark donuts	826024	Groceries	N
	01-252-000-0000-6418			1,849.16	groceries	833462	Groceries	N
	01-252-000-0000-6418			322.92	white, choc milk	834406	Groceries	N
	01-252-000-0000-6418			13.76	apple juice	834950	Groceries	N
	01-252-000-0000-6418			26.76	butternut squash	834953	Groceries	N
	01-252-000-0000-6418			8.98-	return choc milk	835664	Groceries	N
	01-252-000-0000-6418			19.59-	return celery stalks	836837	Groceries	N
	01-252-000-0000-6418			1,842.58	groceries	842084	Groceries	N
	01-252-000-0000-6418			259.77	milk	842960	Groceries	N
9295	Reinhart Foodservice			4,366.56				
					11 Transactions			
84172	Riverwood Healthcare Center							
	01-252-000-0000-6262			207.20	A.R.O. 05/03/21	RHH11770364303	Medical Expenses & Supplies - Inmates	6
	01-252-000-0000-6262			156.10	S.H.W. 03/02/21	RHP10004334201	Medical Expenses & Supplies - Inmates	6
	01-252-000-0000-6262			980.70	S.H.W. 03/02/21	RHP10004355171	Medical Expenses & Supplies - Inmates	6
84172	Riverwood Healthcare Center			1,344.00				
					3 Transactions			
86235	The Office Shop Inc							
	01-252-000-0000-6405			112.10	2022 calendars	1104230-0	Office Supplies	N
	01-252-000-0000-6231			137.90	dispatch copy count	319046-0	Services, Labor, Contracts	N
86235	The Office Shop Inc			250.00				
					2 Transactions			
13934	The Tire Barn							
	01-252-000-0000-6302			62.68	oil change, rotate #210	60464	Vehicle Maintenance	N
13934	The Tire Barn			62.68				
					1 Transactions			
10005	Watson/Linda							

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	1099
10005	Watson/Linda	01-252-000-0000-6231			20.00	indigent haircuts		11/20/2021		Services, Labor, Contracts	Y
					20.00		1 Transactions				
9302	WEX Bank	01-252-000-0000-6330			455.41	transport gas		75816207		Prisoner Transportation & Travel	N
					455.41		1 Transactions				
252	DEPT Total:				63,143.10	Corrections			22 Vendors	61 Transactions	
253	DEPT					Sentence to Serve					
117	Aitkin County Sheriff	01-253-000-0000-6374			20.25	tabs HALM trailer		5923CBT		Auto & Trailer License	N
					20.25		1 Transactions				
15239	AT&T Mobility	01-253-000-0000-6250			23.37	STS air card		287258495419		Telephone	N
					23.37		1 Transactions				
4812	JC32 Teamsters H&W Fund	01-253-000-0000-6101			323.00	NOVEMBER EE HEALTH INS	11/01/2021 11/30/2021	202111		Salaries-Full Time	N
		01-253-000-0000-6150			1,200.00	NOVEMBER ER HEALTH INS	11/01/2021 11/30/2021	202111		Health Insurance-Employer	N
					1,523.00		2 Transactions				
253	DEPT Total:				1,566.62	Sentence to Serve			3 Vendors	4 Transactions	
254	DEPT					Enhanced 911 System					
13119	TalkPoint Technologies, Inc	01-254-000-0000-6405			109.95	headset, ear cushions		16560		Office Supplies	N
					109.95		1 Transactions				
254	DEPT Total:				109.95	Enhanced 911 System			1 Vendors	1 Transactions	
257	DEPT					Community Corrections					
14563	Anoka County Corrections	01-257-255-0000-6204			660.00	PREDISPO JUV. DET'N DSB, HCW	10/01/2021 10/31/2021	-1-1000002-1		Juvenile Detention	N

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
14563	Anoka County Corrections		660.00		1 Transactions		
9360	Redwood Toxicology Laboratory, Inc. 01-257-267-0000-6274		1,463.19	DRUG TESTING SUPPLIES 11/19/2021 11/19/2021	757053	Drug Testing Fee	6
9360	Redwood Toxicology Laboratory, Inc.		1,463.19	1 Transactions			
6097	Verizon Wireless 01-257-257-0000-6215		163.93	AGENT WORK CELL PHONES 10/24/2021 11/23/2021	9893577050	Wireless Telephone Services	N
6097	Verizon Wireless		163.93	1 Transactions			
257	DEPT Total:		2,287.12	Community Corrections	3 Vendors	3 Transactions	
390	DEPT			Environmental Health (FBL)			
14899	Tech Tronix Inc 01-390-000-0000-6231		250.00	EH MANAGER MAINTENANCE	224	Services, Labor, Contracts	N
14899	Tech Tronix Inc		250.00	1 Transactions			
13934	The Tire Barn 01-390-000-0000-6302		27.50	2012 IMPALA TIRE REPAIR	60486	Vehicle Maintenance	N
13934	The Tire Barn		27.50	1 Transactions			
390	DEPT Total:		277.50	Environmental Health (FBL)	2 Vendors	2 Transactions	
391	DEPT			Solid Waste			
2763	Countryside Sanitation 01-391-060-0000-6360		1,631.00	MONTHLY RECYCLING (JUNE) 06/01/2021 06/30/2021	120121	Recycling Contract	Y
2763	Countryside Sanitation		1,631.00	1 Transactions			
86235	The Office Shop Inc 01-391-000-0000-6405		34.97	CALENDARS	11043900	Office, Film, & Field Supplies	N
	01-391-000-0000-6405		24.18	WALL CALENDARS	11045610	Office, Film, & Field Supplies	N
	01-391-000-0000-6231		468.28	MONTHLY COPIER CHARGES 08/12/2021 11/03/2021	3190560	Services, Labor, Contracts	N
86235	The Office Shop Inc		527.43	3 Transactions			

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
391	DEPT Total:		2,158.43	Solid Waste	2 Vendors	4 Transactions	
392	DEPT			Water Wells			
86235	The Office Shop Inc 01-392-000-0000-6405		32.05	CALENDARS	11043900	Office, Film, & Field Supplies	N
86235	The Office Shop Inc		32.05		1 Transactions		
392	DEPT Total:		32.05	Water Wells	1 Vendors	1 Transactions	
500	DEPT			Library And Historical Society			
15003	Groulx/Bruce 01-500-500-0000-6350		665.00	19 mtgs @ \$35 12/14/2020	08/09/2021	Library Per Diem	S
15003	Groulx/Bruce		665.00		1 Transactions		
500	DEPT Total:		665.00	Library And Historical Society	1 Vendors	1 Transactions	
601	DEPT			Extension			
89471	Aitkin Co 4-H Council 01-601-551-0000-5840		1,880.00	PLAT BOOKS #522-568 (47)	12/1/2021	4-H Plat Book Sales	N
	01-601-551-0000-5840		120.00	PLAT BOOKS #632-634 (3)	12/1/2021	4-H Plat Book Sales	N
89471	Aitkin Co 4-H Council		2,000.00		2 Transactions		
601	DEPT Total:		2,000.00	Extension	1 Vendors	2 Transactions	
700	DEPT			Promotion,AEOA Tran,Airport,RC&D,Tourisi			
9612	Discovery Publishing, Inc. 01-700-909-0000-6801		303.95	ATV AD	2718	Appropriations-Grant	Y
9612	Discovery Publishing, Inc.		303.95		1 Transactions		
700	DEPT Total:		303.95	Promotion,AEOA Tran,Airport,RC&D,Tou	1 Vendors	1 Transactions	
711	DEPT			Economic Development			
15240	AT&T Mobility 01-711-000-0000-6250		44.67	MARK JEFFERS 09/29/2021	287298817699 10/25/2021	Telephone	N

Aitkin County



1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
15240	AT&T Mobility		44.67	1 Transactions		
1333	Dell Marketing L.P. 01-711-000-0000-6405		2,052.89	MARK JEFFERS-LAPTOP 06/01/2021 06/01/2021 1 Transactions	10515128538	Office Supplies N
1333	Dell Marketing L.P.		2,052.89	1 Transactions		
711	DEPT Total:		2,097.56	Economic Development	2 Vendors	2 Transactions
1	Fund Total:		154,916.83	General Fund		166 Transactions

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2 Reserves Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
200	DEPT			Enforcement			
1333	Dell Marketing L.P. 02-200-020-0000-6231		2,999.11	S&R Computer	10536342173	Sheriff Search & Rescue Reserve Expen	N
	02-200-190-0000-6402		9,460.64	4 deputy laptop computers	10539770119	Sheriff Technology Funds Expense	N
1333	Dell Marketing L.P.		12,459.75	2 Transactions			
200	DEPT Total:		12,459.75	Enforcement	1 Vendors	2 Transactions	
206	DEPT			Forfeitures			
1333	Dell Marketing L.P. 02-206-018-0000-6800		9,460.64	4 deputy laptop computers	10539767855	Sheriff Forfeiture Reserve Expense	N
1333	Dell Marketing L.P.		9,460.64	1 Transactions			
206	DEPT Total:		9,460.64	Forfeitures	1 Vendors	1 Transactions	
2	Fund Total:		21,920.39	Reserves Fund		3 Transactions	

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3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
301	DEPT			R&B Administration			
783	Canon Financial Services, Inc 03-301-000-0000-6300		162.82	CONTRACT CHARGE	27640151	Maintenance/Service Contracts	N
783	Canon Financial Services, Inc		162.82	1 Transactions			
10855	Culligan Water 03-301-000-0000-6400		55.00	WATER COOLER RENTAL	DEC STMT	Supplies And Materials	N
10855	Culligan Water		55.00	1 Transactions			
11406	Innovative Office Solutions, LLC 03-301-000-0000-6400		161.39	OFFICE SUPPLIES	IN3569165	Supplies And Materials	N
	03-301-000-0000-6400		6.99	OFFICE SUPPLIES	IN3570596	Supplies And Materials	N
11406	Innovative Office Solutions, LLC		168.38	2 Transactions			
5097	Welle/John Thomas 03-301-000-0000-6241		674.00	MCEA CONFERENCE LODGING		Meeting/Conference Registration Fee	N
5097	Welle/John Thomas		674.00	1 Transactions			
301	DEPT Total:		1,060.20	R&B Administration	4 Vendors	5 Transactions	
302	DEPT			R&B Engineering/Construction			
11985	Kazmerzak/Paul 03-302-000-0000-6411		139.50	BOOT REIMBURSEMENT	MUCK BOOT	Safety Footwear	N
11985	Kazmerzak/Paul		139.50	1 Transactions			
302	DEPT Total:		139.50	R&B Engineering/Construction	1 Vendors	1 Transactions	
303	DEPT			R&B Highway Maintenance			
170	Aitkin Motor Company 03-303-000-0000-6590		89.67	REPAIR PARTS	16300	Repair & Maintenance Supplies	N
170	Aitkin Motor Company		89.67	1 Transactions			
13649	Aitkin Rental Center 03-303-000-0000-6298		260.00	AITKIN SHOP	10786	Shop Maintenance	N
13649	Aitkin Rental Center		260.00	1 Transactions			
195	Aitkin Tire Shop 03-303-000-0000-6590		40.00	REPAIR LABOR	0-061225	Repair & Maintenance Supplies	Y

Aitkin County



3 Road & Bridge

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
195	Aitkin Tire Shop				40.00							
							1 Transactions					
12106	Antoine Electric											
		03-303-000-0000-6298			574.20	MCGREGOR SHOP		20584		Shop Maintenance		N
		03-303-000-0000-6298			88.73	AITKIN SHOP		20589		Shop Maintenance		N
12106	Antoine Electric				662.93		2 Transactions					
10452	AT&T Mobility											
		03-303-000-0000-6254			22.97	PAUL'S IPAD SERVICE		287266104878X1		Utilities-Gas and Electric		N
10452	AT&T Mobility				22.97		1 Transactions					
86467	Auto Value Aitkin											
		03-303-000-0000-6590			54.29	REPAIR PARTS		40190398		Repair & Maintenance Supplies		N
86467	Auto Value Aitkin				54.29		1 Transactions					
660	Blaszak/Florian D.											
		03-303-000-0000-6411			114.99	WORK BOOTS REIMBURSEMENT		L&M FLEET		Safety Footwear		N
660	Blaszak/Florian D.				114.99		1 Transactions					
13842	BLUNT/RANDY											
		03-303-000-0000-6411			145.00	WORK BOOTS REIMBURSEMENT		J&B WESTERN		Safety Footwear		N
13842	BLUNT/RANDY				145.00		1 Transactions					
163	Charter Communications Holdings LLC											
		03-303-000-0000-6254			141.76	PHONE: HWY OFFICE		0-022823111921		Utilities-Gas and Electric		N
163	Charter Communications Holdings LLC				141.76		1 Transactions					
14887	Cintas Corporation											
		03-303-000-0000-6298			13.07	SHOP LAUNDRY		4102363170		Shop Maintenance		N
		03-303-000-0000-6298			13.07	SHOP LAUNDRY		4103096051		Shop Maintenance		N
14887	Cintas Corporation				26.14		2 Transactions					
8500	Diamond Mowers, Inc											
		03-303-000-0000-6590			215.87	REPAIR PARTS		0209619-IN		Repair & Maintenance Supplies		N
8500	Diamond Mowers, Inc				215.87		1 Transactions					
7935	East Central Energy											
		03-303-000-0000-6254			44.39	OCT/NOV POWER-STREET LIGHT		35018408		Utilities-Gas and Electric		N

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3 Road & Bridge

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
7935	East Central Energy			44.39				
					1 Transactions			
7060	Federated Co-Ops Inc.							
	03-303-000-0000-6297			1,702.23	JACOBSON PROPANE	855949	Shop Fuel	N
	03-303-000-0000-6297			479.97	MCGREGOR PROPANE	861951	Shop Fuel	N
	03-303-000-0000-6297			787.22	MCGRATH SHOP PROPANE	868050	Shop Fuel	N
7060	Federated Co-Ops Inc.			2,969.42				
					3 Transactions			
8622	Frontier							
	03-303-000-0000-6254			70.82	JACOBSON	218-752-6591	Utilities-Gas and Electric	N
	03-303-000-0000-6254			70.82	MCGREGOR	218-768-4481	Utilities-Gas and Electric	N
	03-303-000-0000-6254			70.82	PALISADE	218-845-2607	Utilities-Gas and Electric	N
	03-303-000-0000-6254			90.82	MCGRATH	320-592-3580	Utilities-Gas and Electric	N
8622	Frontier			303.28				
					4 Transactions			
91187	Lake Country Power							
	03-303-000-0000-6254			54.84	OCT/NOV CSAH 14	141979801	Utilities-Gas and Electric	N
	03-303-000-0000-6254			54.04	OCT/NOV CSAH 6	141979901	Utilities-Gas and Electric	N
91187	Lake Country Power			108.88				
					2 Transactions			
2941	M R Sign Co Inc							
	03-303-000-0000-6516			198.00	ADOPT-A-HWY DIANE SEEFELD REAL	214592	Signs & Posts	N
	03-303-000-0000-6516			213.93	STOP AHEAD	214593	Signs & Posts	N
	03-303-000-0000-6516			177.06	TRAFFIC DOES NOT STOP SIGN	214593	Signs & Posts	N
2941	M R Sign Co Inc			588.99				
					3 Transactions			
9692	Minnesota Energy Resources Corporation							
	03-303-000-0000-6297			1,137.83	NAT GAS: AITKIN SHOP	NOV	Shop Fuel	N
	03-303-000-0000-6297			88.23	NAT GAS: AITKIN SHOP	OCT	Shop Fuel	N
9692	Minnesota Energy Resources Corporation			1,226.06				
					2 Transactions			
10720	Nuss Truck Group Inc							
	03-303-000-0000-6590			658.92	REPAIR PARTS	6143389P	Repair & Maintenance Supplies	N
	03-303-000-0000-6590			792.02	REPAIR LABOR	648345	Repair & Maintenance Supplies	Y
	03-303-000-0000-6590			100.21	REPAIR PARTS	648345	Repair & Maintenance Supplies	Y
10720	Nuss Truck Group Inc			1,551.15				
					3 Transactions			
10412	O'Reilly Auto Parts							
	03-303-000-0000-6590			358.62	REPAIR PARTS	1878-106535	Repair & Maintenance Supplies	N

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
10412	O'Reilly Auto Parts		358.62				
				1 Transactions			
8537	Powerplan OIB						
	03-303-000-0000-6590		485.98	REPAIR PARTS-FILTER	2059337	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		971.96	REPAIR PARTS-FILTERS	2059337	Repair & Maintenance Supplies	N
8537	Powerplan OIB		1,457.94				
				2 Transactions			
3950	Public Utilities						
	03-303-000-0000-6254		55.50	HWY 47 & CR 12	1686-00	Utilities-Gas and Electric	N
	03-303-000-0000-6254		47.92	HWY 210 W & CR 28	59455-00	Utilities-Gas and Electric	N
	03-303-000-0000-6254		95.99	AITKIN SHOP WATER	63335-00	Utilities-Gas and Electric	N
	03-303-000-0000-6254		56.10	HWY 210/169 E & CR 12	63388-00	Utilities-Gas and Electric	N
3950	Public Utilities		255.51				
				4 Transactions			
13116	Rally Snares						
	03-303-000-0000-6521		1,804.05	MILEAGE	5/8-11/10/21	Maintenance Supplies	Y
	03-303-000-0000-6521		551.25	DAM REMOVAL LABOR	5/8-11/10/21	Maintenance Supplies	Y
	03-303-000-0000-6521		1,200.00	BEAVER REMOVAL	5/8-11/10/21	Maintenance Supplies	Y
13116	Rally Snares		3,555.30				
				3 Transactions			
13428	Rockmount Research & Alloys, Inc.						
	03-303-000-0000-6298		195.58	AITKIN SHOP SUPPLIES	1266418	Shop Maintenance	N
13428	Rockmount Research & Alloys, Inc.		195.58				
				1 Transactions			
9176	SPARKY'S TOOLS, LLC						
	03-303-000-0000-6298		119.99	AITKIN SHOP SUPPLIES	D 95337	Shop Maintenance	N
9176	SPARKY'S TOOLS, LLC		119.99				
				1 Transactions			
13622	TrueNorth Steel Inc						
	03-303-000-0000-6298		196.34	AITKIN FUEL TANK ALARM	HU0000036943	Shop Maintenance	N
13622	TrueNorth Steel Inc		196.34				
				1 Transactions			
9642	WEX BANK						
	03-303-000-0000-6513		3,615.37	GASOLINE	75727416	Motor Fuel & Lubricants	N
	03-303-000-0000-6513		56.78	REBATE	75727416	Motor Fuel & Lubricants	N
9642	WEX BANK		3,558.59				
				2 Transactions			
8279	Winzer Franchise Company						
	03-303-000-0000-6298		512.43	AITKIN SHOP SUPPLIES	7028404	Shop Maintenance	N

Aitkin County



3 Road & Bridge

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
		03-303-000-0000-6298			103.55	AITKIN SHOP SUPPLIES		7029347		Shop Maintenance		N
8279	Winzer Franchise Company				615.98		2 Transactions					
303	DEPT Total:				18,879.64	R&B Highway Maintenance		27 Vendors		48 Transactions		
307	DEPT					R&B Capital Infrastructure						
10285	Duluth Archaeology Center LLC	03-307-000-0000-6260			2,212.90	PROJECT ADMIN/REPORTS		2021-38		Professional Services		Y
		03-307-000-0000-6260			846.51	PROJECT ADMIN/REPORTS		2021-54		Professional Services		Y
10285	Duluth Archaeology Center LLC				3,059.41		2 Transactions					
8716	SEH	03-307-000-0000-6260			2,028.00	WETLAND SERVICES		415915		Professional Services		Y
8716	SEH				2,028.00		1 Transactions					
14998	WSB & Associates, Inc.	03-307-000-0000-6260			11,495.00	SURVEYING		R-018974-000-2		Professional Services		Y
14998	WSB & Associates, Inc.				11,495.00		1 Transactions					
307	DEPT Total:				16,582.41	R&B Capital Infrastructure		3 Vendors		4 Transactions		
3	Fund Total:				36,661.75	Road & Bridge				58 Transactions		

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
400	DEPT			Public Health Department			
9553	Aramark Uniform Services 05-400-440-0410-6422		5.74	Cleaning Supplies 11/30/2021	253000075556	Janitorial Supplies	N
9553	Aramark Uniform Services		5.74	1 Transactions			
10855	Culligan Water 05-400-440-0410-6301		20.62	Cooler Rental Service 12/01/2021 12/31/2021	150-10016285-1	Equipment Lease/Space Rental	N
10855	Culligan Water		20.62	1 Transactions			
2386	Information Systems Corp 05-400-440-0410-6239		1,203.30	App Extender License/Maint 03/01/2022 02/28/2023	M30243	Software Fees/License Fees	N
2386	Information Systems Corp		1,203.30	1 Transactions			
3195	MCCC LOCKBOX 05-400-440-0410-6239		921.90	2022 IFS Support CMHS 01/01/2022 12/31/2022	2201007	Software Fees/License Fees	N
	05-400-440-0410-6239		168.00	2022 IFS JIC Dues CMHS 01/01/2022 12/31/2022	2201007	Software Fees/License Fees	N
3195	MCCC LOCKBOX		1,089.90	2 Transactions			
89765	Minnesota Elevator, Inc 05-400-440-0410-6300		27.13	Elevator Service - Dec '21 12/01/2021 12/31/2022	938182	Maintenance/Service Contracts	N
89765	Minnesota Elevator, Inc		27.13	1 Transactions			
9014	PAPER STORM 05-400-440-0410-6231		13.36	Paper Shredding 10/29/2021 11/22/2021	17763	Services, Labor, Contracts	N
9014	PAPER STORM		13.36	1 Transactions			
3950	Public Utilities 05-400-440-0410-6254		359.08	Public Utilities 10/16/2021 11/16/2021	1433-00	Utilities-Gas and Electric	N
3950	Public Utilities		359.08	1 Transactions			
86235	The Office Shop Inc						

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	05-400-440-0410-6405		10.16	Acctg-Chair Mat (KD) 11/08/2021	1103801-0	Office Supplies	N
	05-400-440-0410-6300		164.09	Mailrm-Copier Contract IRC5560 11/23/2021	319048-0	Maintenance/Service Contracts	N
86235	The Office Shop Inc		174.25	2 Transactions			
400	DEPT Total:		2,893.38	Public Health Department	8 Vendors	10 Transactions	
420	DEPT			Income Maintenance			
9553	Aramark Uniform Services 05-420-600-4800-6422		13.53	Cleaning Supplies 11/30/2021	253000075556	Janitorial Supplies	N
9553	Aramark Uniform Services		13.53	1 Transactions			
10855	Culligan Water 05-420-600-4800-6301		48.63	Cooler Rental Service 12/01/2021 12/31/2021	150-10016285-1	Equipment Lease/Space Rental	N
10855	Culligan Water		48.63	1 Transactions			
2386	Information Systems Corp 05-420-600-4800-6239		2,836.35	App Extender License/Maint 03/01/2022 02/28/2023	M30243	Software Fees/License Fees	N
2386	Information Systems Corp		2,836.35	1 Transactions			
3195	MCCC LOCKBOX 05-420-600-4800-6239		2,173.05	2022 IFS Support CMHS 01/01/2022 12/31/2022	2201007	Software Fees/License Fees	N
	05-420-600-4800-6239		396.00	2022 IFS JIC Dues CMHS 01/01/2022 12/31/2022	2201007	Software Fees/License Fees	N
3195	MCCC LOCKBOX		2,569.05	2 Transactions			
89765	Minnesota Elevator, Inc 05-420-600-4800-6300		63.95	Elevator Service - Dec '21 12/01/2021 12/31/2022	938182	Maintenance/Service Contracts	N
89765	Minnesota Elevator, Inc		63.95	1 Transactions			
9014	PAPER STORM 05-420-600-4800-6231		31.48	Paper Shredding 10/29/2021 11/22/2021	17763	Services, Labor, Contracts	N

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9014	PAPER STORM		31.48		1 Transactions		
3950	Public Utilities 05-420-600-4800-6254		846.38	Public Utilities 10/16/2021 11/16/2021	1433-00	Utilities-Gas and Electric	N
3950	Public Utilities		846.38		1 Transactions		
86235	The Office Shop Inc 05-420-600-4800-6405		23.94	Acctg-Chair Mat (KD) 11/08/2021	1103801-0	Office Supplies	N
	05-420-640-4800-6300		47.87	CS-Copier Contract IRC5550III 11/23/2021	318048-0	Maintenance/Service Contracts	N
	05-420-600-4800-6300		386.79	Mailrm-Copier Contract IRC5560 11/23/2021	319048-0	Maintenance/Service Contracts	N
86235	The Office Shop Inc		458.60		3 Transactions		
420	DEPT Total:		6,867.97	Income Maintenance	8 Vendors	11 Transactions	
430	DEPT			Social Services			
9553	Aramark Uniform Services 05-430-700-4800-6422		21.73	Cleaning Supplies 11/30/2021	253000075556	Janitorial Supplies	N
9553	Aramark Uniform Services		21.73		1 Transactions		
10855	Culligan Water 05-430-700-4800-6301		78.10	Cooler Rental Service 12/01/2021 12/31/2021	150-10016285-1	Equipment Lease/Space Rental	N
10855	Culligan Water		78.10		1 Transactions		
2386	Information Systems Corp 05-430-700-4800-6239		4,555.35	App Extender License/Maint 03/01/2022 02/28/2023	M30243	Software Fees/License Fees	N
2386	Information Systems Corp		4,555.35		1 Transactions		
3195	MCCC LOCKBOX 05-430-700-4800-6239		3,490.05	2022 IFS Support CMHS 01/01/2022 12/31/2022	2201007	Software Fees/License Fees	N
	05-430-700-4800-6239		636.00	2022 IFS JIC Dues CMHS 01/01/2022 12/31/2022	2201007	Software Fees/License Fees	N

Aitkin County



Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
3195	MCCC LOCKBOX		4,126.05		2		
89765	Minnesota Elevator, Inc 05-430-700-4800-6300		102.70	Elevator Service - Dec '21 12/01/2021 12/31/2022	938182	Maintenance/Service Contracts	N
89765	Minnesota Elevator, Inc		102.70		1		
9014	PAPER STORM 05-430-700-4800-6231		50.56	Paper Shredding 10/29/2021 11/22/2021	17763	Services, Labor, Contracts	N
9014	PAPER STORM		50.56		1		
3950	Public Utilities 05-430-700-4800-6254		1,359.34	Public Utilities 10/16/2021 11/16/2021	1433-00	Utilities-Gas and Electric	N
3950	Public Utilities		1,359.34		1		
86235	The Office Shop Inc 05-430-700-4800-6405		38.45	Acctg-Chair Mat (KD) 11/08/2021	1103801-0	Office Supplies	N
	05-430-700-4800-6300		621.20	Mailrm-Copier Contract IRC5560 11/23/2021	319048-0	Maintenance/Service Contracts	N
86235	The Office Shop Inc		659.65		2		
430	DEPT Total:		10,953.48	Social Services	8 Vendors	10 Transactions	
5	Fund Total:		20,714.83	Health & Human Services		31 Transactions	

Aitkin County



9 State

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
0	DEPT			Undesignated			
4580	Mn Dept Of Finance						
	09-000-000-0000-2022		172.00	Birth - Oct 2021		Birth/Death Surcharges	N
	09-000-000-0000-2022		340.00	Death - Oct 2021		Birth/Death Surcharges	N
	09-000-000-0000-2024		129.00	Children - Oct 2021		St Share Of Birth Cert.-Children	N
	09-000-000-0000-2031		21.00	Torrens - Oct 2021		Real Estate Assurance (Was 5874 And 6	N
	09-000-000-0000-2036		6,121.50	State Gen Fund - Oct 2021		Recording Surcharges (Was 5871 & 6281)	N
	09-000-000-0000-2036		430.00	State 2010 Leg Fund - Oct 2021		Recording Surcharges (Was 5871 & 6281)	N
4580	Mn Dept Of Finance		7,213.50		6 Transactions		
3375	Mn Dept Of Health						
	09-000-000-0000-2027		1,487.50	State Well Cert - Oct 2021		State Well Cert Fees (Was 5097 & 6203)	N
3375	Mn Dept Of Health		1,487.50		1 Transactions		
0	DEPT Total:		8,701.00	Undesignated	2 Vendors	7 Transactions	
9	Fund Total:		8,701.00	State		7 Transactions	

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
900	DEPT			Timber Permit Bonds			
9939	Brekke/Dell 10-900-000-0000-2300		3,023.20	BOND REFUND	12661	Timber Permit Bonds	N
	9939 Brekke/Dell		3,023.20	1 Transactions			
9286	Stangler Logging 10-900-000-0000-2300		867.92	BOND REFUND	19500	Timber Permit Bonds	N
	9286 Stangler Logging		867.92	1 Transactions			
11574	Timber Transport-Curt Raveill 10-900-000-0000-2300		2,148.40	BOND REFUND	19847	Timber Permit Bonds	N
	11574 Timber Transport-Curt Raveill		2,148.40	1 Transactions			
900	DEPT Total:		6,039.52	Timber Permit Bonds	3 Vendors	3 Transactions	
923	DEPT			Forfeited Tax Sales			
10925	Aitkin Co Assessor's Office 10-923-000-0000-6231		50.00	PROPERTY VALUATION - RAY	120121	Services, Labor, Contracts	N
	10925 Aitkin Co Assessor's Office		50.00	1 Transactions			
86222	Aitkin Independent Age 10-923-000-0000-6230		156.66	TFL LAND SALE	864987	Printing, Publishing & Adv	Y
	86222 Aitkin Independent Age		156.66	1 Transactions			
86467	Auto Value Aitkin 10-923-000-0000-6590		21.98	ATV TRAILER	40190591	Repair & Maintenance Supplies	N
	86467 Auto Value Aitkin		21.98	1 Transactions			
9939	Brekke/Dell 10-923-000-0000-6820		1,012.80	OVERAPPRAISAL	12661	Refunds & Reimbursements	N
	9939 Brekke/Dell		1,012.80	1 Transactions			
783	Canon Financial Services, Inc 10-923-000-0000-6231		158.21	CONTRACT CHARGE	27640147	Services, Labor, Contracts	N
	783 Canon Financial Services, Inc		158.21	11/01/2021 11/30/2021 1 Transactions			
12514	GMPT 10-923-000-0000-6240		225.00	GMPT 2022 DUES	112421	Membership/Dues/Association Fees	N

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
12514	GMPT		225.00		1 Transactions		
9738	MACLA Treasurer - Nathan Heibel 10-923-000-0000-6240		500.00	MACLC DUES - DJ	112421	Membership/Dues/Association Fees	N
9738	MACLA Treasurer - Nathan Heibel		500.00		1 Transactions		
3951	Pro West & Associates, Inc 10-923-000-0000-6231		3,528.12	FORESTRY DMS FINAL	005910A	Services, Labor, Contracts	N
3951	Pro West & Associates, Inc		3,528.12		1 Transactions		
9286	Stangler Logging 10-923-000-0000-6820		552.75	OVERAPPRAISAL	19500	Refunds & Reimbursements	N
9286	Stangler Logging		552.75		1 Transactions		
13934	The Tire Barn 10-923-000-0000-6590		455.39	60270 LOF & WATER PUMP - #666 11/08/2021 11/08/2021	LAND DEPT	Repair & Maintenance Supplies	N
	10-923-000-0000-6590		20.00	L22784 TIRE REPAIR 10/04/2021 10/04/2021	LAND DEPT	Repair & Maintenance Supplies	N
	10-923-000-0000-6590		428.81	60320 TIE ROD & ALIGNMENT #224 11/10/2021 11/10/2021	LAND DEPT	Repair & Maintenance Supplies	N
	10-923-000-0000-6590		222.98	60216 COOLANT TANK HOSE - #798 11/10/2021 11/10/2021	LAND DEPT	Repair & Maintenance Supplies	N
13934	The Tire Barn		1,127.18		4 Transactions		
11574	Timber Transport-Curt Raveill 10-923-000-0000-6820		1,429.56	OVERAPPRAISAL	19847	Refunds & Reimbursements	N
11574	Timber Transport-Curt Raveill		1,429.56		1 Transactions		
923	DEPT Total:		8,762.26	Forfeited Tax Sales	11 Vendors	14 Transactions	
10	Fund Total:		14,801.78	Trust		17 Transactions	

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

11 Forest Development

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
925	DEPT			Resource Management			
5511	Milbradt/Kris 11-925-000-0000-6231		3,114.60	REMOVE ASPEN	120121	Services, Labor, Contracts	Y
5511	Milbradt/Kris		3,114.60	1 Transactions			
9742	Wolfe/David 11-925-000-0000-6406		145.00	BOOT ALLOWANCE	120121	Field Supplies	Y
9742	Wolfe/David		145.00	1 Transactions			
925	DEPT Total:		3,259.60	Resource Management	2 Vendors	2 Transactions	
939	DEPT			County Surveyor			
86467	Auto Value Aitkin 11-939-000-0000-6406		27.48	40190512 WIRE & TAPE 11/16/2021	4000325	Supplies	N
	11-939-000-0000-6406		18.23	40190900 WIRE TIES 11/24/2021	4000325	Supplies	N
86467	Auto Value Aitkin		45.71	2 Transactions			
939	DEPT Total:		45.71	County Surveyor	1 Vendors	2 Transactions	
11	Fund Total:		3,305.31	Forest Development		4 Transactions	

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
521	DEPT			LLCC Administration			
9744	Everyday Builders LLC 19-521-000-0000-6254		3,600.00	WOOD PROCESSING	1117	Utilities-Gas and Electric	Y
9744	Everyday Builders LLC		3,600.00	1 Transactions			
9743	Lakes Printing 19-521-000-0000-5885		688.77	CANTEEN LLCC POSTERS	00207122	Commissary Sales Taxable	N
9743	Lakes Printing		688.77	1 Transactions			
9658	McMillan/Dave 19-521-000-0000-6205		25.55	POSTAGE FOR CANTEEN SALES	12221	Postage	N
9658	McMillan/Dave		25.55	1 Transactions			
14812	SCI Broadband/Savage Communications 19-521-000-0000-6150		782.71	PHONE AND INTERNET 12/01/2021 12/31/2021	024-033167	Health Insurance-Employer	N
14812	SCI Broadband/Savage Communications		782.71	1 Transactions			
521	DEPT Total:		5,097.03	LLCC Administration	4 Vendors	4 Transactions	
524	DEPT			LLCC Maintenance			
11419	Beaudry Oil & Service, Inc. 19-524-000-0000-6601		476.46	PROPANE FOR STAFF RESIDENCE	5094 6500	Capital Outlay-Non Marcum House	N
11419	Beaudry Oil & Service, Inc.		476.46	1 Transactions			
3760	Palisade Cooperative Oil Assoc 19-524-000-0000-6511		32.39	GAS AND OIL	470219	Gas And Oil	N
3760	Palisade Cooperative Oil Assoc		32.39	1 Transactions			
524	DEPT Total:		508.85	LLCC Maintenance	2 Vendors	2 Transactions	
19	Fund Total:		5,605.88	Long Lake Conservation Center		6 Transactions	

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
520	DEPT			Parks			
9354	Kangas Enterprise, Inc 21-520-000-0000-6231	Q	2,650.00	GRADING SOO LINE	131	Services, Labor, Contracts	N
	9354 Kangas Enterprise, Inc		2,650.00	1 Transactions			
10337	Mille Lacs Driftskippers 21-520-000-0000-6802	Q	5,090.12	REDTOP ATV TRAIL 04/06/2021 11/12/2021	111221	Trail Grants-State	N
	10337 Mille Lacs Driftskippers		5,090.12	1 Transactions			
3950	Public Utilities 21-520-000-0000-6254		63.62	MISS ACCESS PARK UTILITIES	1670-00	Utilities-Gas and Electric	N
	21-520-000-0000-6254		56.75	MISS SHOWER UTILITIES	1671-00	Utilities-Gas and Electric	N
	21-520-000-0000-6254		218.23	UTILITIES-ACLD	348-00	Utilities-Gas and Electric	N
	3950 Public Utilities		338.60	3 Transactions			
520	DEPT Total:		8,078.72	Parks	3 Vendors	5 Transactions	
21	Fund Total:		8,078.72	Parks		5 Transactions	
	Final Total:		274,706.49	183 Vendors	297 Transactions		

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	154,916.83	General Fund
	2	21,920.39	Reserves Fund
	3	36,661.75	Road & Bridge
	5	20,714.83	Health & Human Services
	9	8,701.00	State
	10	14,801.78	Trust
	11	3,305.31	Forest Development
	19	5,605.88	Long Lake Conservation Center
	21	8,078.72	Parks
	All Funds	274,706.49	Total

Approved by,

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Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

R&B Contract Payments

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
303	DEPT				R&B Highway Maintenance			
9347	NORTHWEST ASPHALT & MAINTENANCE			935.56	Final Contract Payment #3	20214	Maintenance Supplies	N
	03-303-000-0000-6521				10/18/2021 11/01/2021			
	9347	NORTHWEST ASPHALT & MAINTENANCE		935.56	1 Transactions			
303	DEPT Total:			935.56	R&B Highway Maintenance	1 Vendors	1 Transactions	
307	DEPT				R&B Capital Infrastructure			
7814	Kern & Tabery Inc.			17,469.31	Partial Payment #13	20198	Contract Payments	N
	03-307-000-0000-6262				07/15/2021 11/22/2021			
	7814	Kern & Tabery Inc.		17,469.31	1 Transactions			
9457	Marvin Tretter, Inc			6,378.38	Final Contract Payment #5	20205	Contract Payments	N
	03-307-000-0000-6262				08/11/2021 11/01/2021			
	9457	Marvin Tretter, Inc		6,378.38	1 Transactions			
8499	R.C. Habeck Excavating, LLC			73,781.20	Partial Payment #7	20219	Contract Payments	N
	03-307-000-0000-6262				10/25/2021 11/19/2021			
	8499	R.C. Habeck Excavating, LLC		73,781.20	1 Transactions			
307	DEPT Total:			97,628.89	R&B Capital Infrastructure	3 Vendors	3 Transactions	
3	Fund Total:			98,564.45	Road & Bridge		4 Transactions	
	Final Total:			98,564.45	4 Vendors	4 Transactions		

Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
3	98,564.45	Road & Bridge
All Funds	98,564.45	Total

Approved by,

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Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Period 2 Property Tax Overpays

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

13 Taxes & Penalties

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
943	DEPT			Taxes And Penalties			
999999000	@TITLE HINCKLEY 13-943-000-0000-2001		677.00	Property tax overpayment	34-0-019600	Cur - Property Taxes	N
999999000	@TITLE HINCKLEY		677.00	1 Transactions			
999999000	AITKIN CO GROWTH 13-943-000-0000-2001		841.00	Property tax overpayment	56-1-179300	Cur - Property Taxes	N
999999000	AITKIN CO GROWTH		841.00	1 Transactions			
999999000	ALBERTSON/KIM 13-943-000-0000-2001		56.00	Property tax overpayment	16-1-064700	Cur - Property Taxes	N
999999000	ALBERTSON/KIM		56.00	1 Transactions			
999999000	ALTMAN/SARAH 13-943-000-0000-2001		30.00	Property tax overpayment	34-0-004100	Cur - Property Taxes	N
999999000	ALTMAN/SARAH		30.00	1 Transactions			
999999000	ANDERSON/ROSEANNE 13-943-000-0000-2001		242.00	Property tax overpayment	29-0-038502	Cur - Property Taxes	N
999999000	ANDERSON/ROSEANNE		242.00	1 Transactions			
999999000	ANDERSON/SALLY 13-943-000-0000-2001		920.00	Property tax overpayment	29-1-488300	Cur - Property Taxes	N
999999000	ANDERSON/SALLY		920.00	1 Transactions			
999999000	ARBOE/PATRICK 13-943-000-0000-2001		152.00	Property tax overpayment	12-0-004403	Cur - Property Taxes	N
999999000	ARBOE/PATRICK		152.00	1 Transactions			
999999000	ASMUS/THOMAS 13-943-000-0000-2001		500.00	Property tax overpayment	29-1-324200	Cur - Property Taxes	N
999999000	ASMUS/THOMAS		500.00	1 Transactions			
999999000	BAGLEY/DAVID 13-943-000-0000-2001		100.00	Property tax overpayment	32-0-045500	Cur - Property Taxes	N
999999000	BAGLEY/DAVID		100.00	1 Transactions			
999999000	BAILEY/CLARK 13-943-000-0000-2001		1,312.00	Property tax overpayment	12-0-020000	Cur - Property Taxes	N

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999999000	BAILEY/CLARK		1,312.00		1 Transactions		
999999000	BAILLY/CHRISTY 13-943-000-0000-2001		94.00	Property tax overpayment	01-0-012003	Cur - Property Taxes	N
999999000	BAILLY/CHRISTY		94.00		1 Transactions		
999999000	BARKER/JAMES 13-943-000-0000-2001		677.85	Property tax overpayment	57-0-001304	Cur - Property Taxes	N
999999000	BARKER/JAMES		677.85		1 Transactions		
999999000	BATESON/ANN 13-943-000-0000-2001		68.00	Property tax overpayment	11-1-087700	Cur - Property Taxes	N
	13-943-000-0000-2001		68.00	Property tax overpayment	11-1-087900	Cur - Property Taxes	N
999999000	BATESON/ANN		136.00		2 Transactions		
999999000	BAUMAN/STEVEN 13-943-000-0000-2001		204.00	Property tax overpayment	29-1-513500	Cur - Property Taxes	N
999999000	BAUMAN/STEVEN		204.00		1 Transactions		
999999000	BELL BANK 13-943-000-0000-2001		26.00	Property tax overpayment	29-1-315200	Cur - Property Taxes	N
999999000	BELL BANK		26.00		1 Transactions		
999999000	BOTTINEAU/MELISSA 13-943-000-0000-2001		87.00	Property tax overpayment	21-0-055400	Cur - Property Taxes	N
999999000	BOTTINEAU/MELISSA		87.00		1 Transactions		
999999000	BOUGHTON/JODELL 13-943-000-0000-2001		20.00	Property tax overpayment	14-1-075100	Cur - Property Taxes	N
999999000	BOUGHTON/JODELL		20.00		1 Transactions		
999999000	BOYD/PATRICIA 13-943-000-0000-2001		684.00	Property tax overpayment	MULTIPLE PIDS	Cur - Property Taxes	N
999999000	BOYD/PATRICIA		684.00		1 Transactions		
999999000	BRANCH/ANDREW 13-943-000-0000-2001		34.00	Property tax overpayment	29-0-013746	Cur - Property Taxes	N
999999000	BRANCH/ANDREW		34.00		1 Transactions		

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999999000	BROWN/RONALD 13-943-000-0000-2001		14.00	Property tax overpayment	11-1-115700	Cur - Property Taxes	N
999999000	BROWN/RONALD		14.00	1 Transactions			
999999000	BURCH/RENEE 13-943-000-0000-2001		166.00	Property tax overpayment	26-0-019700	Cur - Property Taxes	N
	13-943-000-0000-2001		218.00	Property tax overpayment	26-0-019800	Cur - Property Taxes	N
999999000	BURCH/RENEE		384.00	2 Transactions			
999999000	CARRON/RICHARD 13-943-000-0000-2001		18.00	Property tax overpayment	16-0-025211	Cur - Property Taxes	N
	13-943-000-0000-2001		12.00	Property tax overpayment	24-0-048701	Cur - Property Taxes	N
999999000	CARRON/RICHARD		30.00	2 Transactions			
999999000	COIL/VICKI 13-943-000-0000-2001		300.00	Property tax overpayment	09-0-007402	Cur - Property Taxes	N
999999000	COIL/VICKI		300.00	1 Transactions			
999999000	COLLIN/JOY 13-943-000-0000-2001		16.00	Property tax overpayment	09-1-073600	Cur - Property Taxes	N
	13-943-000-0000-2001		16.00	Property tax overpayment	09-1-073800	Cur - Property Taxes	N
999999000	COLLIN/JOY		32.00	2 Transactions			
999999000	COLLINS/JENNIFER 13-943-000-0000-2001		11.00	Property tax overpayment	27-0-011100	Cur - Property Taxes	N
999999000	COLLINS/JENNIFER		11.00	1 Transactions			
999999000	COOPER/DERRICK 13-943-000-0000-2001		800.00	Property tax overpayment	29-1-332500	Cur - Property Taxes	N
999999000	COOPER/DERRICK		800.00	1 Transactions			
999999000	CORELOGIC CENTRALIZED REFUNDS 13-943-000-0000-2001		216.00	Property tax overpayment	01-0-082400	Cur - Property Taxes	N
	13-943-000-0000-2001		311.00	Property tax overpayment	10-0-050006	Cur - Property Taxes	N
	13-943-000-0000-2001		755.00	Property tax overpayment	29-0-009202	Cur - Property Taxes	N
	13-943-000-0000-2001		1,294.00	Property tax overpayment	29-1-207100	Cur - Property Taxes	N
	13-943-000-0000-2001		1,070.00	Property tax overpayment	35-1-085000	Cur - Property Taxes	N
	13-943-000-0000-2001		278.00	Property tax overpayment	56-1-088500	Cur - Property Taxes	N

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999999000	CORELOGIC CENTRALIZED REFUNDS		3,924.00		6 Transactions		
999999000	CORNER CLUB LLC 13-943-000-0000-2001		62.00	Property tax overpayment	20-0-035100	Cur - Property Taxes	N
999999000	CORNER CLUB LLC		62.00		1 Transactions		
999999000	CUNNINGHAM/DONALD 13-943-000-0000-2001		600.00	Property tax overpayment	34-1-082600	Cur - Property Taxes	N
999999000	CUNNINGHAM/DONALD		600.00		1 Transactions		
999999000	DALLMAN/NELLIE 13-943-000-0000-2001		11.50	Property tax overpayment	02-0-012800	Cur - Property Taxes	N
999999000	DALLMAN/NELLIE		11.50		1 Transactions		
999999000	DAVIS/SUSAN 13-943-000-0000-2001		349.00	Property tax overpayment	30-0-046200	Cur - Property Taxes	N
999999000	DAVIS/SUSAN		349.00		1 Transactions		
999999000	DEERWOOD BANK 13-943-000-0000-2001		193.00	Property tax overpayment	24-0-021410	Cur - Property Taxes	N
	13-943-000-0000-2001		62.00	Property tax overpayment	24-0-021412	Cur - Property Taxes	N
999999000	DEERWOOD BANK		255.00		2 Transactions		
999999000	DELSHAND/SHILAN 13-943-000-0000-2001		61.00	Property tax overpayment	05-0-029901	Cur - Property Taxes	N
999999000	DELSHAND/SHILAN		61.00		1 Transactions		
999999000	DOCKENDORF/JOSEPH 13-943-000-0000-2001		12.00	Property tax overpayment	39-0-016501	Cur - Property Taxes	N
999999000	DOCKENDORF/JOSEPH		12.00		1 Transactions		
999999000	DURAND/TRACY 13-943-000-0000-2001		107.20	Property tax overpayment	07-1-137500	Cur - Property Taxes	N
999999000	DURAND/TRACY		107.20		1 Transactions		
999999000	EDHOLM/MICHAEL 13-943-000-0000-2001		75.00	Property tax overpayment	13-1-061100	Cur - Property Taxes	N
	13-943-000-0000-2001		8.00	Property tax overpayment	13-1-061200	Cur - Property Taxes	N
	13-943-000-0000-2001		8.00	Property tax overpayment	13-1-061300	Cur - Property Taxes	N

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999999000	EDHOLM/MICHAEL		91.00		3 Transactions		
999999000	ENBRIDGE ENERGY PARTNERS LP						
	13-943-000-0000-2001		160.00	Property tax overpayment	14-0-022200	Cur - Property Taxes	N
	13-943-000-0000-2001		178.00	Property tax overpayment	14-0-022301	Cur - Property Taxes	N
	13-943-000-0000-2001		253.00	Property tax overpayment	14-0-022400	Cur - Property Taxes	N
999999000	ENBRIDGE ENERGY PARTNERS LP		591.00		3 Transactions		
999999000	ERICKSON/FAYE						
	13-943-000-0000-2001		53.00	Property tax overpayment	14-0-028901	Cur - Property Taxes	N
	13-943-000-0000-2001		377.00	Property tax overpayment	14-0-029005	Cur - Property Taxes	N
999999000	ERICKSON/FAYE		430.00		2 Transactions		
999999000	EVERHART/ERNEST						
	13-943-000-0000-2001		152.00	Property tax overpayment	38-0-009400	Cur - Property Taxes	N
999999000	EVERHART/ERNEST		152.00		1 Transactions		
999999000	FERN/ROBERT L						
	13-943-000-0000-2001		64.00	Property tax overpayment	35-0-035900	Cur - Property Taxes	N
	13-943-000-0000-2001		96.00	Property tax overpayment	35-0-036000	Cur - Property Taxes	N
999999000	FERN/ROBERT L		160.00		2 Transactions		
999999000	FIRST NATIONAL BANK OF MILACA						
	13-943-000-0000-2001		508.00	Property tax overpayment	38-0-037700	Cur - Property Taxes	N
999999000	FIRST NATIONAL BANK OF MILACA		508.00		1 Transactions		
999999000	FOX/JASON						
	13-943-000-0000-2001		21.40	Property tax overpayment	05-0-011603	Cur - Property Taxes	N
999999000	FOX/JASON		21.40		1 Transactions		
999999000	FRANDSEN BANK						
	13-943-000-0000-2001		322.00	Property tax overpayment	11-0-005502	Cur - Property Taxes	N
	13-943-000-0000-2001		432.00	Property tax overpayment	21-0-048500	Cur - Property Taxes	N
999999000	FRANDSEN BANK		754.00		2 Transactions		
999999000	GENERAL PROTO FAB CO INC						
	13-943-000-0000-2001		42.00	Property tax overpayment	29-1-275500	Cur - Property Taxes	N
999999000	GENERAL PROTO FAB CO INC		42.00		1 Transactions		

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999999000	GIBBONS/JAMES 13-943-000-0000-2001		241.00	Property tax overpayment	29-1-139200	Cur - Property Taxes	N
	13-943-000-0000-2001		241.00	Property tax overpayment	29-1-139300	Cur - Property Taxes	N
999999000	GIBBONS/JAMES		482.00	2 Transactions			
999999000	GRAMER/MARILYN 13-943-000-0000-2001		91.00	MH Property tax overpayment	11-7-067311	Cur - Property Taxes	N
999999000	GRAMER/MARILYN		91.00	1 Transactions			
999999000	GRAND TIMBER BANK 13-943-000-0000-2001		594.00	Property tax overpayment	60-1-018300	Cur - Property Taxes	N
999999000	GRAND TIMBER BANK		594.00	1 Transactions			
999999000	GRIFFIN/TIMOTHY 13-943-000-0000-2001		20.00	Property tax overpayment	11-0-064707	Cur - Property Taxes	N
999999000	GRIFFIN/TIMOTHY		20.00	1 Transactions			
999999000	HAWKS/LINDA 13-943-000-0000-2001		22.00	Property tax overpayment	09-0-003608	Cur - Property Taxes	N
999999000	HAWKS/LINDA		22.00	1 Transactions			
999999000	HOAGLUND/MARK 13-943-000-0000-2001		90.00	Property tax overpayment	21-0-049200	Cur - Property Taxes	N
999999000	HOAGLUND/MARK		90.00	1 Transactions			
999999000	HOLLATZ/LOREN 13-943-000-0000-2001		88.00	MH Property tax overpayment	36-7-037511	Cur - Property Taxes	N
999999000	HOLLATZ/LOREN		88.00	1 Transactions			
999999000	JAEGER/LAURA 13-943-000-0000-2001		181.00	Property tax overpayment	07-0-072700	Cur - Property Taxes	N
999999000	JAEGER/LAURA		181.00	1 Transactions			
999999000	JOHNSON/MARK 13-943-000-0000-2001		1,373.00	Property tax overpayment	11-0-055902	Cur - Property Taxes	N
999999000	JOHNSON/MARK		1,373.00	1 Transactions			
999999000	KANGAS/WILLIAM 13-943-000-0000-2001		76.00	Property tax overpayment	30-0-032103	Cur - Property Taxes	N

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999999000	KANGAS/WILLIAM		76.00		1 Transactions		
999999000	KNUTSON/SUSAN 13-943-000-0000-2001		745.00	Property tax overpayment	34-1-080400	Cur - Property Taxes	N
999999000	KNUTSON/SUSAN		745.00		1 Transactions		
999999000	KRUSE/GLENN OR GREGORY 13-943-000-0000-2001		38.32	Property tax overpayment	57-1-043400	Cur - Property Taxes	N
999999000	KRUSE/GLENN OR GREGORY		38.32		1 Transactions		
999999000	LEANING BIRCH LODGE LLC 13-943-000-0000-2001		16.44	Property tax overpayment	21-0-028200	Cur - Property Taxes	N
999999000	LEANING BIRCH LODGE LLC		16.44		1 Transactions		
999999000	LENBERG/KATHRYN 13-943-000-0000-2001		42.00	Property tax overpayment	07-1-113100	Cur - Property Taxes	N
999999000	LENBERG/KATHRYN		42.00		1 Transactions		
999999000	LESTER/ROBERT 13-943-000-0000-2001		42.00	Property tax overpayment	29-1-427500	Cur - Property Taxes	N
999999000	LESTER/ROBERT 13-943-000-0000-2001		42.00	Property tax overpayment	29-1-427700	Cur - Property Taxes	N
999999000	LESTER/ROBERT		84.00		2 Transactions		
999999000	LINDQUIST/BERTHA 13-943-000-0000-2001		84.00	Property tax overpayment	29-1-375100	Cur - Property Taxes	N
999999000	LINDQUIST/BERTHA		84.00		1 Transactions		
999999000	MAXWELL/WAYNE 13-943-000-0000-2001		96.00	Property tax overpayment	16-1-103500	Cur - Property Taxes	N
999999000	MAXWELL/WAYNE		96.00		1 Transactions		
999999000	MCMP LLC 13-943-000-0000-2001		18.00	Property tax overpayment	11-0-067002	Cur - Property Taxes	N
999999000	MCMP LLC		18.00		1 Transactions		
999999000	MEDIN/GARY 13-943-000-0000-2001		114.00	Property tax overpayment	15-0-063603	Cur - Property Taxes	N
999999000	MEDIN/GARY		114.00		1 Transactions		

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999999000	MEMBERS COOPERATIVE CREDIT UNION						
	13-943-000-0000-2001		121.00	Property tax overpayment	07-0-076001	Cur - Property Taxes	N
	13-943-000-0000-2001		27.00	Property tax overpayment	24-1-126900	Cur - Property Taxes	N
	13-943-000-0000-2001		131.00	Property tax overpayment	29-1-292900	Cur - Property Taxes	N
	13-943-000-0000-2001		527.00	Property tax overpayment	31-1-081100	Cur - Property Taxes	N
999999000	MEMBERS COOPERATIVE CREDIT UNION		806.00	4 Transactions			
999999000	MENCL/JENNIFER						
	13-943-000-0000-2001		20.00	Property tax overpayment	32-1-077200	Cur - Property Taxes	N
999999000	MENCL/JENNIFER		20.00	1 Transactions			
999999000	MEYER/MARK						
	13-943-000-0000-2001		28.68	Property tax overpayment	01-0-084400	Cur - Property Taxes	N
999999000	MEYER/MARK		28.68	1 Transactions			
999999000	MEYER/NICHOLAS						
	13-943-000-0000-2001		20.00	Property tax overpayment	35-1-071600	Cur - Property Taxes	N
999999000	MEYER/NICHOLAS		20.00	1 Transactions			
999999000	MICHAELIS/MARY						
	13-943-000-0000-2001		4.72	Property tax overpayment	07-0-062808	Cur - Property Taxes	N
	13-943-000-0000-2001		32.40	Property tax overpayment	07-0-062901	Cur - Property Taxes	N
999999000	MICHAELIS/MARY		37.12	2 Transactions			
999999000	MID MINNESOTA FEDERAL CREDIT UNION						
	13-943-000-0000-2001		163.00	Property tax overpayment	56-1-130700	Cur - Property Taxes	N
999999000	MID MINNESOTA FEDERAL CREDIT UNION		163.00	1 Transactions			
999999000	MINNEWAWA SPORTSMEN'S CLUB INC						
	13-943-000-0000-2001		82.00	Property tax overpayment	30-0-012704	Cur - Property Taxes	N
999999000	MINNEWAWA SPORTSMEN'S CLUB INC		82.00	1 Transactions			
999999000	NELSON LAKESIDE BUILDERS LLC						
	13-943-000-0000-2001		702.00	Property tax overpayment	24-0-035701	Cur - Property Taxes	N
999999000	NELSON LAKESIDE BUILDERS LLC		702.00	1 Transactions			
999999000	NELSON/JEFFERY						
	13-943-000-0000-2001		36.00	Property tax overpayment	29-1-268000	Cur - Property Taxes	N

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999999000	NELSON/JEFFERY		36.00		1 Transactions		
999999000	NORTHVIEW BANK						
	13-943-000-0000-2001		32.00	Property tax overpayment	05-0-017000	Cur - Property Taxes	N
	13-943-000-0000-2001		12.00	Property tax overpayment	05-0-017101	Cur - Property Taxes	N
999999000	NORTHVIEW BANK		44.00		2 Transactions		
999999000	NOVALANY/ROBERT						
	13-943-000-0000-2001		164.00	Property tax overpayment	29-1-487400	Cur - Property Taxes	N
	13-943-000-0000-2001		86.00	Property tax overpayment	29-1-487500	Cur - Property Taxes	N
999999000	NOVALANY/ROBERT		250.00		2 Transactions		
999999000	OFFERMAN/LEO						
	13-943-000-0000-2001		20.00	Property tax overpayment	31-6-002800	Cur - Property Taxes	N
999999000	OFFERMAN/LEO		20.00		1 Transactions		
999999000	OGRINS/INESIS						
	13-943-000-0000-2001		413.00	Property tax overpayment	24-1-083600	Cur - Property Taxes	N
999999000	OGRINS/INESIS		413.00		1 Transactions		
999999000	OLSON/TRACY						
	13-943-000-0000-2001		24.00	Property tax overpayment	35-0-034907	Cur - Property Taxes	N
999999000	OLSON/TRACY		24.00		1 Transactions		
999999000	ORNELAZ/LAURA						
	13-943-000-0000-2001		406.00	Property tax overpayment	29-1-153000	Cur - Property Taxes	N
999999000	ORNELAZ/LAURA		406.00		1 Transactions		
999999000	PEARTHREE/CRAIG						
	13-943-000-0000-2001		364.00	Property tax overpayment	30-0-028401	Cur - Property Taxes	N
999999000	PEARTHREE/CRAIG		364.00		1 Transactions		
999999000	PETERSEN/MICHAEL						
	13-943-000-0000-2001		886.00	Property tax overpayment	16-1-054000	Cur - Property Taxes	N
999999000	PETERSEN/MICHAEL		886.00		1 Transactions		
999999000	PETERSEN/MICHAEL J						
	13-943-000-0000-2001		50.00	Property tax overpayment	38-0-021800	Cur - Property Taxes	N

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999999000	PETERSEN/MICHAEL J		50.00		1 Transactions		
999999000	PREMIER PET LODGE LLC 13-943-000-0000-2001		1,316.00	Property tax overpayment	16-0-004400	Cur - Property Taxes	N
999999000	PREMIER PET LODGE LLC		1,316.00		1 Transactions		
999999000	PUNCOCHAR/AMY 13-943-000-0000-2001		92.00	Property tax overpayment	29-1-174800	Cur - Property Taxes	N
999999000	PUNCOCHAR/AMY		92.00		1 Transactions		
999999000	RAETHER/ANDREW 13-943-000-0000-2001		45.36	Property tax overpayment	11-1-137800	Cur - Property Taxes	N
999999000	RAETHER/ANDREW		45.36		1 Transactions		
999999000	RILEY/ALBERT 13-943-000-0000-2001		80.00	Property tax overpayment	55-0-028900	Cur - Property Taxes	N
	13-943-000-0000-2001		90.00	Property tax overpayment	55-0-029200	Cur - Property Taxes	N
999999000	RILEY/ALBERT		170.00		2 Transactions		
999999000	ROELOFS/AMY 13-943-000-0000-2001		20.00	Property tax overpayment	11-0-003902	Cur - Property Taxes	N
	13-943-000-0000-2001		14.00	Property tax overpayment	11-0-003903	Cur - Property Taxes	N
999999000	ROELOFS/AMY		34.00		2 Transactions		
999999000	SCHULZE/EDWARD 13-943-000-0000-2001		1,320.00	Property tax overpayment	29-1-465800	Cur - Property Taxes	N
999999000	SCHULZE/EDWARD		1,320.00		1 Transactions		
999999000	SERVION 13-943-000-0000-2001		63.00	Property tax overpayment	11-1-170600	Cur - Property Taxes	N
	13-943-000-0000-2001		861.00	Property tax overpayment	31-0-056800	Cur - Property Taxes	N
999999000	SERVION		924.00		2 Transactions		
999999000	SHACK ACCOUNT 13-943-000-0000-2001		4.00	Property tax overpayment	35-0-002900	Cur - Property Taxes	N
	13-943-000-0000-2001		22.00	Property tax overpayment	35-0-003202	Cur - Property Taxes	N
999999000	SHACK ACCOUNT		26.00		2 Transactions		
999999000	THIRY/BERNADETTE						

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

13 Taxes & Penalties

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
999999000	THIRY/BERNADETTE 13-943-000-0000-2001		123.00	Property tax overpayment	57-1-056700	Cur - Property Taxes	N
			123.00	1 Transactions			
999999000	THOMPSON FARMS 13-943-000-0000-2001		1,048.00	Property tax overpayment	31-0-032101	Cur - Property Taxes	N
999999000	THOMPSON FARMS		1,048.00	1 Transactions			
999999000	TITLENEXUS LLC 13-943-000-0000-2001		75.00	Property tax overpayment	29-1-149600	Cur - Property Taxes	N
999999000	TITLENEXUS LLC		75.00	1 Transactions			
999999000	VANKREVELEN/KATHLEEN 13-943-000-0000-2001		690.00	Property tax overpayment	24-0-040900	Cur - Property Taxes	N
	13-943-000-0000-2001		32.00	Property tax overpayment	24-0-043200	Cur - Property Taxes	N
999999000	VANKREVELEN/KATHLEEN		722.00	2 Transactions			
999999000	WAKEFIELD/RUSSELL 13-943-000-0000-2001		192.00	Property tax overpayment	09-0-057100	Cur - Property Taxes	N
999999000	WAKEFIELD/RUSSELL		192.00	1 Transactions			
999999000	WALDON/KAREN 13-943-000-0000-2001		389.00	Property tax overpayment	16-1-067000	Cur - Property Taxes	N
	13-943-000-0000-2001		1,835.00	Property tax overpayment	16-1-067100	Cur - Property Taxes	N
999999000	WALDON/KAREN		2,224.00	2 Transactions			
999999000	WEALTHWOOD ROD & GUN CLUB 13-943-000-0000-2001		60.00	Property tax overpayment	11-0-058300	Cur - Property Taxes	N
	13-943-000-0000-2001		88.00	Property tax overpayment	11-0-058601	Cur - Property Taxes	N
	13-943-000-0000-2001		69.00	Property tax overpayment	11-0-060400	Cur - Property Taxes	N
999999000	WEALTHWOOD ROD & GUN CLUB		217.00	3 Transactions			
999999000	WINSOR/JANA 13-943-000-0000-2001		29.00	Property tax overpayment	07-0-037500	Cur - Property Taxes	N
999999000	WINSOR/JANA		29.00	1 Transactions			
999999000	WITT/NANCY 13-943-000-0000-2001		15.76	Property tax overpayment	15-0-048700	Cur - Property Taxes	N
	13-943-000-0000-2001		15.40	Property tax overpayment	15-0-048800	Cur - Property Taxes	N

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Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

13 Taxes & Penalties

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
999999000	WITT/NANCY			2 Transactions		
943	DEPT Total:		33,690.03	Taxes And Penalties	98 Vendors	132 Transactions
13	Fund Total:		33,690.03	Taxes & Penalties		132 Transactions
	Final Total:		33,690.03	98 Vendors	132 Transactions	

Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	13	33,690.03	Taxes & Penalties
All Funds		33,690.03	Total

Approved by,

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Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Sales/Use Tax and Diesel Tax November 2021

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
89991	Bremer Bank						
1	01-040-000-0000-5840		0.13	Receipt Nbr 17163 11/29/2021		Misc Receipts	N
2	01-040-021-0000-5840		2.89	Receipt Nbr 17031 11/02/2021		Misc Receipts	N
3	01-040-021-0000-5840		3.86	Receipt Nbr 17069 11/09/2021		Misc Receipts	N
4	01-040-021-0000-5840		0.64	Receipt Nbr 17169 11/30/2021		Misc Receipts	N
5	01-042-000-0000-5840		0.13	Receipt Nbr 17089 11/15/2021		Misc Receipts	N
6	01-042-000-0000-5840		0.32	Receipt Nbr 17104 11/17/2021		Misc Receipts	N
7	01-043-000-0000-5840		1.03	Receipt Nbr 17077 11/10/2021		Misc Receipts	N
8	01-043-000-0000-5840		1.54	Receipt Nbr 17136 11/19/2021		Misc Receipts	N
9	01-090-000-0000-5840		9.97	Receipt Nbr 17033 11/02/2021		Misc Receipts	N
10	01-090-000-0000-5840		3.22	Receipt Nbr 17065 11/09/2021		Misc Receipts	N
11	01-090-000-0000-5840		3.86	Receipt Nbr 17109 11/17/2021		Misc Receipts	N
12	01-090-000-0000-5840		4.50	Receipt Nbr 17147 11/23/2021		Misc Receipts	N
13	01-100-000-0000-5840		2.64	Receipt Nbr 2828 11/01/2021		Misc Receipts	N
14	01-100-000-0000-5840		32.16	Receipt Nbr 2845 11/02/2021		Misc Receipts	N
15	01-100-000-0000-5840		19.57	Receipt Nbr 2974 11/29/2021		Misc Receipts	N
16	01-252-252-0000-5872		93.63	Receipt Nbr 17070 11/09/2021		Phone Card Prisoner Welfare(Taxable)	N
17	01-252-252-0000-5872		89.27	Receipt Nbr 17164 11/30/2021		Phone Card Prisoner Welfare(Taxable)	N
89991	Bremer Bank		269.36	17 Transactions			
1 Fund Total:			269.36	General Fund		1 Vendors	17 Transactions

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
89991	Bremer Bank						
18	03-000-000-0000-5855		1.93	Receipt Nbr 17016 11/01/2021		Charges-Individuals	N
19	03-000-000-0000-5855		1.93	Receipt Nbr 17025 11/01/2021		Charges-Individuals	N
20	03-000-000-0000-5855		1.93	Receipt Nbr 17046 11/05/2021		Charges-Individuals	N
21	03-000-000-0000-5855		1.93	Receipt Nbr 17049 11/05/2021		Charges-Individuals	N
22	03-000-000-0000-5855		3.44	Receipt Nbr 17049 11/05/2021		Charges-Individuals	N
23	03-000-000-0000-5855		3.86	Receipt Nbr 17071 11/10/2021		Charges-Individuals	N
24	03-000-000-0000-5855		1.93	Receipt Nbr 17073 11/10/2021		Charges-Individuals	N
25	03-000-000-0000-5855		1.93	Receipt Nbr 17079 11/12/2021		Charges-Individuals	N
26	03-000-000-0000-5855		1.93	Receipt Nbr 17108 11/17/2021		Charges-Individuals	N
27	03-000-000-0000-5855		1.93	Receipt Nbr 17130 11/19/2021		Charges-Individuals	N
28	03-000-000-0000-5855		5.79	Receipt Nbr 17152 11/24/2021		Charges-Individuals	N
29	03-000-000-0000-5855		3.44	Receipt Nbr 17152 11/24/2021		Charges-Individuals	N
30	03-000-000-0000-5855		1.93	Receipt Nbr 17157 11/29/2021		Charges-Individuals	N
31	03-000-000-0000-5857		7.60	Receipt Nbr 17108 11/17/2021		Culverts	N
32	03-000-000-0000-5857		46.00	Receipt Nbr 17152 11/24/2021		Culverts	N
48	03-303-000-0000-6513		1,217.81	Diesel Tax: November 2021		Motor Fuel & Lubricants	N
89991	Bremer Bank		1,305.31	16 Transactions			
3 Fund Total:			1,305.31	Road & Bridge		1 Vendors	16 Transactions

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
89991	Bremer Bank						
33	19-521-000-0000-5885		12.32	Receipt Nbr 17053 11/05/2021		Commissary Sales Taxable	N
34	19-521-000-0000-5885		5.50	Receipt Nbr 17078 11/10/2021		Commissary Sales Taxable	N
35	19-521-000-0000-5885		5.52	Receipt Nbr 17100 11/17/2021		Commissary Sales Taxable	N
36	19-521-000-0000-5885		51.86	Receipt Nbr 17141 11/22/2021		Commissary Sales Taxable	N
37	19-521-000-0000-5885		3.26	Receipt Nbr 17154 11/24/2021		Commissary Sales Taxable	N
38	19-521-000-0000-5885		0.79	Receipt Nbr 17159 11/29/2021		Commissary Sales Taxable	N
39	19-521-000-0000-5885		2.17	Receipt Nbr 17160 11/29/2021		Commissary Sales Taxable	N
89991	Bremer Bank		81.42	7 Transactions			
19 Fund Total:			81.42	Long Lake Conservation Center	1 Vendors	7 Transactions	

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 12/8/21 11:18AM
 21 Parks

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
89991	Bremer Bank						
40	21-520-000-0000-5510		1.29	Receipt Nbr 2505 11/03/2021		Co. Parks Campground Fees	N
41	21-520-000-0000-5510		6.43	Receipt Nbr 2506 11/03/2021		Co. Parks Campground Fees	N
42	21-520-000-0000-5510		0.58	Receipt Nbr 2506 11/03/2021		Co. Parks Campground Fees	N
43	21-520-000-0000-5510		0.96	Receipt Nbr 2506 11/03/2021		Co. Parks Campground Fees	N
44	21-520-000-0000-5510		1.29	Receipt Nbr 2506 11/03/2021		Co. Parks Campground Fees	N
45	21-520-000-0000-5510		0.64	Receipt Nbr 2506 11/03/2021		Co. Parks Campground Fees	N
46	21-520-000-0000-5510		2.57	Receipt Nbr 2513 11/17/2021		Co. Parks Campground Fees	N
47	21-520-000-0000-5510		0.96	Receipt Nbr 2513 11/17/2021		Co. Parks Campground Fees	N
89991	Bremer Bank		14.72	8 Transactions			
21 Fund Total:			14.72	Parks	1 Vendors	8 Transactions	
Final Total:			1,670.81	4 Vendors	48 Transactions		

Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	269.36	General Fund
	3	1,305.31	Road & Bridge
	19	81.42	Long Lake Conservation Center
	21	14.72	Parks
	All Funds	1,670.81	Total

Approved by,

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Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

FSA Claims and NSF Check

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 11/18/21 12:38PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	8410 Bremer Bank 01-044-904-0000-6360		1,047.81	Med FSA Claims 2021	#40024190	Flex Plan Withdrawals	N
	8410 Bremer Bank		1,047.81	1 Transactions			
1 Fund Total:			1,047.81	General Fund	1 Vendors	1 Transactions	

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Aitkin County



13 Taxes & Penalties

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 3

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
2	8410 Bremer Bank 13-943-000-0000-2001		72.80	NSF Check - Period 3	291078500	Cur - Property Taxes	N
	8410 Bremer Bank		72.80	1 Transactions			
13 Fund Total:			72.80	Taxes & Penalties	1 Vendors	1 Transactions	
Final Total:			1,120.61	2 Vendors	2 Transactions		

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	1,047.81	General Fund
	13	72.80	Taxes & Penalties
All Funds		1,120.61	Total

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Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

ELAN Paid 11/12/2021

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
5462 Bremer Bank (Elan ACH)							
21	01-044-000-0000-6800		4,251.29-	ELAN Paid 11/12/21 Allocated		ELAN - Statement Payment	N
18	01-200-000-0000-6405		33.98	Car Charger, DVD's		Office Supplies	N
20	01-200-019-0000-6409		62.99	Petsmart - Food		Supplies	N
17	01-252-000-0000-6511		35.29	Holiday - Gas/Meeting		Gas And Oil	N
15	01-252-252-0000-6405		16.97	Hunter Magazine Renewal		Prisoner Welfare	N
16	01-252-252-0000-6405		86.70	Books, Speaker		Prisoner Welfare	N
10	01-391-000-0000-6405		72.34	Toner - Andrew's Printer		Office, Film, & Field Supplies	N
11	01-391-036-0000-6416		1,086.30	Ecoshapes Notebooks-EED Days		EED Expenses/Supplies	N
9	01-122-000-0000-6231		14.99	Zoom Monthly	#114043996	Services, Labor, Contracts, Programmi	N
				10/22/2021 11/21/2021			
8	01-257-251-0000-6332		220.34	Lodging - MCA Conference	A Walsh	Hotel / Motel Lodging	N
				10/26/2021 10/28/2021			
7	01-053-000-0000-6208		400.00	MN Safety Council 1st Aid Deve	B Searle	Training/Education	N
				12/07/2021 12/08/2021			
6	01-053-000-0000-6199		79.95	Employee Recognition	H Colby	Employee Recognition	N
19	01-200-019-0000-6231		86.90	Nationwide K-9 Insurance	Loki	Services, Labor, Contracts	N
5462 Bremer Bank (Elan ACH)			2,054.54-	13 Transactions			
1 Fund Total:			2,054.54-	General Fund	1 Vendors	13 Transactions	

Aitkin County



5 Health & Human Services

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
4	5462 Bremer Bank (Elan ACH) 05-400-450-0451-6231		6.99	SHIP-HC - WIX 11/16/2021		Services, Labor, Contracts	N
2	05-430-700-4800-6335		35.07	SS - Gas for Cty Car 10/25/2021		Gas/Vehicle Fuel Charges	N
1	05-430-700-4800-6804		87.90	MH-Init Hotel Stay 10/27/2021	69167139	Mh Init - Housing Expense	N
5	05-400-450-0451-6406		53.92	HE-icook after school supplies 11/02/2021 11/09/2021	Budget	PH Program Related Supplies	N
3	05-400-440-0410-6239		2.80	Availity - October '21 10/01/2021 10/31/2021	INV00724986	Software Fees/License Fees	N
3	05-420-600-4800-6239		6.60	Availity - October '21 10/01/2021 10/31/2021	INV00724986	Software Fees/License Fees	N
3	05-430-700-4800-6239		10.60	Availity - October '21 10/01/2021 10/31/2021	INV00724986	Software Fees/License Fees	N
	5462 Bremer Bank (Elan ACH)		203.88	7 Transactions			
5 Fund Total:			203.88	Health & Human Services	1 Vendors	7 Transactions	

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Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

10 Trust

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	5462 Bremer Bank (Elan ACH)							
13	10-923-000-0000-6406			1,434.63	Paint, Blue, Supershot (144)		Field Supplies	N
14	10-923-000-0000-6254			194.98	Spectrum Internet	45857052021	Utilities-Gas and Electric	N
					10/20/2021 11/19/2021			
	5462 Bremer Bank (Elan ACH)			1,629.61	2 Transactions			
10 Fund Total:				1,629.61	Trust		1 Vendors	2 Transactions

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9:32AM

19 Long Lake Conservation Cen

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 5

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
12	5462 Bremer Bank (Elan ACH) 19-521-000-0000-6230		221.05	Facebook LLCC Account 09/30/2021 10/29/2021		Printing, Publishing & Adv	N
	5462 Bremer Bank (Elan ACH)		221.05		1 Transactions		
19 Fund Total:			221.05	Long Lake Conservation Center	1 Vendors	1 Transactions	
Final Total:			0.00	4 Vendors	23 Transactions		

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	-2,054.54	General Fund
	5	203.88	Health & Human Services
	10	1,629.61	Trust
	19	221.05	Long Lake Conservation Center
All Funds		0.00	Total

Approved by,

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Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

ELAN Paid 11/29/2021

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
5462 Bremer Bank (Elan ACH)							
16	01-001-000-0000-6405		36.99	Magnetic Hanger Frame-Map		Office Supplies	N
23	01-040-021-0000-6205		50.38	Desk Organizer		Postage	N
31	01-044-000-0000-6800		3,199.19-	ELAN - Paid 11/29/21 Allocated		ELAN - Statement Payment	N
19	01-049-000-0000-6208		290.00	NetworkLessons		Training/Education	N
14	01-053-000-0000-6332		216.24	Holiday Inn and Suites		Hotel / Motel Lodging	N
				11/02/2021 11/04/2021			
10	01-120-000-0000-6231		99.00	Ancestry.com - 6 Months		Services, Labor, Contracts	N
				11/12/2021 05/12/2022			
25	01-200-000-0000-6405		47.99	Office Supplies		Office Supplies	N
26	01-200-000-0000-6409		26.67	Car Chargers		Deputy Supplies	N
28	01-200-003-0000-6332		135.29	Hotel - DMT Training		Hotel / Motel Lodging	N
24	01-252-000-0000-6330		50.09	Meals - CO Inmate Transport		Prisoner Transportation & Travel	N
27	01-252-000-0000-6330		11.75	Meal - CO Inmate Transport		Prisoner Transportation & Travel	N
				11/09/2021 11/09/2021			
29	01-252-000-0000-6332		103.25	Hotel - CO Inmate Transport		Hotel / Motel Lodging	N
30	01-252-252-0000-6405		12.00	Inmate Reading Glasses		Prisoner Welfare	N
13	01-053-000-0000-6231		225.00	ApplicantStack Recruit	147381	Services, Labor, Contracts	N
				11/01/2021 12/01/2021			
17	01-044-000-0000-6231		16.03	Webex	161-00495238	Services, Labor, Contracts	N
				11/06/2021 12/07/2021			
11	01-120-000-0000-6231		76.10	Tabs for Vet	Donations	Services, Labor, Contracts	N
12	01-120-000-0000-6231		62.78	Am. Family Insurance-1 Month	Donations	Services, Labor, Contracts	N
18	01-257-251-0000-6332		269.33	YLS Training Buffalo	JL	Hotel / Motel Lodging	N
				11/07/2021 11/08/2021			
5462 Bremer Bank (Elan ACH)			1,470.30-	18 Transactions			
1 Fund Total:			1,470.30-	General Fund	1 Vendors	18 Transactions	

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Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 3

3 Road & Bridge

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
15	5462 Bremer Bank (Elan ACH) 03-307-000-0000-6260			828.00	Railway Permit-SP001-070-007	21W-12511	Professional Services	N
	5462 Bremer Bank (Elan ACH)			828.00	1 Transactions			
3 Fund Total:				828.00	Road & Bridge	1 Vendors	1 Transactions	

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
6	5462 Bremer Bank (Elan ACH) 05-400-400-0402-6239		16.03	Covid-19 Vaccine - Webex (BH) 11/09/2021 12/08/2021		Computer Services	N
8	05-400-420-4800-6406		23.92	SAMHSA-Snack - FEC Class 11/10/2021 11/17/2021		Program Supplies	N
1	05-400-440-0410-6239		6.74	Webex (CB, CG, PA) 11/09/2021 12/08/2021		Software Fees/License Fees	N
3	05-400-440-0410-6239		16.03	Webex (EM) 11/09/2021 12/08/2021		Software Fees/License Fees	N
7	05-400-440-0410-6405		12.24	Agency - Door Hangers 11/10/2021		Office Supplies	N
9	05-400-450-0451-6406		13.22	HE - icook After School Suppli 11/09/2021		PH Program Related Supplies	N
1	05-420-600-4800-6239		15.87	Webex (CB, CG, PA) 11/09/2021 12/08/2021		Software Fees/License Fees	N
4	05-420-600-4800-6239		16.03	Webex (JG) 11/09/2021 12/08/2021		Software Fees/License Fees	N
7	05-420-600-4800-6405		28.88	Agency - Door Hangers 11/10/2021		Office Supplies	N
5	05-420-640-4800-6239		16.03	Webex (JH) 11/09/2021 12/08/2021		Software Fees/License Fees	N
1	05-430-700-4800-6239		25.49	Webex (CB, CG, PA) 11/09/2021 12/08/2021		Software Fees/License Fees	N
2	05-430-700-4800-6239		32.06	Webex (KL, JS) 11/09/2021 12/08/2021		Software Fees/License Fees	N
7	05-430-700-4800-6405		46.38	Agency - Door Hangers 11/10/2021		Office Supplies	N
	5462 Bremer Bank (Elan ACH)		268.92	13 Transactions			
5 Fund Total:			268.92	Health & Human Services	1 Vendors	13 Transactions	

KMR1
12/7/21 10:18AM

Aitkin County



19 Long Lake Conservation Cen

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 5

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
20	5462 Bremer Bank (Elan ACH) 19-524-000-0000-6590		23.39	Latches-Bathroom Stall Doors		Repair & Maintenance Supplies	N
	5462 Bremer Bank (Elan ACH)		23.39	1 Transactions			
19 Fund Total:			23.39	Long Lake Conservation Center	1 Vendors	1 Transactions	

KMR1
 12/7/21 10:18AM
 21 Parks

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
21	5462 Bremer Bank (Elan ACH) 21-520-000-0000-6523		319.00	Milwaukee Sawzall		Misc Bldg & Shop Supplies	N
22	21-520-000-0000-6523		30.99	Tool Mount	2254328293	Misc Bldg & Shop Supplies	N
	5462 Bremer Bank (Elan ACH)		349.99		2 Transactions		
21 Fund Total:			349.99	Parks	1 Vendors	2 Transactions	
Final Total:			0.00	5 Vendors	35 Transactions		

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	-1,470.30	General Fund
	3	828.00	Road & Bridge
	5	268.92	Health & Human Services
	19	23.39	Long Lake Conservation Center
	21	349.99	Parks
	All Funds	0.00	Total

Approved by,

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Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

FSA Claims and Participant Fees

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	8410 Bremer Bank						
1	01-044-904-0000-6231		714.10	Participant Fees - November	15884146	Flex Services, Labor, Etc	N
2	01-044-904-0000-6360		233.40	Med FSA Claims 2021	40030738	Flex Plan Withdrawals	N
	8410 Bremer Bank		947.50	2 Transactions			
1 Fund Total:			947.50	General Fund	1 Vendors	2 Transactions	
Final Total:			947.50	1 Vendors	2 Transactions		

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	947.50	General Fund
All Funds	947.50	Total

Approved by,

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Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

NSF Check

KMR1
 11/30/21 10:27AM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	8410 Bremer Bank 01-122-000-0000-5135			300.00	NSF Check	Obernolte	Planning & Zoning Permits	N
	8410 Bremer Bank			300.00	1 Transactions			
1 Fund Total:				300.00	General Fund	1 Vendors	1 Transactions	
Final Total:				300.00	1 Vendors	1 Transactions		

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	300.00	General Fund
All Funds	300.00	Total

Approved by,

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Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

FSA Claims 2021 #40039504

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

KMR1
12/1/21 2:42PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	8410 Bremer Bank						
1	01-044-904-0000-6360		625.02	Dep Care FSA Claims 2021	40039504	Flex Plan Withdrawals	N
2	01-044-904-0000-6360		311.75	Med FSA Claims 2021	40039504	Flex Plan Withdrawals	N
	8410 Bremer Bank		936.77	2 Transactions			
1 Fund Total:			936.77	General Fund	1 Vendors	2 Transactions	
Final Total:			936.77	1 Vendors	2 Transactions		

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	936.77	General Fund
All Funds	936.77	Total

Approved by,

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Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Credit Card Fees November 2021

KMR1
 12/6/21 8:51AM
 19 Long Lake Conservation Cen

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 2

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	8410 Bremer Bank 19-522-000-0000-6217		33.20	Credit Card Fees	461201217886	Credit Card Fees	N
	8410 Bremer Bank		33.20	1 Transactions			
19 Fund Total:			33.20	Long Lake Conservation Center	1 Vendors	1 Transactions	
Final Total:			33.20	1 Vendors	1 Transactions		

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
19	33.20	Long Lake Conservation Center
All Funds	33.20	Total

Approved by,

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Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

MTG Reg, Deed Tax and FSA Claims

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
3	780 Bremer Bank 01-040-000-0000-5081		0.01	Mtg Reg	November 2021	Mortgage Registry-3%	N
4	780 Bremer Bank 01-042-000-0000-5079		0.01	Deed Tax	November 2021	3% State Deed Tax	N
			0.02	2 Transactions			
5	8410 Bremer Bank 01-044-904-0000-6360		734.61	Med FSA Claims 2021	40044288	Flex Plan Withdrawals	N
	8410 Bremer Bank		734.61	1 Transactions			
1 Fund Total:			734.63	General Fund	2 Vendors	3 Transactions	

KMR1
12/8/21 11:10AM

Aitkin County



9 State

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 3

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	780 Bremer Bank					
2	09-000-000-0000-2025		50,942.11	Deed Tax	November 2021	State's Share Of Deed Tax (97%) N
1	09-000-000-0000-2026		47,482.04	Mtg Reg	November 2021	State Share Of Mortgage Registry (97%) N
	780 Bremer Bank		98,424.15			
				2 Transactions		
9 Fund Total:			98,424.15	State	1 Vendors	2 Transactions
Final Total:			99,158.78	3 Vendors	5 Transactions	

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	734.63	General Fund
9	98,424.15	State
All Funds	99,158.78	Total

Approved by,

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Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Credit Card Fees November 2021

KMR1
 12/6/21 8:51AM
 19 Long Lake Conservation Cen

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 2

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	8410 Bremer Bank 19-522-000-0000-6217			33.20	Credit Card Fees	461201217886	Credit Card Fees	N
	8410 Bremer Bank			33.20	1 Transactions			
19 Fund Total:				33.20	Long Lake Conservation Center	1 Vendors	1 Transactions	
Final Total:				33.20	1 Vendors	1 Transactions		

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	19	33.20	Long Lake Conservation Center
All Funds		33.20	Total
			Approved by,
		
		



Board of County Commissioners Agenda Request

2R

Agenda Item #

Requested Meeting Date:
Title of Item:

<p>REGULAR AGENDA</p> <p>CONSENT AGENDA</p> <p>INFORMATION ONLY</p>	<p>Action Requested:</p> <p style="padding-left: 20px;">Approve/Deny Motion</p> <p style="padding-left: 20px;">Adopt Resolution (attach draft)</p> <p style="text-align: right; font-size: 0.8em;"><i>*provide copy of hearing notice that was published</i></p>	<p>Direction Requested</p> <p>Discussion Item</p> <p>Hold Public Hearing*</p>
Submitted by:		Department:
Presenter (Name and Title):		Estimated Time Needed:
<p>Summary of Issue:</p>		
<p>Alternatives, Options, Effects on Others/Comments:</p>		
<p>Recommended Action/Motion:</p>		
<p>Financial Impact:</p> <p><i>Is there a cost associated with this request?</i> Yes No</p> <p><i>What is the total cost, with tax and shipping? \$</i></p> <p><i>Is this budgeted?</i> Yes No <i>Please Explain:</i></p>		

To: IFS User Group

From: Lisa Meredith, MnCCC Executive Director
lisa@mnccc.org 651-401-4201

Date: November 22, 2021

Subject: Trimin Contract for Board Ratification

Please note: This communication is being sent out via MnCCC's RSVP system to all signed up for the IFS User Group. This means that your county or agency will likely receive several copies. It is the responsibility of your county/agency to determine who will be responsible to bring the Board Ratification to your board and return one signed copy to MnCCC.

The TriMin Contract for maintenance and support of IFS has been approved and fully executed. A copy of the contract along with a Board Ratification are included with this communication. The IFS Advisory Committee is requesting that all Board Ratifications be signed and returned to MnCCC no later than January 31, 2022. Your Board Ratification will indicate your participation in the IFS User Group and continued use of IFS. Signed Board Ratifications should be returned to:

MnCCC
Attn: Lisa Meredith
100 Empire Drive Suite 201
Saint Paul, MN 55103

-or-

Via email to lisa@mnccc.org

If you are unable to meet the January 31, 2022 deadline, please contact me at the contact information listed above. The contract with Trimin is for the term starting January 1, 2022, and ending December 31, 2024. Fees associated with this contract have been previously distributed and are also included below.

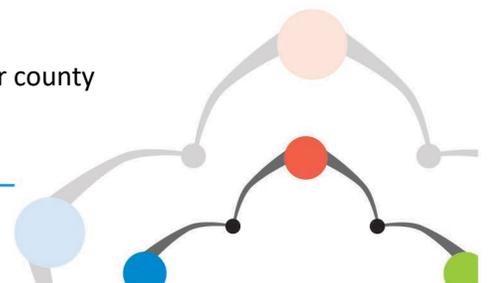
Thank you!

IFS User Group Fees:

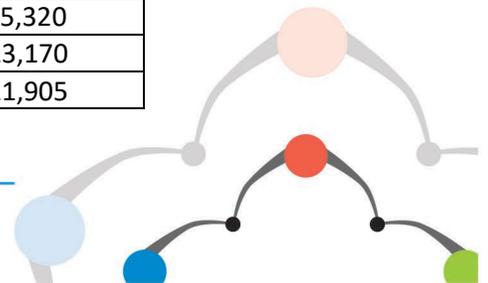
MnCCC Membership Fee*: \$1800, split by office: \$900 per office or \$1800 per county

**New for 2022: IFS User Group will begin paying full membership fees as was approved at the annual IFS User Group Meeting and MnCCC Board Meeting in 2021. Full fees will be split between offices at \$900 per office or \$1800 per county, with the county-wide cap of \$11,000.*

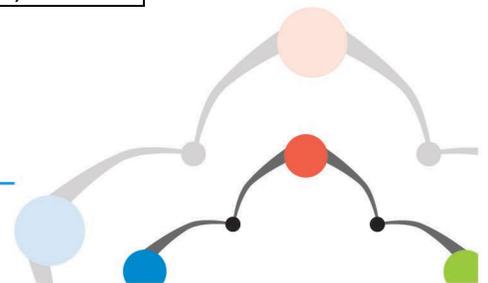
Enhancement Fund Annual Fee: \$600 per office or \$1200 total per county



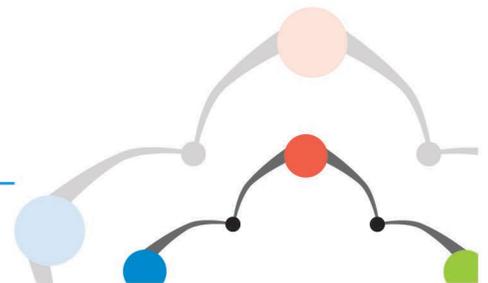
County/Agency	Auditor/ Treasurer Group	2022 CMHS Support Costs	2022 Aud/Treas Support Costs	2022 Total
Aitkin County	MCIS	\$ 6,585	\$ 6,585	\$ 13,170
Becker County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Beltrami County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Benton County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Big Stone County	MSCC	\$ 6,585	\$ 5,320	\$ 11,905
Brown County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Carlton County	MCIS	\$ 6,585	\$ 6,585	\$ 13,170
Carver County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Cass County	MCIS	\$ 6,585	\$ 6,585	\$ 13,170
Chippewa County	MCIS	\$ 6,585	\$ 6,585	\$ 13,170
Chisago County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Clay County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Clearwater County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Cook County	MCIS	\$ 6,585	\$ 6,585	\$ 13,170
Cottonwood County	MSCC	\$ -	\$ 5,320	\$ 5,320
Dodge County	MCIS	\$ -	\$ 6,585	\$ 6,585
Douglas County	MSCC	\$ 6,585	\$ 5,320	\$ 11,905
Faribault County	MnCCC	\$ -	\$ 6,585	\$ 6,585
Fillmore County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Freeborn County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Goodhue County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Grant County	MSCC	\$ 6,585	\$ 5,320	\$ 11,905
Houston County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Hubbard County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Isanti County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Itasca County	MCIS	\$ 6,585	\$ 6,585	\$ 13,170
Jackson County	MnCCC	\$ -	\$ 6,585	\$ 6,585
Kanabec County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Kandiyohi County	MSCC	\$ 6,585	\$ 5,320	\$ 11,905
Kittson County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Koochiching County	MCIS	\$ 6,585	\$ 6,585	\$ 13,170
Lac qui Parle County	MCIS	\$ 6,585	\$ 6,585	\$ 13,170
Lake County	MCIS	\$ 6,585	\$ 6,585	\$ 13,170
Lake of the Woods County	MSCC	\$ 6,585	\$ 6,585	\$ 13,170
Le Sueur County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Lincoln County	MSCC	\$ -	\$ 5,320	\$ 5,320
Lyon County	MSCC	\$ -	\$ 5,320	\$ 5,320
McLeod County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Mahnomen County	MSCC	\$ 6,585	\$ 5,320	\$ 11,905



Marshall County	MSCC	\$ 6,585	\$ 5,320	\$ 11,905
Martin County	MnCCC	\$ -	\$ 6,585	\$ 6,585
Meeker County	MSCC	\$ 6,585	\$ 5,320	\$ 11,905
Mille Lacs County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Morrison County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Mower County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Murray County	MSCC	\$ -	\$ 5,320	\$ 5,320
Nicollet County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Nobles County	MSCC	\$ 6,585	\$ 5,320	\$ 11,905
Norman County	MSCC	\$ 6,585	\$ 5,320	\$ 11,905
Otter Tail County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Pennington County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Pine County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Pipestone County	MSCC	\$ -	\$ 5,320	\$ 5,320
Polk County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Pope County	MSCC	\$ 6,585	\$ 5,320	\$ 11,905
Red Lake County	MSCC	\$ 6,585	\$ 6,585	\$ 13,170
Redwood County	MSCC	\$ -	\$ 5,320	\$ 5,320
Renville County	MSCC	\$ 6,585	\$ 5,320	\$ 11,905
Rice County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Rock County	MSCC	\$ -	\$ 5,320	\$ 5,320
Roseau County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Sherburne County	MCIS	\$ 6,585	\$ 6,585	\$ 13,170
Sibley County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Stearns County	N/A	\$ 6,585	\$ -	\$ 6,585
Steele County	MSCC	\$ -	\$ 5,320	\$ 5,320
Stevens County	MSCC	\$ 6,585	\$ 5,320	\$ 11,905
Swift County	MSCC	\$ 6,585	\$ 5,320	\$ 11,905
Todd County	MSCC	\$ 6,585	\$ 5,320	\$ 11,905
Traverse County	MSCC	\$ 6,585	\$ 5,320	\$ 11,905
Wabasha County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Wadena County	MSCC	\$ 6,585	\$ 5,320	\$ 11,905
Waseca County	N/A	\$ -	\$ -	\$ -
Watonwan County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Wilkin County	MSCC	\$ 6,585	\$ 5,320	\$ 11,905
Winona County	MnCCC	\$ 6,585	\$ 6,585	\$ 13,170
Wright County	MnCCC	\$ -	\$ -	\$ -
Yellow Medicine County	MSCC	\$ 6,585	\$ 5,320	\$ 11,905
Tri-County Corrections: Norman, Polk and Red Lake	N/A	\$ -	\$ 6,585	\$ 6,585



Southwest Health & Human Services: Lincoln, Lyon, Murray, Pipestone, Redwood, and Rock	CPT	\$ 5,320	\$ -	\$ 5,320
Human Services of Faribault and Martin Counties (FMHS) Faribault and Martin	N/A	\$ 6,585	\$ -	\$ 6,585
Minnesota Prairie County Alliance: Dodge, Steele, and Waseca	N/A	\$ 6,585	\$ -	\$ 6,585
Countryside Public Health: Big Stone, Chippewa, Lac qui Parle, Swift, and Yellow Medicine	CPT	\$ -	\$ 5,320	\$ 5,320
Horizon Public Health: Stevens, Douglas, Pope, Grant, and Traverse	CPT	\$ -	\$ 5,320	\$ 5,320
Des Moines Valley Health & Human Services: Cottonwood and Jackson	N/A	\$ 6,585	\$ -	\$ 6,585



**AGREEMENT TO PROVIDE PROFESSIONAL SERVICES BETWEEN
MINNESOTA COUNTIES COMPUTER COOPERATIVE**

**And
TRIMIN SYSTEMS, INC.
January 1, 2022**

This Agreement dated and to be effective as of the date set forth above by and between the Minnesota Counties Computer Cooperative (MnCCC), a joint powers organization, 100 Empire Drive, Suite 201, St. Paul, Minnesota, 55103, for the benefit of and use by its participating end user members ("MnCCC") and TriMin Systems, Inc., 2277 Highway 36 West, Suite 250, Roseville, Minnesota, 55113 ("TriMin").

WITNESSETH

WHEREAS, MnCCC wishes to retain professional services to obtain computer programming and technical assistance for the maintenance and support of computer software system known as IFSpi, solely owned by MnCCC; and

WHEREAS, TriMin has and will be expected to render substantial service hereunder.

I. Systems to be Supported

TriMin agrees to provide computer programming, technical assistance, and related services to support and maintain the systems and systems components of the Integrated Financial System Platform Independent version (IFSpi), which for purposes of these and related agreements includes the Cash Drawer (CD) module, in exchange for MnCCC's payment of certain fees pursuant to the support fee summary attached and incorporated by reference as **Attachment A**.

II. Definition of Included Support Services

The fees paid by MnCCC under this Agreement and identified in **Attachment A** shall fully compensate TriMin for the following Services:

A. General IFSpi Support Activities

1. Track IFSpi support incidents and report out to IFSpi Advisory Committee (JIC) per the IFSpi Service Level Agreement (SLA) attached and incorporated by reference as **Attachment B**.
2. Provide supporting documentation for JIC meetings (up to 6 times per year) with respect to IFSpi bugs/fixes and open Enhancement Requests (including categories Approved, Completed, New, Committee, Tabled, Denied, Withdrawn and Study statuses).
3. Provide any IFSpi revisions necessitated by changes in applicable GASB (Governmental Accounting Standards Board) requirements and/or Minnesota statutes, laws or regulations. MnCCC will advise TriMin of any requested changes to IFSpi as necessitated by changes in GASB requirements and/or Minnesota statutes, laws, or regulations and provide sufficient details to support TriMin in making the changes. Further, these changes will be subject to the same enhancement scope limitation as listed in section III-8.

B. Level 1 Support

Logging of, and responding to, email and phone support requests from IFSpi users regarding IFSpi application usage. Each support request to be logged as to nature of the request/issue and county/agency/department that originated the request. Level 1 support will resolve basic user issues for the IFSpi users and escalate more complex issues to Level 2 support. Also described in **Attachment B**.

Level 1 support will be performed by TriMin for participating MnCCC counties and agencies and other applicable independent users as approved by MnCCC, and only these users are to be charged for Level 1 support. See Attachment C.

C. Level 2 Support

Engage with IFSpi users on more complex support issues as escalated from Level 1 support. Will resolve issues that can be addressed via ad hoc training, provide alternate approaches to resolving issue, or by documenting the issue more fully so that it can be addressed by Level 3 support as an MnCCC bug, or enhancement request. Level 2 support will provide direction to IFSpi users and to Level 3 support in terms of whether or not the IFSpi functionality is working as designed, or appearing to be a "bug" in the code that needs to be addressed by Level 3. If it is determined that the code is functioning as designed, then the IFSpi user will be instructed to submit an enhancement request to MnCCC (via their logical support organization). Level 2 support will also perform functional application testing prior to new release of updates to applications.

Level 2 support will be performed by TriMin and chargeable to MnCCC as listed in Attachment C. These fees are included and part of this contract pricing. No additional charges will be allowed without prior authorization by MnCCC.

D. Level 3 Support

Perform IFSpi/CD code analysis, programming, testing and project management related to bugs as escalated from Level 2 support and for on-going software maintenance on the underlying architecture of IFSpi/CD with the goal of remaining current with respect to the "code stack" that supports the functional capabilities of IFSpi and Cash Drawer. The code stack refers to, but is not limited to: security layer, web browser, web server, framework, software libraries and scripting language, web services and other interfaces. In addition to the activity above, on-going technical documentation updates related to the changes will be needed.

Level 3 support will also include the following:

1. Estimating of IFSpi Functional Enhancement Requests, based on the documented requirements as submitted by MnCCC and Level 2 support.
2. Technical Design of approved Functional Enhancement Requests, with review and sign-off by MnCCC prior to coding activities on projects over 20 hours.
3. Project Management, Coding and Technical testing of Functional Enhancements.

4. On-going design, development, technical testing and deployment as described in "IFSpi Infrastructure Modernization" Section II-E below.

Level 3 support will be performed by TriMin and chargeable to MnCCC. These fees are included and part of this contract pricing. No additional charges will be allowed without prior authorization by MnCCC.

E. Installation Support

For counties/agencies not able or interested in performing their own IFSpi product updates or installation of new releases, or who do not have another provider (i.e. MSCC), TriMin will perform the installations as part of this optional support element. A minimum of one hour fee will be charged per installation, with more time charged as needed for more complex installations or support, per the fee table in *Attachment A*.

Installation support will be performed by TriMin and chargeable only to counties who choose this option.

F. IFSpi Analyst Services

In addition to Level 2 and Level 3 Support activities, the TriMin staff assigned the IFSpi Analyst workload will proactively engage in the following:

1. On-going updates to IFSpi end user documentation. TriMin to develop and manage a "plan" for on-going user documentation updates that will be prioritized and based on analysis of frequent support topics and the need to replace legacy (green screen) documentation over time.
2. Develop training materials and training videos for use by IFSpi community. Provide web and/or "live" training quarterly at events mutually agreed upon with MnCCC.
3. Serve as primary liaison to the Joint IFS Committee (JIC), JIC Subcommittees and work directly with MnCCC and individual MnCCC end users as appropriate, to fully define and document requirements for IFSpi functional enhancements prior to submission to Level 3 for estimates, or coding activities.
4. Provide communication from MnCCC to Level 3 technical staff regarding functional requirements for IFSpi and Cash Drawer and support end users needs and desires with respect to the software.

IFSpi Analyst role will be performed by TriMin and chargeable to MnCCC. These fees are included and part of this contract pricing. No additional charges will be allowed without prior authorization by MnCCC.

G. IFSpi Infrastructure Modernization Projects

TriMin will develop and maintain an IFSpi Infrastructure Modernization Projects report document to review with MnCCC at each bi-monthly meeting of the IFSpi Advisory Committee (JIC), to include:

- Descriptions of specific ongoing modernization projects that have been performed and/or are planned to be performed – including the rationale for why it is/was needed and hours logged/planned to support activities.

- Modernization Projects (1500 hours per year) will be prioritized and approved by MnCCC and reported on at bi-monthly IFSpi Advisory Committee Meetings as part of above report.

The IFSpi infrastructure modernization projects fund to include 4,500 person hours during this three-year agreement, initially allocated at 1,500 hours for each calendar year, with bi-monthly report out on specific progress made against approved plans and hours logged. Should 1,500 hours not be sufficient for the demand/needs in this area, then additional hours may be authorized by MnCCC during a calendar year, including the allocation of hours from future years, and/or new hours chargeable at time and materials rates, per **Attachment A**.

Should TriMin fail to utilize 1,500 hours in support of IFSpi infrastructure modernization during a given calendar year, then any unused hours will be rolled into the next calendar year(s). During year 3 of this agreement, if the balance of hours required for IFSpi infrastructure projects, based on actual activity in year 1 and year 2, is projected to be greater than remaining hours required to support known modernization projects then hours may be shifted to IFSpi functional enhancement activity to "consume" available hours. At this contract's end (December 31, 2024) any unused hours will not be recoverable.

IFSpi modernization will be performed by TriMin only and associated costs are included in this Agreement.

H. Additional Requirements

1. TriMin must obtain written permission from MnCCC to add any plug-ins or third-party code incorporated into the IFSpi system. This includes, but is not limit to, any "Freeware" or "Shareware". Once approved, those plug-ins will be maintained and updated as part of this Agreement without any additional fees, unless a special support addendum is executed and attached to this Agreement. TriMin will continue to provide MnCCC a detailed list specifying all third-party code and plug-ins, used in the existing IFSpi application. The listing to be updated and provided to MnCCC annually, or more frequently if any significant changes made. MnCCC acknowledges and agrees that pre-existing plug-ins and third-party code incorporated into the IFSpi system are accepted, and shall remain subject to support hereunder.
2. TriMin shall provide current, full and detailed database and application design and programming documentation for all parts of the IFS application including 3rd party add-ons.
3. TriMin shall follow the MnCCC policy on submission of source code and documentation to MnCCC.
4. TriMin shall maintain and provide to MnCCC annually, or more frequently as requested by MnCCC, the following Version Control documents:
 - a. County/Agency Listing – identifying version level of IFSpi and Cash Drawer (if installed) for each county/agency.
5. TriMin shall deliver 2 new major releases (to include functional enhancements) per calendar year of IFSpi and Cash Drawer, with minor releases or patches (to support technical issues or critical bug fixes) also delivered as needed and available according to overall priorities and coordination with JIC. If Automated Testing is implemented in the future, then consideration for additional major releases per calendar year can be considered.
 - a. Enhancements approved by JIC will be assigned to a specific future release and reported to JIC in terms of specific release number to be included in, and expected availability date for said release.

- b. The latest release notes documentation to include functions added to IFSpi and Cash Drawer in the latest release.

I. Service Level Agreement, Priorities and Escalation – See Attachment B.

J. Virus, Malware, Unapproved and/or Unauthorized Code

1. The current business practice in today's world is the electronic distribution of application software, data, help files, etc. from TriMin. This can be achieved either via an electronic download of information through the internet, or through the receipt of electronic media (e.g. DVD, CD, tape, etc.). It is imperative that TriMin take responsibility for delivering their electronic files with no virus, malware or unapproved/unauthorized code to MnCCC. TriMin warrants and represents that any data, programs, hardware or firmware provided, or sourced, by TriMin to MnCCC shall be free, at the time of shipment, of any computer virus, malware, unapproved and/or unauthorized code.
2. "Virus, Malware, Unapproved and/or Unauthorized Code" shall be defined as any harmful or hidden programs or data incorporated therein with malicious or mischievous intent, including any code, program or device that would shut off or otherwise allow unrestricted access and use by MnCCC, its members and other licensees. This would also include, but not limited to, the entering of any illegal, virus, malware, unapproved and/or any unauthorized code containing or triggering any copyright, insane, mentally disturbing, vulgar, adult or porn type, virus, malware, trojans, bugs, tracking or reporting code or device, or politically motivating data into MnCCC and / or member systems or networks.

K. Compliance with Laws

The parties shall each abide by all Federal, State or local laws, statutes, ordinances, rules and regulations now in effect, or here after adopted, pertaining to this Agreement or the subject matter of this Agreement. This shall include obtaining all licenses, permits or other rights required for the provision of services contemplated by this Agreement. This Agreement shall be governed by and construed in accordance with the internal substantive and procedural laws of the State of Minnesota, without giving effect to the principles of conflict of laws. All proceedings related to this Agreement, to be commenced by TriMin or MnCCC, shall be venued in the applicable federal or state courts located in Ramsey County, Minnesota, and TriMin and MnCCC each hereby irrevocably consents to the jurisdiction and venue of such courts.

L. Ownership, Proprietary Considerations and Data Security

1. TriMin agrees to ensure confidentiality of all work performed pursuant to this Agreement, including source code development and all MnCCC/TriMin documentation pertaining to the system design to avoid pirating of this information and subsequent software license disputes. TriMin shall assign to MnCCC, and MnCCC shall solely own any data, databases, programs, or interfaces developed by TriMin as a result of this Agreement.
2. MnCCC and TriMin agree that all materials and information developed under this Agreement shall become the sole property of MnCCC.

3. TriMin agrees to protect the security of and to keep confidential all data received or produced under the provisions of this Agreement, and shall not disclose them without the prior written consent of MnCCC.
4. Procedures and software created by TriMin pursuant to this Agreement, or modifications made to existing software to meet the specifications herein, shall be proprietary to MnCCC. TriMin shall not disclose or otherwise make said software available to third-parties, or utilize in any other non-related applications without prior written consent of MnCCC.
5. TriMin shall not disclose to any party any information identifying, characterizing, or relating to any risk, threat, vulnerability, weakness or problem regarding data security in users' computer systems, or to any safeguard, countermeasure, contingency plan, policy or procedure for data security contemplated or implemented by MnCCC and/or MnCCC members, without express written authorization of the other party. The provisions of this Section, shall survive the expiration or termination of this Agreement.

III. Items Not Included

This Agreement does not include support for non-IFSpi issues. Below are some examples of items not included in this support agreement, which will be identified and disclosed by TriMin to MnCCC as non-included services, in order to provide an opportunity for MnCCC (and in certain cases, MnCCC's end user) to accept or decline such services in writing and prior to initial performance by TriMin in each case:

1. Any third-party software (fees or support), this does not include any 3rd party code or plug-ins used in the application.
2. Server migrations and server setup.
3. Operating System updates or troubleshooting (IBM i or Windows servers).
4. Applying application server and/or web server updates.
5. Networking issues internal to county or agency.
6. Local PC operating system support or troubleshooting.
7. Remote connection issues.
8. IFSpi functional enhancements greater than 20 hours, without additional approval and funding by MnCCC.
9. Other support for non-IFSpi / non-Cash Drawer applications or county systems.
10. Future third-party fees (if any) for what is currently "freeware" embedded within IFSpi (i.e. Crystal Reports viewer, xls converter, PDF viewer, etc.).

IV. Billings of Charges and Costs

- A. TriMin shall bill MnCCC the charges and costs for all support services, and at the rates set forth in Attachment A.

The minimum fee to be paid to TriMin for support services for IFSpi support over the duration of this Agreement shall be \$910,000 in 2022, \$952,600 in 2023, and \$995,500 in 2024, with support fees as defined in Attachment A. Any expenditure in addition to those specified above must be pre-

authorized in writing by MnCCC. Additional services will be provided at the hourly rates and specifications defined in Sections C and D below.

Calendar quarter shall mean three (3) consecutive calendar months and the quarter shall commence with, respectively, the months of January, April, July, and October, of each calendar year. TriMin shall invoice MnCCC, and MnCCC shall invoice and collect quarterly support fees from its users.

- B. Invoices pursuant to Section III-A, above, shall be billed in advance to MnCCC on a quarterly basis and shall be paid by MnCCC within sixty (60) days of the date of the invoice, other than any portion(s) disputed in good faith by MnCCC.
- C. The chargeable hourly rates by TriMin during the duration of this Agreement for project management, technical work and training personnel shall be those as defined in Attachment A.
- D. For any and all services pre-authorized by MnCCC, the breakdown of the actual hours worked shall be reported by TriMin to MnCCC, which reserves the right to inspect TriMin's time records to substantiate charges and costs.
- E. Direct Support (projects outside of this support Agreement) will also be available to users at the annual rates specified in Attachment A. Direct Support services will be billed to MnCCC, who will then bill the requesting county. Both requesting county and MnCCC to sign any related Statement of Work (SOW).
- F. For services pre-authorized and performed pursuant to this Agreement, TriMin is authorized to bill for time incurred in actual travel, and for all transportation and overnight expenses except automobile mileage as per the US General Services Administrative Schedule.
- G. Non-payment and remedies of TriMin: In the event that MnCCC does not pay TriMin within sixty (60) days of the date of the invoice (other than any portion disputed in good faith), TriMin shall have the option to terminate its obligation to render further services to MnCCC upon at least ninety (90) days' written notice thereof.

V. Representations, Warranties and Indemnifications of the Parties

- A. Each party represents and warrants that it has the right to enter into this agreement
- B. Except as expressly provided in this Agreement, neither party makes any warranty, either express or implied, with respect to the IFSpi computer software system or software supports services provided herein, their quality, merchantability, or fitness for a particular purpose. Except as expressly provided in this Agreement, there are no warranties, either express or implied, regarding the IFSpi computer software system or software support services provided hereunder, and any and all such warranties are hereby disclaimed and negated. No oral or written information or advice given by either party or its employees shall create a warranty or make any modification, extension or addition to this warranty.
- C. In no event whatsoever shall either party be liable to the other or to third-parties for any damages caused, in whole or in part, by the use of the IFSpi computer software system or the software

support services provided hereunder, or for any lost revenues, lost profits, lost saving or other direct or indirect, incidental, special, statutory or consequential damages incurred by any person, even if advised of the possibility of such damages or claims.

D. TriMin further represents, warrants and agrees as follows:

1. TriMin represents and warrants that any modifications, enhancements, or related products furnished pursuant to Section I above will be designed and developed in a skilled, ethical, professional and lawful manner, and are designed to and will meet the functional and performance specifications and standards to be agreed upon by the parties and will execute on the IBM iSeries, Current Microsoft Server and SQL, PC networks, and WebSphere Application server (or mutually agreed upon future modernizations).
2. TriMin further warrants that these services will not alter or diminish the underlying performance of the existing IFSpi software system.
3. TriMin represents and warrants that the modifications or enhancements and related products are, or shall be when completed and delivered hereunder, original work products, that are each hereby irrevocably assigned to and shall be owned by MnCCC, that neither the modifications, enhancements, and related products nor any of their elements nor the use thereof shall violate or infringe upon any patent, copyrights, trade secret or other third-party legal rights.
4. TriMin will provide true, correct and complete copies of the IFSpi source code to MnCCC and at no charge at least twice per calendar year, and at other times upon MnCCC's reasonable request. MnCCC will provide TriMin with written media, logistics, and delivery instructions.
5. TriMin agrees to perform background checks on any new hires that may provide services to MnCCC during the term of this Agreement, and to have all employees providing services hereunder as of or after January 1, 2022, bonded to work on a financial system by a bonding company authorized by the State of Minnesota. If MnCCC desires to increase the bonding amount beyond the amount TriMin has secured then any additional fees associated with the increase in bonding amount will be paid for by MnCCC over and above the fees listed in section IV above.

E. MnCCC further represents, warrants and agrees as follows:

1. MnCCC represents, warrants, and covenants that it will provide the cooperation and assistance of its personnel, as reasonably required, and as would be necessary for the completion of TriMin's services hereunder, to the extent that the services are being rendered for MnCCC and for the MnCCC activity or system involved.
2. MnCCC represents and warrants that it will make prompt and full disclosure to TriMin of any unpublished information it receives regarding the government requirements and regulations related to the government program which the system services, in order to assist TriMin with its ongoing contractual obligations to monitor Minnesota legislative and administrative activities, and to update IFSpi, in order to accommodate applicable changes in Minnesota laws.

VI. Other Conditions

A. Entire Agreement

Requirement of a Writing: It is understood and agreed that the entire agreement of the parties is contained herein, and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof, as well as any previous agreement presently in effect between the parties relating to the subject matter hereof.

Any alterations, amendments, deletions, or waivers of the provisions of this Agreement shall be valid only when expressed in writing and duly signed by the authorized representatives of the parties.

B. Non-Assignment

TriMin shall not assign any interest in the Agreement without the prior written consent of MnCCC thereto, provided, however, that claims for money due or to become due to TriMin from MnCCC under this Agreement may be assigned to a bank, trust company, or other financial institutions without such approval.

C. Conflicts of Interest

TriMin covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance under this Agreement. TriMin further covenants that in the performance of this Agreement, no persons having any such conflicting interest shall be employed.

D. Subcontracting

None of the work or services covered by this Agreement, and properly authorized by MnCCC, shall be subcontracted without prior written approval of MnCCC. TriMin shall provide MnCCC with written notification requesting the use of subcontract resource ahead of engaging the resource. MnCCC shall respond in writing, in a timely manner, with approval or denial of request.

Said written consent shall not be unreasonably withheld in the event that TriMin shall reasonably request the authority to delegate or subcontract or consult regarding services to be provided hereunder and shall do so in writing except in the event of emergency, and shall request such authority only as to qualified personnel or entities, all of which shall be without any release of the full responsibility and liability of TriMin hereunder to MnCCC.

Furthermore, such third-party subcontractor(s) shall produce an expressed agreement acknowledging receipt of a copy of this Agreement and such third-party's agreement to be bound by its provisions, as well as any nondisclosure agreements or other obligations in force between TriMin and MnCCC.

E. Expense Incurred

No payment shall be made under this Agreement for any expenses incurred in a manner contrary to any provision contained herein or in a manner inconsistent with any federal, state, or local law, rule, or regulation.

F. Independent Contractor

For the purpose of this Agreement, TriMin is an independent contractor. Any and all employees, members, or associates or other persons, while engaged in the work or services required to be performed by TriMin under this Agreement, shall be considered employees of TriMin; and any and all claims that may or might arise on behalf of said employees or other persons as a consequence of any act or omission on the part of said employees or TriMin, shall in no way be the obligation, liability or responsibility of MnCCC.

G. Insurance. TriMin, for the benefit of itself and MnCCC, at all times during the term of this Agreement, shall maintain and keep in full force and effect the following:

1. A single limit, combined limit, or excess umbrella automobile liability insurance policy, if applicable, covering agency-owned, non-owned, and hired vehicles used regularly in the provision of services under this Agreement, in an amount of not less than one million five hundred thousand dollars (\$1,500,000) per accident for combined single limit.
2. A single limit or combined limit or excess umbrella general liability insurance policy of an amount of not less than one million dollars (\$1,000,000) for property damage arising from one (1) occurrence, one million dollars (\$1,000,000) for total bodily injury including death and/or damages arising from one (1) occurrence, and one million dollars (\$1,000,000) for total personal injury and/or damages arising from one (1) occurrence. Such policy shall also include contractual liability coverage.
3. Statutory Worker's Compensation Insurance.
4. Professional liability (errors and omissions) insurance in an amount of not less than two million dollars (\$2,000,000).
5. TriMin will provide MnCCC with certificates of insurance by the end of the first month of the Agreement. The certificate of insurance shall provide that the insurance carrier will notify MnCCC in writing at least thirty (30) days prior to any reduction, cancellation, or material alteration in TriMin's required minimum insurance coverage. MnCCC shall be named as an additional insured party in each policy.

H. Local Alterations

For the system supported under this Agreement, the version maintained by TriMin shall be designated the "Base System". The parties to this Agreement agree to accept the base system and modifications to the base system as approved by the MnCCC. TriMin shall not be liable for claims arising from any and all versions that include local alterations. The term "Local Alterations" shall include, but not be limited to, any software modification, and any modification to system operations contrary to those specified in the system documentation.

I. Data Practices

All data collected, created, received, maintained, disseminated or used for any purposes in the course of TriMin's performance of this Agreement is governed by the Minnesota Government Data Practices Act, Minn. Stat. Chapter 13, and any other applicable state statutes and rules adopted to implement the Act as well as other applicable state and federal laws, including those on data privacy. TriMin agrees to abide by these statutes, rules and regulations currently in effect and as they may be amended. TriMin designates Director of Services, as its "responsible authority" pursuant to the Minnesota Government Data Practices Act for purposes of this Agreement, the individual responsible for the collection, reception, maintenance, dissemination, and use of any data on individuals and other government data including summary data. Any replacement of TriMin's responsible authority will be effective on MnCCC's receipt of written notice thereof given by TriMin.

J. Force Majeure

TriMin shall not be held responsible for delay or failure to perform when such delay or failure is due to any of the following uncontrollable circumstances: fire, flood, epidemic, strikes, wars, acts of God, unusually severe weather, acts of public authorities, or delays or defaults caused by public carriers.

K. Severability

The provisions of this Agreement are severable. If any paragraph, section, subdivision, sentence, clause, or other phrase of this Agreement is, for any reason, held to be contrary to the law or contrary to any rule or regulation having the force and effect of law, such decision shall not affect the remaining provisions of this Agreement.

L. Governing Laws

The internal laws of the State of Minnesota shall govern as to the interpretation, validity, and effect of this Agreement, without regard for applicable conflicts of law principles.

M. Non-Discrimination

In carrying out the terms of this Agreement, TriMin shall not discriminate against any employee, applicant for employment, or other person, supplier, or contractor, because of race, color, religion, sex, marital status, national origin, disability, or public assistance.

N. Document Examination

All books, records, documents and accounting procedures and practices of TriMin relative to this Agreement are subject to examination by MnCCC, and either the legislative auditor or the state auditor as appropriate in accordance with the provisions of Minn. Stat. Section 16B.06, Subd. 4.

VII. Term and Termination

The term of this Agreement shall be January 1, 2022, to December 31, 2024, inclusive, unless earlier terminated prior to expiration as provided by herein.

This Agreement may be terminated prior to expiration by MnCCC or by TriMin for default, and by written notice of default given by the non-breaching party, and to be effective upon expiration of a designated cure period of not less than thirty (30) days', unless the party alleged to be in default has cured such default(s) within such thirty (30) day cure period.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed intending to be bound thereby.

Accepted and Agreed for

TriMin Systems, Inc.:

Signed By: 

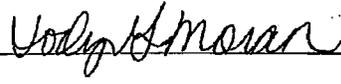
Name: Joe McNiff

Title: VP/ Director of Services

Date: 11/3/2021

Accepted and Agreed for

MnCCC:

Signed By: 

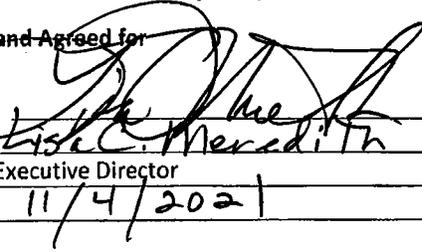
Name: _____

Title: MnCCC Chair

Date: 11/4/2021

Accepted and Agreed for

MnCCC:

Signed By: 

Name: Lisa C. Meredith

Title: Executive Director

Date: 11/4/2021

Accepted and Agreed for

MnCCC:

Signed By: 

Name: Michelle May

Title: JIC Chair

Date: 10/28/2021

ATTACHMENT A

IFSPI Support Agreement 2022 – 2024

Fee Summary – Annual

<u>Support Elements</u>	<u>Support Fees</u> <u>2022</u>	<u>Support Fees</u> <u>2023</u>	<u>Support Fees</u> <u>2024</u>
Level 1 Support	\$ 145,000.00	\$ 150,000.00	\$ 155,000.00
Level 2/3 Support	\$ 575,000.00	\$ 605,000.00	\$ 635,000.00
Infrastructure Modernization Projects	\$ 190,000.00	\$ 197,600.00	\$ 205,500.00
Annual Contract Total	\$ 910,000.00	\$ 952,600.00	\$ 995,500.00

IFS Analyst role fees are included in Level 2/3 Support in the Fee Summary above, as the IFS Analyst role is primarily responsible for Level 2 Support and Level 3 enhancement coordination with JIC, in addition to other duties for IFS Analyst role as listed earlier in this document.

IFSpi Release Update Fees	<u>2022</u>	<u>2023</u>	<u>2024</u>
Hourly Rates	\$175	\$180	\$180

ATTACHMENT B

Service Level Agreement (SLA) Obligations and Procedures – IFSpi Support

This Attachment defines the SLA requirements referenced in the master agreement.

Severity Levels, Prioritization, and Response Time Requirements

- Each Support request will be logged into TriMin's support tracking system (JIRA) and assigned a unique tracking number.
- New Support Requests will be given a label regarding Severity:
 - Severity 1: Critical Business Impact* - IFSpi system is not accessible
 - Severity 2: Significant Business Impact* – An IFSpi component is unavailable to users
 - Severity 3: Some Business Impact* - IFSpi system is fully available, but a significant issue is causing delays or workarounds
 - Severity 4: Minimal Business Impact* - IFSpi system is fully available, but minor issue requires assistance
- Highest priority will be given to Severity 1 issues, with Severity 2, 3, and 4 in descending priority sequence.
- End user will assign severity, TriMin can adjust severity label with MnCCC approval.
- Response Time Goals:
 - Severity 1** – Within 1 hour for initial response, with all available TriMin resources to support until IFSpi system is up and running again. TriMin resources will work 7 days a week, 24 hours a day until the issue is solved. TriMin will provide regular updates to the client personnel on the status and resolution of the issue. MnCCC and the effected client personnel shall be notified if the issue is not resolved in 4 hours. The notification shall include an expected time to resolution. This update shall occur every 4 hours until the issue is resolved.
 - Severity 2** – Within 2 hours for initial response, subject to Severity 1 priorities, with all available resources to support issue resolution until the issue is solved. Regular updates (at least at every 20 hour work interval) will be provided by TriMin to client designated staff. Escalation to designated MnCCC and client-personnel is required after 20 working hours if the issue has not been resolved. TriMin will work on these issues during normal business hours.
 - Severity 3** – Within 4 hours for initial response, subject to Severity 1 and 2 priorities. Regular updates (at least at every 40 hour work interval) will be provided by TriMin to client designated staff. Escalation to designated MnCCC and client-personnel is required after 60 working hours if the issue has not been resolved. TriMin will work on these issues during normal business hours.

Severity 4 – within 8 hours for initial response, subject to Severity 1, 2 and 3 priorities. TriMin will work on during normal business hours. These issues are expected to be resolved within a commercially reasonable time. No escalation of these types of issues is required unless the issue has not been resolved within 3 months. After 3 months escalation of the issue must be made to MnCCC, and the affected client designated staff.

Hours of Service

TriMin Support for IFSpi will be staffed and available from 8:00 A.M. to 4:30 P.M. central time, Monday through Friday, excluding TriMin holidays.

Boundaries of Service

The focus of TriMin's support is the IFSpi application and while many other factors can affect the availability and performance of IFSpi, TriMin will engage and assist in problem determination until an acceptable resolution is reached. Issues not covered by IFSpi support may include:

- Internal county/agency IT responsible systems
- Another vendor/application support not related to IFSpi
- IBM core operating systems, except as related to IBM standard updates that IFSpi must operate under/or with.
- Microsoft core operating systems, except as related to Microsoft standard updates that IFSpi must operate under/or with.
- Billable services from TriMin (for a project outside of IFSpi Support Agreement)

Examples of services not covered under the IFSpi Support Agreement:

- 3rd party software fees or support unless the 3rd party software is part of the IFSpi application.
- Server migrations and server setup.
- Operating System updates or troubleshooting (IBM or Windows servers), except as related to Microsoft or IBM standard updates that IFSpi must operate under / or with.
- Applying OS updates to application and/or web server updates.
- Networking issues internal to county or agency.
- PC issues or PC troubleshooting, except as related to Microsoft or IBM standard updates that IFSpi must operate under / or with.
- Remote connection issues.
- Issues controlled by State of MN.
- Issues caused or initiated by county/agency that impact IFSpi or Cash Drawer that require TriMin assistance to resolve (i.e. user error - approving budget prematurely and needing to manually "fix" data).
- Support for non-IFSpi / non-Cash Drawer applications or county systems.

- Future 3rd party fees (if any) for what is currently “freeware” embedded within IFSpi (i.e. Crystal Reports viewer, xls converter, PDF viewer, etc.) These must be identified ASAP and a written report supplied to MnCCC within 90 days of contract signing.

Customer Responsibilities

- IFSpi Users will support their own requests for support with timely communication during and after problem resolution.
- IFSpi users will provide a high speed remote access capability to TriMin, as needed, to help resolve support issues. TriMin agrees to follow the individual agencies / counties requirements for this connectivity.
- IFSpi users will work with their local IT staff to rule out local issue before contacting TriMin.
- IFSpi users are encouraged to consult the TriMin IFS Portal and/or IFS Golden for additional help information.
- Users need to supply as much detail of the issue to the TriMin help desk as possible. Examples of information needed is:
 - Knowing if they are running IE in compatibility mode, and what IE version they are on.
 - Knowing if the issue is isolated, or happening multiple time and to different IFSpi users.
 - If the problem can readily be recreated, knowing the specific steps that cause the issue.
 - Knowing if any changes have occurred in the local system/network environment (new levels of operating system, or hardware, or web server, etc.).
 - If any local diagnostics were run, being able to share them with TriMin.
 - Sharing screen shots of issue, or error code.

Reporting

- TriMin will provide MnCCC approved reports to MnCCC concerning the following aspects of IFSpi Support, These reports shall be supplied bi-monthly or on a schedule mutually agreed to by MnCCC, and TriMin
 - Volume of Support Issues (new vs. resolved).
 - Resolution Type for Support Issues.
 - Volume of Issues by reporting agencies.
 - Trends in support.
 - Severity 1, 2, 3, 4 issues reported/resolved.
 - “Bugs” fixed/pending.
 - Enhancements completed/pending.
 - Modernization Project activities status and hours usage.

ATTACHMENT C

Level of Support document to be maintained by JIC and list shared with TriMin upon commencement of this agreement and when any changes are made.



Board of County Commissioners Agenda Request

2S
Agenda Item #

Requested Meeting Date: December 14, 2022

Title of Item: 2022 Business Development & Recreation Grant- document language change

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Mark Jeffers		Department: Administration
Presenter (Name and Title): Mark Jeffers, Economic Development Coordinator		Estimated Time Needed:
Summary of Issue: <p>The Board of Commissioners previously approved the 2022 Business Development & Recreation Grant documents on 09/28/2021.</p> <p>On 11/09/2021, the Board of Commissioners approved an additional \$10,000 from ARPA funding, to be added to the 2022 BD&R Grant funds available.</p> <p>In light of the Board's decisions, a slight change was made to the documents, adding language that allows the Economic Development Committee to increase the total amount awarded to an applicant if justified (language change in red in the attached documents).</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Motion to approve the 2022 BD&R grant documents with the change in language.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



AITKIN COUNTY BUSINESS DEVELOPMENT AND RECREATION GRANT PROGRAM

PROGRAM OVERVIEW

The purpose of this grant fund is to leverage county funds, private funds and volunteer efforts to increase new business development activities in Aitkin County, with an emphasis on increasing sustained tourism and recreation activities. Several organizations may submit a single application or organizations may apply individually. Organizations need only to commit one hundred dollars (\$100) in good faith to ensure commitment to the grant request. Example: Program/Event Total Cost: \$1,100 would require the organization's commitment of \$100 to ensure the possibility of an Aitkin County Business Development and Recreation Grant Program.

Grant Guidelines: Guidelines for application and awarding of Aitkin County Business Development and Recreation Grants are as follows:

1. **Funding Limits:** Minimum of \$100 and a maximum of \$1,000 per grant application. The Economic Development Committee may increase the amount awarded at their discretion.
2. **Matching Funds:** The Aitkin County Business Development and Recreation Grant Program is intended to leverage locally funded promotions and not replace that funding. Significant consideration will be given to the amount and quality of matching funds/in kind contributions when grant applications are evaluated by the Economic Development Committee and County Board.
3. **County-Wide Distribution:** The intent of this program is to provide assistance throughout Aitkin County. Consideration shall be given to amounts awarded and number of grants approved per year for any particular region of the county to ensure that an equitable level of funding is available throughout the county.
 - a. **Event/Activity Eligibility:** Grant Funds shall be used to market business development activities that create sustainable tourism or recreation growth or activities/businesses that will enhance the Aitkin County economy.
 - b. **Events eligible for funding include:**
 - Sustainable Business Development Activities (Advertising funds can be included in funding request).
 - Community Recreation or Tourism events that create sustained increases in resident or visitor activity (Advertising funds can be included in funding request).
 - c. Special consideration will be given to applications that will enhance the Northwood's ATV Trail or River Trails through signage, promotion, activities or trail amenities.
 - d. Grant funds shall not be used to pay the salaries of part or full time staff associated with a particular event/business development activity or organization associated with an event/business development activity. Funds shall not be used for any type of



prizes or other material items that may be offered, awarded, sold or given away as a promotion of the event/business development activity being supported by the grant.

- e. Aitkin County Business Development and Recreation Grant funds may not be used to reimburse expenses occurred prior to grant approval by Aitkin County.

Application Procedure: All applications shall be submitted using the "Application for Aitkin County Business Development and Recreation Grant" and Model Resolution Form for Non-Governmental Organizations.

- Grant requests should be submitted by EMAIL to: mark.jeffers@co.aitkin.mn.us titled ACBDRG or submitted by mail to ACBDRG c/o Mark Jeffers, Aitkin County Courthouse, 217 2nd St. N.W.#131, Aitkin, MN 56431.
- Funding recommendations will be considered at the regularly scheduled meeting of the Aitkin County Economic Development Committee in June 2022. Application deadline is **May 31, 2022.**
- Committee recommendations will be submitted to the Aitkin County Board of Commissioners for final approval.
- The Model Resolution Form must be submitted by all applicant organizations, except governmental organizations. An Evaluation Form, to be completed and returned within thirty days following the completion of the program/event, will be sent to you following acceptance of your proposal.

Reports and Recovery of Unused Funds: Reports and procedures for recovery of unused funds are as follows:

1. A written evaluation shall be completed and returned the Aitkin County Economic Development Coordinator, Mark Jeffers, within 30 days of completion of an event/business development activity. That written evaluation shall describe the success in meeting the goals of the event/business development activity and should be included with a final financial report. That report shall also include a reimbursement check for any unused funds, make check payable to "Aitkin County Business Development and Recreation Grant Program"

Further information and additional forms and materials may be obtained by contacting Mark Jeffers, Aitkin County Economic Development Coordinator
217 2nd Street NW, #131,
Aitkin, MN 56431,
218-531-6188
mark.jeffers@co.aitkin.mn.us

Application for Aitkin County Business Development and Recreation Grant Program

January 1, 2022 - December 31, 2022

DEADLINE: Grant requests should be submitted by EMAIL to ACTPDG c/o Mark Jeffers, Aitkin County Courthouse, 217 2nd St. N.W.#131, Aitkin, MN 56431 or EMAIL to mark.jeffers@co.aitkin.mn.us.

- Grant requests should be submitted by EMAIL to: mark.jeffers@co.aitkin.mn.us, titled ACBDRG or submitted by mail to ACBDRG c/o Mark Jeffers, Aitkin County Courthouse, 217 2nd St. N.W.#131, Aitkin, MN 56431.
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- Events eligible for funding include:
 - Sustainable Business Development Activities (Advertising funds can be included in funding request).
 - Community Recreation or Tourism events that create sustained increases in resident or visitor activity (Advertising funds can be included in funding request).
- Special consideration will be given to applications that will enhance the Northwood's ATV Trail or River Trails through signage, promotion, activities or trail amenities.
- Grant funds shall not be used to pay the salaries of part or full time staff associated with a particular event/business development activity or organization associated with an event/business development activity. Funds shall not be used for any type of prizes or other material items that may be offered, awarded, sold or given away as a promotion of the event/business development activity being supported by the grant.
- Aitkin County Business Development and Recreation Grant funds may not be used to reimburse expenses occurred prior to grant approval by Aitkin County.

APPLICANT INFORMATION

1. PROGRAM INFORMATION

Project Name:

Date(s) of Program:

Location of Program:

Organization/Community Name:

Person in Charge of Project: _____

Organization Mailing Address (Street Name or P.O. Box or Route and Box # and City and Zip Code):

Contact Person's Phone #: _____

Description/focus/purpose of your organization:

2. FUNDING:

Amount requested from Aitkin County \$ _____

(Minimum \$100.00, maximum request is 1,000.00). The Economic Development Committee may increase the amount awarded at their discretion.

Amount of your organization's match \$ _____

Total projected budget \$ _____

3. PROJECT/EVENT DESCRIPTION: Be concise and complete; attach supporting information if needed.

What do you hope to accomplish, how it will be done and specifically how the grant funds will be used.

Explain how your project will bring visitors to or provide a positive and sustainable economic impact on Aitkin County.

**List target markets:
Where – geographic areas (s)**

**List target audience:
Who – type of group or activity**

4. **PROJECT BUDGET:** in the space below, provide a budget for the entire event.

Category	Grant Funds	Applicant Funds	Total
TOTALS			

- NOTE: A written evaluation shall be completed and returned the Aitkin County Economic Development Coordinator, Mark Jeffers, within 30 days of completion of an event/business development activity. That written evaluation shall describe the success in meeting the goals of the event/business development activity and should be included with a final financial report. That report shall also include a reimbursement check for any unused funds, make check payable to "Aitkin County Business Development and Recreation Grant Program"

Signature: Official person for community/organization, who will be responsible for the funding request and returning the evaluation to the Aitkin County Tourism Economic Development Committee.

Name _____ Date: _____



Board of County Commissioners Agenda Request

2T

Agenda Item #

Requested Meeting Date: 12-14-21

Title of Item: Engineering Services Agreement

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
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Submitted by: John Welle	Department: Highway
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Presenter (Name and Title): NA	Estimated Time Needed: NA
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Summary of Issue:
 Requests for Engineering Service Proposals were recently solicited for the design of SAP 001-605-015 - Replacement of Bridge 01508 on CSAH 5 over the Rice River. This project is currently listed in the 2023 Capital Road Improvement Plan at an estimated construction cost of \$850,000.

Proposals were received as follows:
 Widseth, Baxter, MN - \$41,780 lump sum
 Erickson Engineering, Bloomington, MN - \$50,476 cost plus, not to exceed
 WSB, Baxter, MN - \$99,769 cost plus, not to exceed

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
 Motion to award engineering service agreement to Widseth for lump sum of \$41,780

Financial Impact:
 Is there a cost associated with this request? Yes No
 What is the total cost, with tax and shipping? \$ 41,780
 Is this budgeted? Yes No *Please Explain:*
 \$40,000 was budgeted in 2021 and an additional \$10,000 was budgeted in 2022 for these services.

Legally binding agreements must have County Attorney approval prior to submission.



Board of County Commissioners Agenda Request

2U
Agenda Item #

Requested Meeting Date: December 14, 2021

Title of Item: Application to Make Retail Sales of Cigarette & other Tobacco Products

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Sally M. Huhta		Department: Auditor's
Presenter (Name and Title): N/A		Estimated Time Needed: N/A
Summary of Issue: <p style="text-align: center;">Application for License to Sell Tobacco Products - The Blue Moose on the Lake Inc.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Motion to approve the following Application for License to Sell Tobacco Products for the period ending March 31, 2022: # 14B The Blue Moose on the Lake Inc., d/b/a The Blue Moose on the Lake Inc. – Shamrock Township		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.



Board of County Commissioners Agenda Request

2V
Agenda Item #

Requested Meeting Date: December 14, 2021

Title of Item: LG220 Application for Exempt Permit/Ducks Unlimited Garrison Wildlife Chap

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Sally M. Huhta		Department: Auditor's Office
Presenter (Name and Title):		Estimated Time Needed:
Summary of Issue: Gambling Permit Application		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: See attached proposed Resolution		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

By Commissioner: xx

20211214-xxx

LG 220 Application for Exempt Permit/ Ducks Unlimited Garrison Wildlife Chap

BE IT RESOLVED, The Aitkin County Board of Commissioners agrees to approve the Application for Exempt Permit – Form LG220 – of the Ducks Unlimited Garrison Wildlife Chapter, at the following location – Mille Lacs Lake (N46 .18 W93.45) – Hazelton Township. (Note: Date of activity for Raffle – February 19, 2021)

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 14th day of December 2021, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 14th day of December 2021

Jessica Seibert
County Administrator



Aitkin
County

Board of County Commissioners Agenda Request

2W
Agenda Item #

Requested Meeting Date: 12-14-21

Title of Item: Final Contract Payment - Contract No. 20211

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: John Welle		Department: Highway Department
Presenter (Name and Title): NA		Estimated Time Needed: NA - consent agenda
Summary of Issue: Authorization by the following resolution is requested to make final payment to Ferguson Aggregate & Crushing, Alexandria, MN in the amount of \$2,810.92 for Contract No. 20211, which included processing of aggregate stockpiles at two county owned/leased pits. The final contract amount of \$281,092.03 is 22% above the bid amount of \$231,150 due to an additional 17,000 tons of Class 6 aggregate being supplied and processed under this contract for contract 20219 (CH 27 project). Contract language in contract 20219 allowed the option for the Contractor to purchase the aggregate needed for the CH 27 project from Aitkin County, with the purchase cost of the aggregate deducted from contract 20219. Resolution: WHEREAS, Contract No. 20211 has in all been completed, and the County Board being fully advised in the premises. NOW THEN BE IT RESOLVED, That the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to Ferguson Aggregate & Crushing in the amount of \$2,810.92.		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Adopt resolution.		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 2,810.92 Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		

Legally binding agreements must have County Attorney approval prior to submission.

By Commissioner: xx

20211214-xxx

Final Contract Payment-Contract No. 20211

WHEREAS, Contract No. 20211 has in all been completed, and the County Board being fully advised in the premises.

NOW THEN BE IT RESOLVED, That the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to Ferguson Aggregate & Crushing in the amount of \$2,810.92.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 14th day of December 2021, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 14th day of December 2021

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2X
Agenda Item #

Requested Meeting Date: December 14, 2021

Title of Item: Community Corrections Interim Comprehensive Plan

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Kameron Genz	Department: Community Corrections
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Presenter (Name and Title): Kameron Genz - Director of Community Corrections	Estimated Time Needed: 0 min
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Summary of Issue:
1. Approval of 2021-2022 Interim Comprehensive Plan and budget.

Alternatives, Options, Effects on Others/Comments:
The Interim Comprehensive Plan was approved by the Aitkin County Community Corrections Advisory Board on October 26, 2021. The Advisory Board recommends the 2021-2022 Interim Comp Plan and budget be presented to and approved by the Aitkin County Board of Commissioners.

Recommended Action/Motion:
It is respectfully requested that the Aitkin County Board of Commissioners Approve the Community Corrections department's 2021-2022 Interim Comprehensive Plan and budget.

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$
Is this budgeted? Yes No **Please Explain:**
Comprehensive Plan includes the 2021-2022 CCA Subsidy Grant funds.



Aitkin County
Community
Corrections

2022
Interim Comprehensive
Plan

PROGRAM AND BUDGET UPDATE

ADMINISTRATION AND ORGANIZATION OF CORRECTIONAL SERVICES

Aitkin County Community Corrections began its first year of operating as a single county entity in July 2016. Prior to that date, the agency was part of a joint powers agreement and operated as Central Minnesota Community Corrections with Crow Wing and Morrison counties.

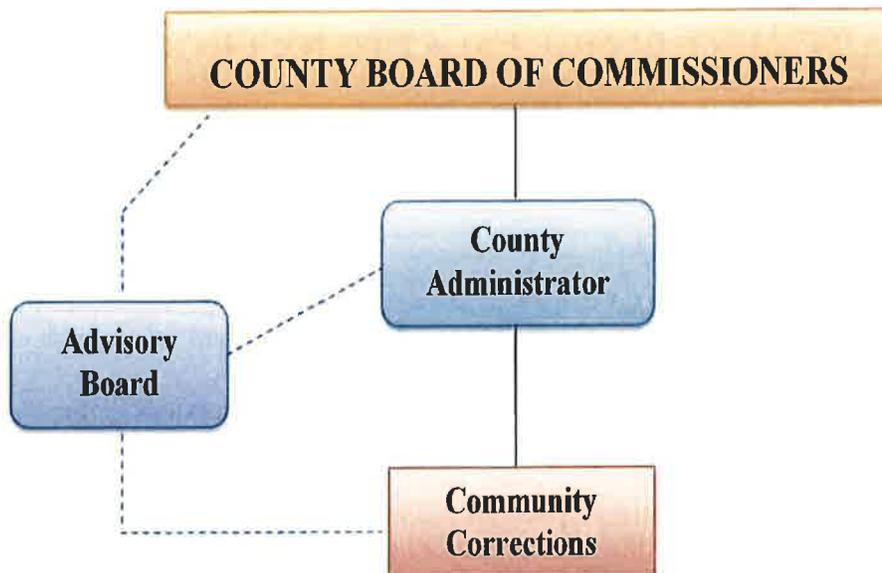
VISION

It is the vision of Aitkin County Community Corrections to reduce recidivism within our community and work with our local stakeholders and other Minnesota Correctional Agencies to promote positive change among our clientele.

MISSION

It is the mission of Aitkin County Community Corrections to promote public safety and victim restoration by holding offenders accountable, exercising an evidence-based model of correctional services and actively providing offenders opportunities to become law-abiding citizens.

CURRENT ORGANIZATIONAL STRUCTURE



County Commissioners

J. Mark Wedel
Laurie Westerlund
Donald Niemi
Brian Napstad
Ann Marcotte

District #1
District #2
District #3
District #4
District #5



QR code for commissioner districts map

AITKIN COUNTY COMMUNITY CORRECTIONS ADVISORY BOARD

The Advisory Board is appointed by the Aitkin County Board of Commissioners to oversee the corrections planning process and to take an active role in the development of the Comprehensive Plan. The Plan is then approved by the Board.

<u>MEMBERS</u>	<u>CATEGORY</u>
J. Mark Wedel	Commissioner, Aitkin County
Anne Marcotte	Commissioner, Aitkin County
Honorable David Hermerding	Judiciary
Sheriff Dan Guida (or designee)	Law Enforcement
Attorney James Ratz	Prosecution/County Attorney
Attorney Jeff Haberkorn	Defense Attorney
Cynthia Bennett (or designee)	Social Services
Cheryl Meld	Education
Nancy Johnson-Houg	Citizen Member
Michael Davis	Citizen Minority
Gabrea Anderson	Victim Services
<u>Ex-Officio Advisory Board members</u>	
Kameron Genz	Corrections
Mark Smith	State Liaison, Minnesota Department of Corrections

DEPARTMENT BUDGET and FTE BY PROGRAM AREA

BUDGET: see Appendix for 2022 and 2023 budgets

FTEs BY PROGRAM AREA

<u>PROGRAM AREA</u>	<u>DESCRIPTION</u>	<u>FTE's</u>
ADMINISTRATIVE	1 Director employed as the Department Head to oversee the correctional operations in Aitkin County and liaison with all stakeholders.	1.0
SPECIALITY COURT AGENT	1 Corrections Agent to provide full-time services to the Aitkin County Sobriety Court.	1.0
ADULT PROBATION SERVICES	3 Corrections Agents and 1 Part-Time Administrative Specialist/Corrections Agent Assistant provide services to adult offenders sentenced to probation in Aitkin County and supervised release offenders accepted to supervision in Aitkin County.	4.4
JUVENILE PROBATION SERVICES	1 Corrections Agent and 1 Part-Time Administrative Specialist/Corrections Agent Assistant provide services to juveniles in diversion programs or sentenced to probation in Aitkin County.	1.2
EVALUATION	1 Part-Time Administrative Specialist/Corrections Agent Assistant services provided to oversee the CSTS database statistical reports and assist the Director in gathering outcomes.	0.125

SERVICES AND PROGRAMMING

There are no significant changes to services and programs since the comprehensive plan was submitted for 2021. We are working to incorporate increased use of offense specific screening tools. Out of home placements for juveniles has significantly decreased in part reduced placement during the pandemic as well as reduced availability of programs and facilities. As example, North Homes ITASKIN Juvenile center (IJC) closed their secure detention unit. This was the only secure detention facility within 90 miles. Most juveniles requiring secure placement are now transported to Anoka County.

Aitkin County is beginning its sixth year as a stand-alone community corrections agency after the dissolution of a Central Minnesota Community Corrections in 2016. We continue to be an active member of the Minnesota Association of Community Corrections Act Counties (MACCAC). Below are some of the highlights specific to Aitkin County for 2019.

In 2016, the full-time case aide position was eliminated and re-classified as a part-time Administrative Specialist/Corrections Agent Assistant. It has been difficult to maintain a long-term employee in this part-time/no benefits position. It does become a bit of a struggle at times, especially when agents continue to have high caseloads numbers, and agents and Director continue to need to assist in duties normally assigned to a case aide position.

MACCAC Quality Assurance Model

Aitkin County Community Corrections continues to be dedicated to improving and maintaining quality assurance regarding supervision and programing for offenders. We continue to work in maintaining the MACCAC quality assurance model. The model includes four phases, and includes the following five skills sets:

- Professional alliance
- Risk assessments
- Cognitive interventions
- Case planning
- Motivational interviewing

All agents are now training in the full skill set. Continuing education and booster trainings in these areas are encouraged. Agents are also encouraged to consider becoming trainers in any of the skills.

Aitkin County Community Corrections continues to provide a 32-hour “Thinking for a Change” group for higher risk adult offenders. Six staff are trained as facilitators. We have previously operated the Driving with Care, a cognitive-behavioral based program for DWI Offenders. However, the program has been stagnant lately after the pandemic and we are now reevaluating the program and determining if we have sufficient client numbers to continue.

The Aitkin County Sobriety Court continues to provide needed services to high risk drug and alcohol offenders. We have been able to continue Aitkin’s specialty court with county funds and legislatively appropriated grant funds for specialty treatment courts. As funding and contractual requirements continue to change, we are hoping to maintain this program if/when funding expires; however, it will be a significant increase to our annual budget, from County funds. We partnered with Aitkin County Public Health this year to incorporate a new program from

Sobriety Court and other at-risk clients. The program titled "Making A Change" (MAC) includes a series of classes including: financial, budget, planning; and nutrition, meal planning and cooking. There is an optional third session for parenting and family matters. So far, the program has been well received as we pilot it with Sobriety Court participants.

Aitkin County agents are trained in the use of the Carey Guides. We continue to train staff as they onboard and utilize and improve delivery of programs and services outlined in the Comprehensive Plan. We have been working to organize the Carey Guides in our physical office spaces to encourage and support the use of the guides on a regular basis. We purchased the electronic version (TOD and BITS) in 2021 and have found these tools to be beneficial. We began the process of implementing regular "Cognitive Behavioral Group Reporting" which will utilize an available agent to process through single Carey Guide books and assignments with clients whom agents feel need additional short term support the curriculum can provide. However, the continued pandemic concerns halting that process temporarily in 2021.

We are working with various local and out of county agencies to provide services to clients. Services to continue to be available for clients but also appear to be ever-changing with regard to location, hours, services and staff.

SALARY ROSTER

Position	Salary
Director	\$81,623
Corrections Agent	\$90,177
Corrections Agent	\$62,266
Corrections Agent	\$62,266
Corrections Agent	\$60,519
Corrections Agent	\$58,771
Corrections Agent	\$58,771
Administrative Assistant/Corrections Agent Assistant (PT)	\$27,557

Salary only – fringe and benefits not included

ANNUAL PROGRESS REPORT ON STRATEGIC PLANNING

STRATEGIC PLAN AND OUTCOME MEASURES PROGRESS REPORT

The MACCAC Continuous Quality Improvement Plan was adopted by MACCAC in its entirety in April 2013. MCCC will continue to strive toward effectively implementing the CQI Plan in its entirety. Phase three will continue to be a focus in 2022.

PROGRESS

PHASES ONE and TWO: Completed

PHASE THREE - EBP Implementation with Fidelity:

Motivational Interviewing: All agents have been trained in MI I&2. Our agency supports the use of MI as an effective tool to assist offenders.

Risk Assessments: All agents have now been trained in the LS/CMI and YLS 2.0. Agents will continue to follow the statewide recommendations for boosters and ongoing training. The MN Drug Court Initiative implemented the RANT to be utilized treatment court agent has been trained in this assessment. Two agents are trained in and utilizing the Dynamic Risk Assessments (Stable, Static and Acute). One agent is utilizing the DVI, as ordered by the Court, for Domestic Abuse offenses. The agent is also utilizing the ODARA when appropriate. It is hoped that the use of this tool will assist us with better establishing what supervision level these offenders should be supervised at due to risk and to make proper recommendations for programming. Additionally, one agent is currently participating in train-the-trainer for YLS.

Case Plans: Agents who supervise high risk offenders are trained in the statewide case plan tool are beginning to utilize the case plan now that the template is implemented statewide. Our goal is for full use of case planning, as recommended, beginning January 1, 2022.

Cognitive Behavioral Programming: Six agents are now trained to facilitate Thinking for A Change. The Director will work with agents to assure that the lessons learned in T4C are reinforced in agent meetings with offenders and the primary facilitator will provide backup and support. The primary facilitator will also be responsible for maintaining statistics of recidivism for T4C participants.

We continue to use and value the effectiveness of evidence-based practices as we strive to restoring the victim, rehabilitating the offender and reducing risk to our communities.

CONCERNS

There are no specific concerns with regard to the strategic plan or evidence-based practices. However, data collection continues to be an area that needs our attention as we move into PHASE FOUR – EBP Implementation Evaluation. We do not employ a data collection staff as some other counties do, but are attempting to use CSTS and spreadsheets to collect data that can later be used to evaluate the above areas as well as recidivism.

APPENDIX

MINNESOTA DEPARTMENT OF CORRECTIONS
COMMUNITY CORRECTIONS ACT
COMPREHENSIVE PLAN BUDGET
(nearest dollar)

County/Group: Aitkin

Budget Year: 2022

Consolidated Budget

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				688,641
Service & Contractual				284,600
Travel				6,050
Training				6,294
Supplies & Materials				1,800
Capital Outlays				4,500
*Other Services (specify below)				0
Direct Budgeted Expenses	314,684	520,501	156,700	991,885
Use of State Institutions	0	0	0	0
Total Budgeted Expenses	314,684	520,501	156,700	991,885

Minimum County/Group Level of Spending Current Year: 26,004

Percent of County budget 5%

<i>For Internal Use Only:</i>	
Fiscal Services Grant Administrator Approval & Date	_____
Date Notified Grants Administrator	_____

MINNESOTA DEPARTMENT OF CORRECTIONS
COMMUNITY CORRECTIONS ACT
COMPREHENSIVE PLAN BUDGET
(nearest dollar)

County/Group: Aitkin

Budget Year: 2022

Budget for Subsidy Program: Administration

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				130,613
Service & Contractual				12,700
Travel				2,000
Training				0
Supplies & Materials				1,800
Capital Outlays				4,500
*Other Services (specify below)				
Direct Budgeted Expenses	100,000	10,813	40,800	151,613
Use of State Institutions				0
Total Budgeted Expenses	100,000	10,813	40,800	151,613

Budget for Subsidy Program: Training

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				6,294
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses	6,294			6,294
Use of State Institutions				0
Total Budgeted Expenses	6,294	-	-	6,294

Budget for Subsidy Program: Adult Facilities

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses				0
Use of State Institutions				0
Total Budgeted Expenses	-	-	-	0

MINNESOTA DEPARTMENT OF CORRECTIONS
COMMUNITY CORRECTIONS ACT
COMPREHENSIVE PLAN BUDGET
(nearest dollar)

County/Group: Aitkin

Budget Year: 2022

Budget for Subsidy Program: Adult Services

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				394,371
Service & Contractual				2,000
Travel				2,100
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses	172,390	226,081		398,471
Use of State Institutions				0
Total Budgeted Expenses	172,390	226,081	-	398,471

Budget for Subsidy Program: Court & Field Services

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses				0
Use of State Institutions				0
Total Budgeted Expenses	-	-	-	0

Budget for Subsidy Program: Evaluation Services

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses				0
Use of State Institutions				0
Total Budgeted Expenses	-	-	-	0

MINNESOTA DEPARTMENT OF CORRECTIONS
COMMUNITY CORRECTIONS ACT
COMPREHENSIVE PLAN BUDGET
(nearest dollar)

County/Group: Aitkin

Budget Year: 2022

Budget for Subsidy Program: Jail Programs

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses				0
Use of State Institutions				0
Total Budgeted Expenses	-	-	-	0

Budget for Subsidy Program: Juvenile Facilities

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses				0
Use of State Institutions				0
Total Budgeted Expenses	-	-	-	0

Budget for Subsidy Program: Juvenile Services

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				80,820
Service & Contractual				220,000
Travel				350
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses	36,000	265,170		301,170
Use of State Institutions				0
Total Budgeted Expenses	36,000	265,170	-	301,170

MINNESOTA DEPARTMENT OF CORRECTIONS
COMMUNITY CORRECTIONS ACT
COMPREHENSIVE PLAN BUDGET
(nearest dollar)

County/Group: Aitkin

Budget Year: 2022

Budget for Subsidy Program: Residential Programming

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses				0
Use of State Institutions				0
Total Budgeted Expenses	-	-	-	0

Budget for Subsidy Program: Non-Residential Programming

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses				0
Use of State Institutions				0
Total Budgeted Expenses	-	-	-	0

Budget for Subsidy Program: Parole Services

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses				0
Use of State Institutions				0
Total Budgeted Expenses	-	-	-	0

MINNESOTA DEPARTMENT OF CORRECTIONS
COMMUNITY CORRECTIONS ACT
COMPREHENSIVE PLAN BUDGET
(nearest dollar)

County/Group: Aitkin
Budget Year: 2022

Budget for Subsidy Program: Probation Services

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				45,900
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses			45,900	45,900
Use of State Institutions				0
Total Budgeted Expenses	-	-	45,900	45,900

Budget for Subsidy Program: Service & Contractual

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses				0
Use of State Institutions				0
Total Budgeted Expenses	-	-	-	0

Budget for Subsidy Program: Specialty Court (Drug, DWI, ETC)

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				82,837
Service & Contractual				4,000
Travel				1,600
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses	0	18,437	70,000	88,437
Use of State Institutions				0
Total Budgeted Expenses	-	18,437	70,000	88,437

MINNESOTA DEPARTMENT OF CORRECTIONS
COMMUNITY CORRECTIONS ACT
COMPREHENSIVE PLAN BUDGET
(nearest dollar)

County/Group: Aitkin

Budget Year: 2022

Budget for Subsidy Program: Supervised Release Services

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses				0
Use of State Institutions				0
Total Budgeted Expenses	-	-	-	0

Budget for Subsidy Program: Other-

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses				0
Use of State Institutions				0
Total Budgeted Expenses	-	-	-	0

*OTHER SERVICES (FUNDING SOURCE SPECIFIED)		
Program Name	Description	Amount
Total		0

NOTES:



MINNESOTA DEPARTMENT OF CORRECTIONS
COMMUNITY CORRECTIONS ACT
COMPREHENSIVE PLAN BUDGET
(nearest dollar)

County/Group: Aitkin

Budget Year: 2023

Consolidated Budget

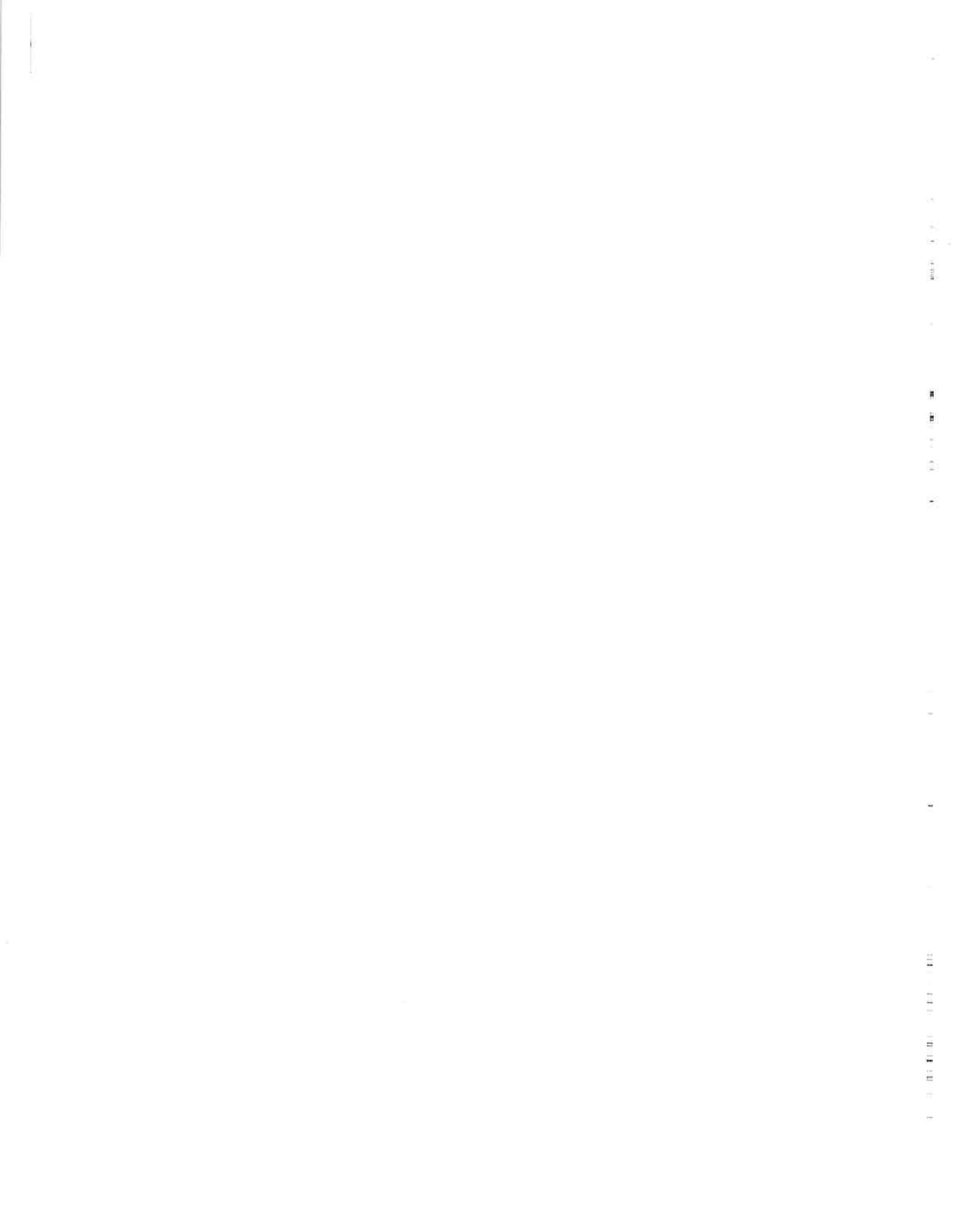
FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				308,390
Service & Contractual				0
Travel				0
Training				6,294
Supplies & Materials				0
Capital Outlays				0
*Other Services (specify below)				0
Direct Budgeted Expenses	314,684	0	0	314,684
Use of State Institutions	0	0	0	0
Total Budgeted Expenses	314,684	-	-	314,684

Minimum County/Group Level of Spending Current Year: _____

Percent of County budget

#DIV/0!

<i>For Internal Use Only:</i>	
Fiscal Services Grant Administrator Approval & Date	_____
Date Notified Grants Administrator	_____





Board of County Commissioners Agenda Request

2Y
Agenda Item #

Requested Meeting Date: December 14, 2021

Title of Item: County Liquor Licenses for 2022

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Sally M. Huhta		Department: Auditor's
Presenter (Name and Title): N/A		Estimated Time Needed: N/A
Summary of Issue: Applications for County Liquor Licenses for 2022 (Current listing of establishments will be presented at the board meeting)		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Resolution to approve Liquor Licenses, subject to completion of all documents and required signatures.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

By Commissioner: xx

20211214-xxx

2022 County Liquor Licenses

BE IT RESOLVED, The Aitkin County Board of Commissioners agrees to approve the following liquor license for a period from January 1, 2022 thru December 31, 2022:

“ON”, “OFF” and “SUNDAY” Sale:

Bann’s Bar & Café Inc., d/b/a **Bann’s Bar & Café** – Shamrock Township

This establishment has an address of 18870 Goshawk St., McGregor, MN 55760

Barnacles Resort of MN Inc., d/b/a **Barnacles** – Wealthwood Township

This establishment has an address of 36569 State Hwy 18, Aitkin, MN 56431

Gabeshiwigamig Niish, LLC, d/b/a **Big Sandy Lodge & Resort** - Shamrock Township

This establishment has an address of 20534 487th Street, McGregor, MN 55760

The Blue Moose on the Lake Inc., d/b/a **The Blue Moose on the Lake** – Shamrock Township

This establishment has an address of 48493 Lily Avenue, McGregor, MN 55760

MacDonald Ent. of Malmo, Inc., d/b/a **Castaways** – Lakeside Township

This establishment has an address of 32360 215th Lane, Isle, MN 56342

Corner Club LLC, d/b/a **Corner Club** – Macville Township

This Establishment has an address of 60967 Highway 169, Hill City, MN 55748

Denny’s Lakeview Inn LLC, d/b/a **Denny’s Lakeview Inn** – Glen Township

This establishment has an address of 33592 300th Place, Aitkin, MN 56431

Eagle Point Inc., d/b/a **Eagle Point** – Shamrock Township

This establishment has an address of 49394 State Highway 65, McGregor, MN 55760

Fireside Inn Inc., d/b/a **Fireside Inn** – Jevne Township

This establishment has an address of 415 Meadows Dr., McGregor, MN 55760

Forestry Station Inc., d/b/a **Forestry Station** – Ball Bluff Township

This establishment has an address of 67807 State Hwy 65, Jacobson, MN 55752

Hillcrest Resort McGregor LLC, d/b/a **Hillcrest Resort** – Shamrock Township

This establishment has an address of 20612 498th Lane, McGregor, MN 55760

Pepera Properties Inc., d/b/a **Jackson’s Hole** – Salo Township

This establishment has an address of 36232 Kestrel Ave., McGregor, MN 55760

Chuhanic Inc, d/b/a **The Joint Bennettville MN** – Hazelton Township

This establishment has an address of 26838 US Hwy 169, Aitkin, MN 56431

MacDonald Enterprises Inc., d/b/a **The Landing** – Aitkin Township

This establishment has an address of 170 Southgate Drive, Aitkin, MN 56431

Minnesota National Golf Club & Resort, LLC., d/b/a **Minnesota National Golf Club & Resort** – Workman Township

This establishment has an address of 23247 480th St., McGregor, MN 55760

D & G Marklund Inc., d/b/a **Pine Inn** – Malmo Township

This establishment has an address of 27805 State Highway 47, Aitkin, MN 56431

Sheryl Marie Ruhnke, d/b/a **Prairie River Retreat** – Shamrock Township

This establishment has an address of 51272 Lake Ave., McGregor, MN 55760

Red Rock Bar & Grill LLC, d/b/a **Red Rock Bar & Grill** – Shamrock Township

This establishment has an address of 49463 202nd Place, McGregor, MN 55760

Round Lake Resort & Bar LLC, d/b/a **Round Lake Resort & Bar** – Shamrock Township

This establishment has an address of 16469 Goshawk Street, McGregor, MN 55760

“OFF” Sale:

Twin City Petroleum & Properties LLC, d/b/a **Cave Liquors** – Hazelton Township

This establishment has an address of 22852 US Highway 169, Aitkin, MN 56431

DAM of Aitkin Lakes Inc., d/b/a **Farm Island Store** – Farm Island Township

This establishment has an address of 29037 US Highway 169, Aitkin, MN 56431

North Liquor Inc., d/b/a **The Glen Store & Grill** – Malmo Township

This establishment has an address of 31993 280th St., Suite A, Aitkin, MN 56431

Midwest Investment, LLC, d/b/a **Mini Mart #6** – Shamrock Township

This establishment has an address of 46026 State Highway 65, McGregor, MN 55760

TJ's Liquor Inc., d/b/a **TJ's Liquor** – Malmo Township

This establishment has an address of 22039 321st Ave., Aitkin, MN 56431

Ukura's Bottle Shop LLC, d/b/a **Ukura's Bottle Shop** – Jevne Township

This establishment has an address of 41561 State Hwy 65, Suite B, McGregor, MN 55760

Michael Lawrence, d/b/a **Viking at C 1865 C Store** – Williams Township

This establishment has an address of 14072 Hwy 65 N., McGrath, MN 56350

“ON” & “SUNDAY” Sale:

Zorbaz of Big Sandy Lake Inc., d/b/a **Big Zandy Zorbaz** – Shamrock Township
This establishment has an address of 48760 State Highway 65, McGregor, MN 55760

Cocktails Drafts & Eats, Inc., d/b/a **The Craft House** – Shamrock Township
This establishment has an address of 19037 Goshawk Street, McGregor, MN 55760

Grill of Glen Inc., d/b/a **The Glen Store & Grill** – Malmo Township
This establishment has an address of 31993 280th St., Suite B, Aitkin, MN 56431

Kindofafarm, Inc., d/b/a **Jack’s Shack** – Rice River Township
This establishment has an address of 29954 State Highway 56, McGregor, MN 55760

“CLUB” “ON” & “SUNDAY” Sale:

VPW 1727, d/b/a **Roberts-Glad Post** – Aitkin Township
This establishment has an address of 36558 410th Ave., Aitkin, MN 56431

“ON” Sale – WINE-STRONG BEER:

Danny J. Volk, d/b/a **Hidden Meadows Campground Bar & Grill** – Unorg 48-27 Township
This establishment has an address of 42206 438th Ln., Aitkin, MN 56431

RD Experience LLC, d/b/a **The Red Door Resort** – Wealthwood Township
This establishment has an address of 38421 State Highway 18, Aitkin, MN 56431

202 Tavern, d/b/a **202 Tavern** – Shamrock Township
This establishment has an address of 49482 202nd Pl., McGregor, MN 55760

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 14th day of December 2021, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 14th day of December 2021

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2Z
Agenda Item #

Requested Meeting Date: 12/14/2021

Title of Item: Reaffirm Change Funds

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input checked="" type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing*
<i>*provide copy of hearing notice that was published</i>		

Submitted by: Lori Grams	Department: County Treasurer
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Presenter (Name and Title): N/A	Estimated Time Needed:
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Summary of Issue:

Reaffirm Change funds that the county holds.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 14, 2021

By Commissioner: xx

20211214-xxx

Reaffirming Change/Petty Cash Funds

BE IT RESOLVED, The Aitkin County Board of Commissioners reaffirms the following funds

Treasurer	\$800.00
Recorder	\$1000.00
Health	\$50.00
Human Resources	\$500.00
Sheriff	\$400.00
License Center	<u>\$1000.00</u>
Total General Fund	\$3750.00
Emergency Revolving fund	\$3000.00
Total Health and Human Services	\$3000.00
Long Lake Conservation Center	\$1000.00
Total for all change funds	\$7750.00

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 14th day of December 2021, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 14th day of December 2021

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2AA
Agenda Item #

Requested Meeting Date: 12/14/2021

Title of Item: Aitkin County Electronic Funds Policy/Procedure

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested	
<input checked="" type="checkbox"/> CONSENT AGENDA		<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY		<input checked="" type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Lori Grams	Department: County Treasurer
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Presenter (Name and Title): N/A	Estimated Time Needed:
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Summary of Issue:

Approve annual resolution authorizing EFT activities to the County Treasurer for the year 2022

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

By Commissioner: xx

20211214-0xx

Aitkin County Electronic Funds Policy/Procedure

WHEREAS, Minnesota Statute 471.38, allows for the use of electronic fund transfer as a means of making various payments,

WHEREAS, a local government may make an electronic funds transfer for the following:

- A. For a claim for a payment from an imprest payroll bank account or investment of excess money;
- B. For a payment of tax or aid anticipation certificates;
- C. For a payment of contributions to pension and retirement funds;
- D. For vendor payments; and
- E. For payment of bond principal, bond interest and a fiscal agent service charge from the debt redemption fund.

WHEREAS, The County Board shall annually delegate the authority to make electronic funds transfers to the County Treasurer and the County Treasurer may designate Treasurer, Auditor , Payroll and Health and Human services staff to initiate electronic funds transfers.

THEREFORE, BE IT RESOLVED, that the Aitkin County Board delegates the authority to make electronic funds transfers to the Aitkin County Treasurer and for the County Treasurer to designate county staff to make electronic funds transfers for the year 2022.

BE IT FURTHER RESOLVED, that the County Treasurer will:

- A. Provide a copy of this resolution to the disbursing bank;
- B. Identify the initiator of the transaction and document the transaction with proper approval including confirmation of transaction;
- C. Provide a list of all transactions made by electronic fund transfer to the County Board at its next regularly scheduled meeting.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 14th day of December 2021, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 14th day of December, 2021

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

3A
Agenda Item #

Requested Meeting Date: December 14, 2021

Title of Item: On, Off and Sunday Sale Liquor License for 2022 / Fisherman's Bay

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested	
<input type="checkbox"/> CONSENT AGENDA		<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY		<input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Hold Public Hearing*

Submitted by: Kirk Peysar	Department: Auditor's
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Presenter (Name and Title): Kirk Peysar, Auditor	Estimated Time Needed: 2 minutes
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Summary of Issue:

Renewal of County "On, Off and Sunday Sale" - Liquor License for 2022
N5 Corporation, d/b/a FISHERMAN'S BAY

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

See attached proposed Resolution to approve Liquor License (Subject to completion of all documents and required signatures)

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No Please Explain:

By Commissioner: xx

20211214-xxx

On, Off and Sunday Sale Liquor License Fisherman's Bay-2022

BE IT RESOLVED, The Aitkin County Board of Commissioners agrees to approve the following liquor license for a period from January 1, 2022 thru December 31, 2022:

"ON", "OFF" and "SUNDAY" Sale:

N5 Corporation, d/b/a Fisherman's Bay – Workman Township
This establishment has an address of 50933 State Highway 65, McGregor, MN 55760

Commissioner **xx** moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 14th day of December 2021, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 14th day of December 2021

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

3B
Agenda Item #

Requested Meeting Date: December 14, 2021

Title of Item: Off Sale Liquor License for 2022 / Malmo Liquor Store

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Kirk Peysar		Department: Auditor's
Presenter (Name and Title): Kirk Peysar, Auditor		Estimated Time Needed: 2 minutes
Summary of Issue: Renewal of County "Off Sale" Liquor License for 2022 Westerlund Inc., d/b/a MALMO LIQUOR STORE		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: See attached proposed Resolution to approve Liquor License. (Subject to completion of all documents and required signatures)		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

By Commissioner: xx

20211214-xxx

Off Sale Liquor License-Malmo Liquor Store 2022

BE IT RESOLVED, The Aitkin County Board of Commissioners agrees to approve the following liquor license for a period from January 1, 2022 thru December 31, 2022:

“OFF” Sale:

Westerlund Inc. d/b/a Malmo Liquor Store – Malmo Township

This establishment has an address of 22167 State Hwy 47/Suite 300, Aitkin, MN 56431

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 14th day of December 2021, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 14th day of December 2021

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

4A
Agenda Item #

Requested Meeting Date: December 14, 2021

Title of Item: Upper Mississippi 1 Watershed 1 Plan Memo of Agreement

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Steve Hughes		Department: Aitkin County SWCD
Presenter (Name and Title): Steve Hughes-SWCD District Manager		Estimated Time Needed: 15 Minutes
Summary of Issue: <p>The Upper Mississippi Brainerd Memorandum of Agreement (MOA) is ready for signatures for the 1 Watershed 1 Plan (1W1 P). The County Board did discuss and support an earlier draft at the May 15,2021 County Board meeting. This watershed includes almost half of Aitkin County starting near Palisade and going to the Crow Wing line. It also includes hundreds of lakes, miles of streams and rivers, and other water quality opportunities.</p> <p>This 1 Watershed 1 Plan MOA starts the implementation portion of the watershed management efforts that started with Watershed Restoration and Protection Strategies (WRAPS). It will complement our Local Water Plan and will provide funding for the County and SWCD to implement water quality projects. The Aitkin County SWCD was the lead for the successful Upper Mississippi WRAPS (Brainerd) planning.</p> <p>We are mindful that these efforts require County Board and staff time commitments. The Upper Mississippi portion will require policy and technical efforts. State funding coming to Aitkin County for implementation will be the result of participation in the watershed plan.</p> <p>In addition to signatures, you are requested to appoint 1 County Board representative to the Policy Committee plus 1 Alternate for the same committee.</p>		
Alternatives, Options, Effects on Others/Comments: Not participating is an option but would result in less revenue for water quality projects in the future.		
Recommended Action/Motion: The Aitkin County SWCD recommends actively participating in the policy committee and other watershed activities		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

By Commissioner: xx

20211214-xxx

Memorandum of Agreement

This Agreement is made and entered into by and between:

The Counties of Aitkin, Crow Wing, Todd, and Morrison by and through their respective County Board of Commissioners, and
The Aitkin, Crow Wing, Todd, and Morrison Soil and Water Conservation Districts, by and through their respective Soil and Water Conservation District Board of Supervisors
Collectively referred to as the "Parties."

WHEREAS, the Counties of this agreement are political subdivisions of the State of Minnesota, with authority to carry out environmental programs and land use controls, pursuant to Minnesota Statutes Chapter 375 and as otherwise provided by law; and

WHEREAS, the Soil and Water conservation Districts (SWCDs) of this Agreement are political subdivisions of the State of Minnesota, with statutory authority to carry out erosion control and other soil and water conservation programs, pursuant to Minnesota Statutes Chapter 103C and as otherwise provided by law; and

WHEREAS, the parties to this Agreement have a common interest and statutory authority to prepare, adopt, and assure implementation of a comprehensive watershed management plan in the Mississippi River-Brainerd Watershed to conserve soil and water resources through the implementation of practices, programs, and regulatory controls that effectively control or prevent erosion, sedimentation, siltation and related pollution in order to protect natural resources, ensure continued soil productivity, protect water quality, reduce damages caused by floods, preserve wildlife, protect the tax base, and protect public lands and waters; and

WHEREAS, with matters that relate to coordination of water management authorities pursuant to Minnesota Statutes Chapters 103B, 103C, and 103D with public drainage systems pursuant to Minnesota Statutes Chapter 103E, this Agreement does not change the rights or obligations of the public drainage systems authorities:

WHEREAS, the Parties have formed this Agreement for the specific goal of developing a plan pursuant to Minnesota Statutes 103B.801, Comprehensive Watershed management Planning, also known as *One Watershed, One Plan*.

NOW, THEREFORE, the Parties hereto agree as follows:

1. **Purpose:** The Parties to this Agreement recognize the importance of partnerships to plan and implement protection and restoration efforts for the Mississippi River-Brainerd Watershed. The purpose of this Agreement is to collectively develop and adopt, as local government units, a coordinated watershed management plan for implementation per the provisions of the Plan. Parties signing this Agreement will be collectively referred to as Mississippi River-Brainerd Watershed Collaboration.
2. **Term:** This Agreement is effective upon signature of all Parties in consideration of the Board of Water and Soil Resources (BWSR) Operating Procedures for One Watershed, One Plan; and will remain in effect until adoption of the plan by all parties unless canceled according to the provisions of this Agreement or earlier terminated by law.
3. **Adding Additional Parties:** A qualifying party desiring to become a member of this Agreement shall indicated its intent by adoption of a board resolution prior to a date that is six months from BWSR One Watershed, One Plan Planning Grant Agreement execution. The party agrees to abide by the terms

and conditions of the Agreement; including but not limited to the bylaws, policies and procedures adopted by the Policy Committee.

4. **Withdrawal of Parties:** A party desiring to leave the membership of this Agreement shall indicate its intent in writing to the Policy Committee in the form of an official board resolution. Notice must be made at least 30 days in advance of leaving the Agreement.

5. **General Provisions:**

- a. **Compliance with Laws/Standards:** The Parties agree to abide by all federal, state, and local laws; statutes, ordinances, rules and regulations now in effect or hereafter adopted pertaining to this Agreement or to the facilities, programs, and staff for which the Agreement is responsible.
- b. **Indemnification:** Each party to this Agreement shall be liable for the acts of its officers, employees or agents and the results thereof to the extent authorized or limited by law and shall not be responsible for the acts of any other party, its officers, employees or agents. The provisions of the Municipal Tort Claims Act, Minnesota Statute Chapter 466 and other applicable laws govern liability of the Parties. To the full extent permitted by law, actions by the Parties, their respective officers, employees, and agents pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity." It is the intent of the Parties that they shall be deemed a "single governmental unit" for the purpose of liability, as set forth in Minnesota Statutes 471.59, subd. 1a(a). For purposes of Minnesota Statutes 471.59, subd. 1a(a) it is the intent of each party that this Agreement does not create any liability or exposure of one party for the acts or omissions of any other party.
- c. **Records Retention and Data Practices:** The Parties agree that records created pursuant to the terms of this Agreement will be retained in a manner that meets their respective entity's records retention schedules that have been reviewed and approved by the State in accordance with Minnesota Statutes 138.17. The Parties further agree to records prepared or maintained in furtherance of the Agreement shall be subject to the Minnesota Government Data Practices Act. At the time this Agreement expires, all records will be turned over to Todd County for continued retention.
- d. **Timeliness:** The Parties agree to perform obligations under this Agreement in a timely manner and keep each other informed about any delays that may occur.
- e. **Extension:** The Parties may extend the termination date of this Agreement upon Agreement by all Parties

6. **Administration:**

- a. **Establishment of Committees for Development of the Plan.** The Parties agree to designate one representative, who must be an elected or appointed member of the governing board, to a Policy Committee for development of the watershed-based plan and may appoint one or more technical representatives to a Technical Advisory Committee for development of the plan in consideration of the BSWR Operating Procedures for One Watershed, One Plan.
 - i. The Policy Committee will meet as needed to decide on the content of the plan, serve as a liaison to their respective boards, and act on behalf of their Board. Each representative shall have one vote.
 - ii. Each governing board may choose one alternate to service on the Policy Committee as needed in the absence of the designated members.

- iii. The Policy Committee will establish bylaws within 90 days of the execution of the Memorandum of the Agreement to describe the functions and operations of the committee(s).
- iv. The Steering Committee will be comprised of staff from local agencies formally participating in 1W1P by signing the MOA and BWSR staff acting as advisors. The Steering Committee will provide the logistical organization of the planning process and associated meetings. They may make recommendations to the Technical Advisory committee and to the Policy Committee.
- v. The Technical Advisory Committee will meet monthly or as needed to assist and provide technical support and make recommendations to the Policy Committee on the development and content of the plan. Members of the Technical Advisory Committee may not be a current board member of any of the Parties.

- b. **Submittal of the Plan.** The Policy Committee will recommend the plan to the Parties of this Agreement. The Policy Committee will be responsible for initiating a formal review process for the watershed-based plan conforming to Minnesota Statutes Chapters 103B and 103D, including public hearing. Upon completion of local review and comment, and approval of the plan for submittal by each party, the Policy Committee will submit the watershed-based plan jointly to BWSR for review and approval.
- c. **Adoption of the Plan.** The Parties agree to adopt and begin implementation of the plan within 120 days of receiving notice of state approval, and provide notice of plan adoption pursuant to Minnesota Statutes Chapters 103B and 103D.

7. **Fiscal Agent:** Aitkin SWCD will act as the fiscal agent for the purposes of this Agreement and agrees to:

- a. Accept all responsibilities associated with the implementation of the BWSR grant agreement for developing a watershed-based plan.
- b. Perform financial transactions as part of grant agreement and contract implementation.
- c. Annually provide a full and complete audit report.
- d. Provide the Policy Committee with the records necessary to describe the financial condition of the BWSR grant agreement.
- e. Retain fiscal records consistent with the agent's records retention schedule until termination of the Agreement (at that time, records will be turned over to the Board of Water Soil Resources)

8. **Grant Administration:** Aitkin SWCD will act as the grant administrator for the purposes of this Agreement and agrees to provide the following services:

- a. Accept all day-to-day responsibilities associated with the implementation of the BWSR grant agreement for developing a watershed-based plan, including being the primary BWSR contact for the *One Watershed, One Plan* Grant Agreement and being responsible for BWSR reporting requirements associated with the grant agreement.
- b. Provide the Policy Committee with the records necessary to describe the planning condition of the BWSR grant agreement.

9. The following parties agree to provide the following services:

- a. Grant Administration/Fiscal Agent: Aitkin SWCD
- b. Policy and Advisory Committee Coordination: Crow Wing SWCD
- c. Outreach Coordinator: Morrison SWCD
- d. Public Notice Requirements: Crow Wing County

In the event of a vacancy of the above listed roles, the party responsible for the role will determine if there is adequate capacity within the organization to fulfil the listed role. If it is determined by the partner agency they no longer have capacity and would like to relinquish their duties they must inform the Steering Committee. The Steering Committee will then reassign the service to another party with the capacity to fulfil the grant agreement.

10. **Authorized Representatives:** The following persons will be the primary contacts for all matters concerning this Agreement:

Aitkin County
 Andrew Carlstrom or Successor
 Environmental Services P&Z Director
 307 2nd St. NW, Room 219
 Aitkin, MN 56431
 Telephone: 218-927-7342

Aitkin SWCD
 Janet Smude or Successor
 District Technician
 307 2nd St. NW, Room 216
 Aitkin, MN 56431
 Telephone: 218-927-7284

Crow Wing County
 Jake Frie or Successor
 Land & Resource Management Supervisor
 322 Laurel St., Suite 15
 Brainerd, MN 564301
 Telephone: 218-824-1010

Crow Wing SWCD
 Melissa Barrick or Successor
 District Manager
 322 Laurel St., Suite 22
 Brainerd, MN 56401
 Telephone: 218-828-6197

Todd County
 Adam Ossefoort or Successor
 Division Director
 215 1st Ave. S Suite 103
 Long Prairie, MN
 Telephone: 320-732-4420

Todd SWCD
 Deja Anton or Successor
 District Manager
 215 1st Ave. S Suite 104
 Long Prairie, MN
 Telephone: 320-732-2644

Morrison County
 Amy Kowalzek or Successor
 Director of Land Services
 213 1st Ave. SE
 Little Falls, MN
 Telephone: 320-632-0170

Morrison SWCD
 Shannon Wettstein or Successor
 District Manager
 16776 Heron Road
 Little Falls, MN
 Telephone: 320-631-3551

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 14th day of December 2021, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 14th day of December 2021

Jessica Seibert
County Administrator

MEMORANDUM OF AGREEMENT

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10. **Authorized Representatives:** The following persons will be the primary contacts for all matters concerning this Agreement:

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 Environmental Services P&Z Director
 307 2nd St. NW, Room 219

Aitkin SWCD
 Janet Smude or successor
 District Technician
 307 2nd St. NW, Room 216

Aitkin, MN 56431
Telephone: 218-927-7342

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Jake Frie or successor
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Adam Ossefoort or successor
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Telephone: 320-732-4420

Morrison County
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Director of Land Services
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District Manager
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Brainerd, MN 56401
Telephone: 218-828-6197

Todd SWCD
Deja Anton or successor
District Manager
215 1st Ave. S Suite 104,
Long Prairie, MN
Telephone: 320-732-2644

Morrison SWCD
Shannon Wettstein or successor
District Manager
16776 Heron Road
Little Falls, MN
Telephone: 320-631-3551

IN TESTIMONY WHEREOF the Parties have duly executed this Agreement by their duly authorized officers.

PARTNER: Morrison Soil and Water Conservation District

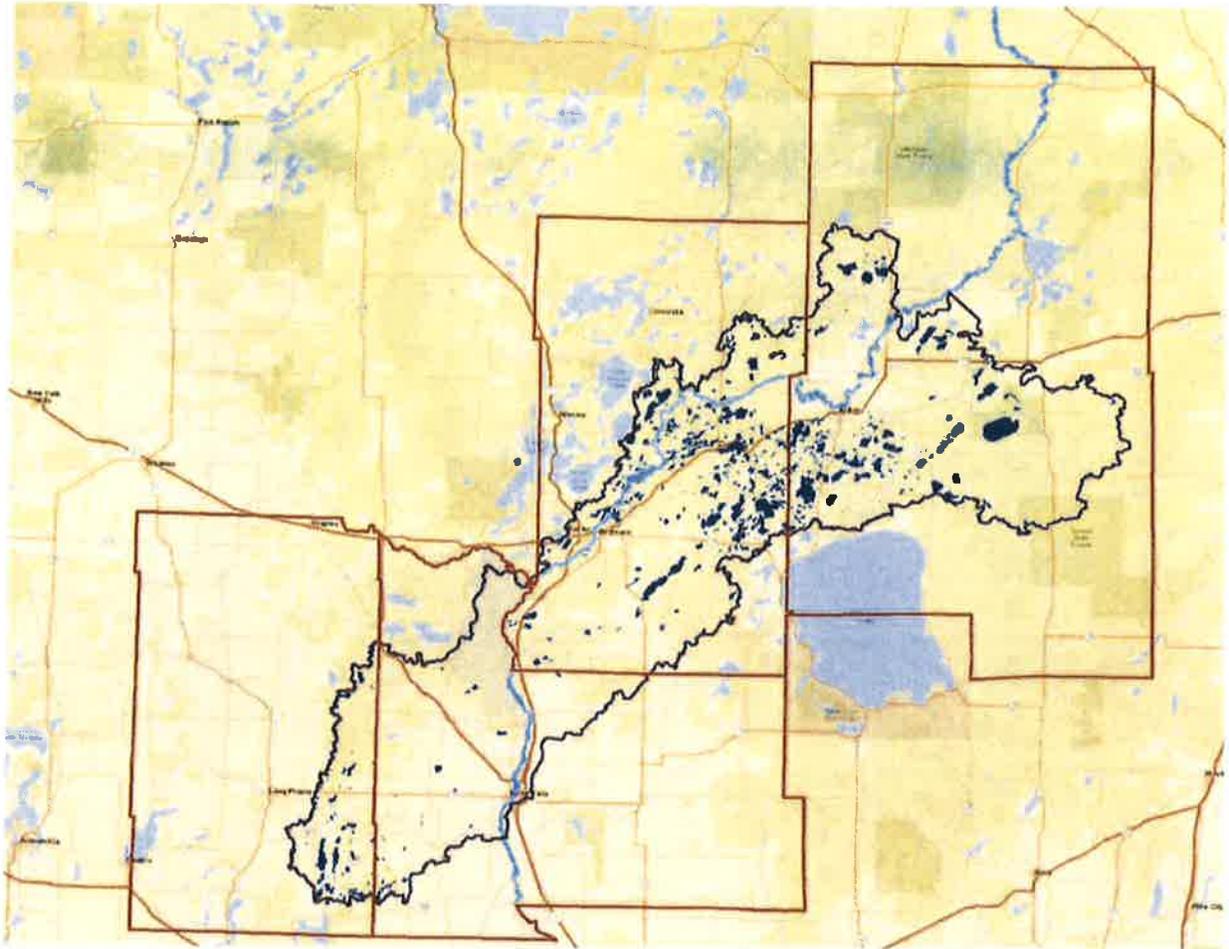
APPROVED:

BY: _____
Board Chair Date

BY: _____
District Manager/Administrator Date

Attachment A

Mississippi River Brainerd Watershed Planning Boundary Hydrologic Unit Code (07010104)





Board of County Commissioners Agenda Request

4B
Agenda Item #

Requested Meeting Date: December 14, 2021

Title of Item: Aquatic Invasive Species 2021 Summary

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Steve Hughes		Department: Aitkin County SWCD
Presenter (Name and Title): Steve Hughes-SWCD District Manager		Estimated Time Needed: 15 Minutes
Summary of Issue: The aquatic invasive species prevention efforts continue in 2021. We had another very good summer season. Public support remains high. I have the inspection summary for 2021, as well as other AIS information. We are also seeking your ideas to improve our AIS efforts in the future.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

Aitkin County's 2021 AIS Summer Inspection Program

- 17 lakes
- 9417 total inspections
- 72 issues found
 - 45 occurrences were the drain plug was left in boat
 - 25 occurrences were plants, animals, water, mud
 - 0 zebra mussels found

99.2% compliance rate

Row Labels	BIG PINE	BIG SANDY	CEDAR	CLEAR	FARM ISLAND	FLEMING	HILL	LONE LAKE	LONG	MINNEWAWA	PINE	RIPPLE LAKE	ROUND	ROUND (NW of Mille Lacs)	SPIRIT	WAUKENABO	WILKINS	UNKN	Grand Total
Boat Lift/Dock/Or Similar		1	1		1										1		1		5
Canoe/Kayak/Or Similar	13	21	21	19	7	1		3		1		14	11	2	18		1		132
Fishing Boat	684	1154	644	499	1628	28	35	159	21	353	1	333	230	114	432	1	28		6344
Jon Boat	3	9	3	15	10		1	2	1	9		10							63
Personal Watercraft	31	173	55	26	169			18	6	18		7	9	3	26		4		545
Pontoon	77	319	131	107	199	4	2	33	3	123		39	61	18	67		9		1192
Runabout or Ski-Boat w/o Ballasts	48	355	98	67	189	1	2	47		22		6	35	17	25		10		922
Sailboat		1	2		4														7
Wakeboard Boat with Ballasts	15	81	13	2	41			12		1			3	3	1				172
(blank)	2	8	1	3	3			7		1		1		3	1			5	35
Grand Total	873	2122	969	738	2251	34	40	281	31	528	1	410	349	160	571	1	53	5	9417
Issues	BIG PINE	BIG SANDY	CEDAR	CLEAR	FARM ISLAND	FLEMING	HILL	LONE LAKE	LONG	MINNEWAWA	PINE	RIPPLE LAKE	ROUND	ROUND (NW of Mille Lacs)	SPIRIT	WAUKENABO	WILKINS	blank	Grand Total
Drain plug In upon arrival	4	5	5	6	8			1	1	10		2	1		2				45
Send the boater away to drain water		1			1														2
Plants, animals, water, mud etc.	4	1		3	9			1		1		1	1	3	1				25
Zebra mussels found																			0
Total Number of Issues	8	7	5	9	18	0	0	2	1	11	0	3	2	3	3	0	0	0	72



Board of County Commissioners Agenda Request

5A
Agenda Item #

Requested Meeting Date: December 14, 2021

Title of Item: Fiscal Recovery Fund- Request of Funding

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Mark Jeffers	Department: Administration	
Presenter (Name and Title): Mark Jeffers, Economic Development Coordinator		Estimated Time Needed: 10 minutes
Summary of Issue: <p>Economic Development staff is establishing the creation of tourism and recreation marketing tool to attract activity to our tourism resources in Aitkin County. This virtual guide will be used primarily in areas outside of Aitkin County and work in conjunction with the prospect and participant communication project.</p> <p>The prospect and participant communication project would streamline information to business prospects and stakeholders.</p> <p>Staff requests motion and approval to fund \$3,960 from Fiscal Recovery Funds for the purpose of tourism aid and recovery.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Request motion and approval to fund \$3,960 from Fiscal Recovery Funds for the purpose of tourism aid and recovery.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

Aitkin County Fiscal Recovery Funds

Strategic Investment Project

Project Identification: Tourism Recovery- Communication

Funding amount: \$3960.00

Project Expenditure Category: [2.11, Negative Economic Impacts, Aid to Tourism, Travel or Hospitality]

Project overview

- *A description of the project that includes an overview of the main activities of the project, the approximate timeline, primary delivery mechanisms and partners, if applicable, intended outcomes and briefly describe the goals of the project:*

Creation and execution of Tourism Communication Promotion, using Constant Contact and creation of a virtual guide highlighting Aitkin County Tourism and enhancing quality of life attraction..

- *Identify the dollar amount of the total project spending that is allocated towards evidence-based interventions for each project in the Public Health (EC 1), Negative Economic Impacts (EC 2), Services to Disproportionately Impacted Communities (EC 3), Infrastructure (EC 5) Revenue Replacement (EC 6) and Administrative (EC 7) Expenditure Categories. Attach all quotes, invoices, etc.*

ARPA funding requested is \$3960.00 to be used for Creation and execution of Tourism Communication Promotion, using Constant Contact and creation of a virtual guide highlighting Aitkin County Tourism and enhancing quality of life attraction. Negative Economic Impacts (EC 2), Aid to tourism, travel or hospitality (2.11)

Table of Expenses by Expenditure Category

	Category	Funding Requested for Project	Funding Approved for Project
1	Expenditure Category: Public Health		
1.1	COVID-19 Vaccination		
1.2	COVID-19 Testing		
1.3	COVID-19 Contact Tracing		
1.4	Prevention in Congregate Settings (Nursing Homes, Prisons/Jails, Dense Work Sites, Schools, etc.)		
1.5	Personal Protective Equipment		
1.6	Medical Expenses (including Alternative Care Facilities)		
1.7	Capital Investments or Physical Plant Changes to Public Facilities that respond to the COVID-19 public health emergency		
1.8	Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine)		
1.9	Payroll Costs for Public Health, Safety, and Other Public Sector Staff Responding to COVID-19		
1.10	Mental Health Services		
1.11	Substance Use Services		
1.12	Other Public Health Services		
2	Expenditure Category: Negative Economic Impacts		
2.1	Household Assistance: Food Programs		
2.2	Household Assistance: Rent, Mortgage, and Utility Aid		
2.3	Household Assistance: Cash Transfers		
2.4	Household Assistance: Internet Access Programs		
2.5	Household Assistance: Eviction Prevention		
2.6	Unemployment Benefits or Cash Assistance to Unemployed Workers		
2.7	Job Training Assistance (e.g., Sectoral job-training, Subsidized Employment, Employment Supports or Incentives)		
2.8	Contributions to UI Trust Funds*		
2.9	Small Business Economic Assistance (General)		
2.10	Aid to nonprofit organizations		
2.11	Aid to Tourism, Travel, or Hospitality	\$3960.00	
2.12	Aid to Other Impacted Industries		
2.13	Other Economic Support		

Category		Funding Requested for Project	Funding Approved for Project
2.14	Rehiring Public Sector Staff		
3	Expenditure Category: Services to Disproportionately Impacted Communities		
3.1	Education Assistance: Early Learning		
3.2	Education Assistance: Aid to High-Poverty Districts		
3.3	Education Assistance: Academic Services		
3.4	Education Assistance: Social, Emotional, and Mental Health Services		
3.5	Education Assistance: Other		
3.6	Healthy Childhood Environments: Child Care		
3.7	Healthy Childhood Environments: Home Visiting		
3.8	Healthy Childhood Environments: Services to Foster Youth or Families Involved in Child Welfare System		
3.9.	Healthy Childhood Environments: Other		
3.10	Housing Support: Affordable Housing		
3.11	Housing Support: Services for Unhoused persons		
3.12	Housing Support: Other Housing Assistance		
3.13	Social Determinants of Health: Other		
3.14	Social Determinants of Health: Community Health Workers or Benefits Navigators		
3.15	Social Determinants of Health: Lead Remediation		
3.16	Social Determinants of Health: Community Violence Interventions		
4	Expenditure Category: Premium Pay		
4.1	Public Sector Employees		
4.2	Private Sector: Grants to other employers		
5	Expenditure Category: Infrastructure		
5.1	Clean Water: Centralized wastewater treatment		
5.2	Clean Water: Centralized wastewater collection and conveyance		
5.3	Clean Water: Decentralized wastewater		
5.4	Clean Water: Combined sewer overflows		
5.5	Clean Water: Other sewer infrastructure		
5.6	Clean Water: Stormwater		
5.7	Clean Water: Energy conservation		
5.8	Clean Water: Water conservation		
5.9	Clean Water: Nonpoint source		
5.10	Drinking water: Treatment		
5.11	Drinking water: Transmission & distribution		

Category		Funding Requested for Project	Funding Approved for Project
5.12	Drinking water: Transmission & distribution: lead remediation		
5.13	Drinking water: Source		
5.14	Drinking water: Storage		
5.15	Drinking water: Other water infrastructure		
5.16	Broadband: "Last Mile" projects		
5.17	Broadband: Other projects		
6	Expenditure Category: Revenue Replacement		
6.1	Provision of Government Services		
7	Administrative and Other		
7.1	Administrative Expenses		
7.2	Evaluation and data analysis		
7.3	Transfers to Other Units of Government		
7.4	Transfers to Nonentitlement Units (States and Territories only)		

Signature of Applicant; _____

Date; 12/1/2021

Reviewed by Economic Development Coordinator;

Signature; _____

Date; 12/1/2021

Approval by County Administrator;

Signature; _____

Date; 12-1-21

(Approval by County Administrator allows request to be presented to the Board of Commissioners for final approval.)

Tourism and Rec Recovery

		Spending Track	
FRF \$	\$ 45,500		\$ 45,500
Sum of Projects	\$ 45,500	\$ 45,540	\$ -
	\$ -		\$ 45,500

Category	Project	\$ Amount	Spending Plan	Board approved ARPA funding	
Tourism and Recreation Guide (\$12,000)		\$ 12,000	\$ 7,000	\$ -	\$ (12,000)
Tourism Recovery-Aitkin Identity (\$33,500)		\$ 33,500	\$ 38,540	\$ -	\$ (33,500)
	Tourism and Recreation Recovery Plan				

DETAIL

REQUESTING \$3960.00

Category	Project	\$ Amount
Tourism and Recreation Guide		\$ 7,000
	virtual guide	\$ 3,400
	paper version	\$ 3,600
Tourism Recovery-Aitkin Identity		\$ 38,540
	prospect and participant communication project	\$ 560
	brand build: marketing consultant	\$ 29,280
	billboard advertising (3 billboards, 1 year)	\$ 6,500
	Print and radio advertising	\$ 2,200

Creation of tourism and recreation marketing tool to attract activity to our tourism resources in Aitkin County. This virtual guide will be used primarily in areas outside of Aitkin County and work in conjunction with the prospect and participant communication project

Prospect and Participant communication project. A streamline of communication to business prospects and stakeholders. Creates a communications platform



Board of County Commissioners Agenda Request

6A
Agenda Item #

Requested Meeting Date: December 14, 2021

Title of Item: 2022 Commissioner Salary Discussion

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jessica Seibert		Department: Administration
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 5 min.
Summary of Issue: 2022 Commissioner salary rate will be discussed. A resolution will be presented for adoption with the final year end budget documents on December 21, 2021.		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Discussion only.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



Board of County Commissioners Agenda Request

6B
Agenda Item #

Requested Meeting Date: December 14, 2021

Title of Item: 2022 Elected Officials Salary Discussion

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jessica Seibert		Department: Administration
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 5 min.
Summary of Issue: 2022 Elected Officials salary rates will be discussed. A resolution will be presented for adoption with the final year end budget documents on December 21, 2021.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Discussion only.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



Board of County Commissioners Agenda Request

7A
Agenda Item #

Requested Meeting Date: December 14, 2021

Title of Item: Public comment period for Strategic Plan and Tactical Plan

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input checked="" type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
Submitted by: Dennis Thompson		Department: Land
Presenter (Name and Title): Dennis Thompson, Interim Land Commissioner		Estimated Time Needed: 15 Minutes
Summary of Issue: A public comment period is scheduled for 5:00 p.m. on December 14, 2021 for Aitkin County Land Department's updated Strategic Plan and Tactical Plan.		
Alternatives, Options, Effects on Others/Comments: NA		
Recommended Action/Motion: Hold public comment period.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.



EAST CENTRAL MINNESOTA

-Public Notice Ad Proof-

This is the proof of your ad scheduled to run on the dates indicated below. Please proof read carefully. If changes are needed, please contact us prior to deadline at Cambridge (763) 691-6000 or email at publicnotice@apgecm.com

Ad Proof

Not Actual Size

AITKIN COUNTY PUBLIC COMMENTS

Aitkin County Land Department is seeking comments on its 2022-2026 Tactical Plan. Send comments to: acld@co.aitkin.mn.us or by mail at: 502 Minnesota Avenue North, Aitkin, MN, 56431

To get a copy of the plan call (218) 927-7364 or go to: <https://www.co.aitkin.mn.us/departments/Land/landhome.html> Comments will be accepted until 4:30 pm on December 15, 2021. A public comment period will take place at 5:00 pm on December 14, 2021 in the Government Center Board Room Third Floor -307 2nd Street NW, Aitkin, MN, 56431

Published in the
Aitkin Independent Age
November 17, 24,
December 1, 2021
1178635

<p>Date: 10/27/21</p> <p>Account #: 482641</p> <p>Customer: AITKIN COUNTY LAND DEPT.</p> <p>Address: 502 MINNESOTA AVE. N Aitkin</p> <p>Telephone: (218) 927-7364</p> <p>Fax:</p>	<p>Publications: Aitkin Independent Age</p>
<p>Ad ID: 1178635</p> <p>Copy Line: Dec 15 PH 2022-26 Tactical pl</p> <p>PO Number:</p> <p>Start: 11/17/21</p> <p>Stop: 12/01/2021</p> <p>Total Cost: \$100.71</p> <p># of Lines: 26</p> <p>Total Depth: 2.889</p> <p># of Inserts: 3</p> <p>Ad Class: 150</p> <p>Phone # (763) 691-6000</p> <p>Email: publicnotice@apgecm.com</p> <p>Rep No: MA700</p>	

Contract-Gross

Comments received for the Strategic Plan 2021.

Comment	Commenter	ACLD Response
Table 18 should be MHc36 and not MHc35	Andy Kett – MN DNR	It has been corrected.
I'm likely missing something but table 6 on page 36 lists NH types by Forest Ecological Systems. It is split into "even age" and "uneven age". The acres of uneven age appears to be 83 acres. Yet in other areas of both the strategic and tactical plans there appear to be thousands of acres being treated as uneven age each decade.	Mark Jacobs	The acres listed for Northern Hardwoods – Uneven were actually for Balm of Gilead. The table has been corrected.
I read that 68% of county timber is harvested under frozen conditions. I worry that there is a trend of increasing "cutting under winter conditions only". Logging equipment has developed to be lighter on the land with modern cut to length harvest systems and wider flotation tires/tracks. These changes have helped protect the site during harvest. Summer/fall logging under good weather conditions are needed to help keep loggers viable and staying in the industry. Steady work is also needed to keep existing trucks hauling wood. There is a definite truck shortage/lack of new young drivers in our area. Please offer summer logging opportunities on the right soils and weather conditions.	Paul Agurkis – Savanna Pallets	Thanks for the comment and yes, we agree – summer logging is a vital component to a healthy forest industry. Over the past 3 years, ACLD has allocated over \$200,000 for road improvement projects in part to allow access to areas for non-frozen ground logging activities. We are continuously looking for opportunities for summer logging and will continue to in the future. We are however limited by the nature of the soils found here in Aitkin County.
Change Dennis Thompson from Assistant Land Commissioner to Interim Land Commissioner	ACLD	Done



Aitkin County Board of Commissioners

Agenda Request Form

8

Agenda Item #

Requested Meeting Date: December 14, 2021

Title of Item: Committee Reports

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested by: County Business		
Committee	Freq.	Schedule	Current Board Representatives
Association of MN Counties (AMC) Environment & Natural Resources Policy General Government Health & Human Services Indian Affairs Task Force Public Safety Committee Transportation Policy			Commissioner Anne Marcotte Commissioner Don Niemi HHS Director Cynthia Bennett Commissioner Laurie Westerlund Commissioner Laurie Westerlund Commissioner Brian Napstad
Aitkin Airport Commission	Monthly	1 st Wednesday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3 rd Thursday	Wedel and Napstad
Aitkin County CARE Board	Monthly	3 rd Tuesday	Westerlund
Aitkin County Community Corrections Advisory	Quarterly	Varies	Wedel and Marcotte
Aitkin County Water Planning Task Force	Bi-monthly	3 rd Wednesday	Wedel
Aitkin Economic Development Administration	Quarterly	3 rd Thursday	Wedel
Arrowhead Counties Association	8 or 9x yearly	3 rd Wednesday	Niemi and Westerlund
Arrowhead Economic Opportunity Agency	Bi-monthly	3 rd Wednesday	Westerlund, Alt. Niemi
Arrowhead Regional Development Council	Quarterly	3 rd Thursday	Niemi, Alt. Westerlund
ATV Committee	Monthly		Napstad and Westerlund
Big Sandy Lake Management Plan	Monthly	2 nd Wednesday	Napstad, Alt. Marcotte
Budget Committee	Most months	1 st Tuesday	Marcotte and Napstad
Development Achievement Center	Monthly	3 rd or 4 th Thurs.	Westerlund, Alt. Niemi
East Central Regional Library Board	Monthly	2 nd Monday	Niemi, Alt. Napstad
Economic Development	Monthly	1 st Wednesday	Napstad and Niemi
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Marcotte and Napstad
Extension	4x year	Monday	Marcotte, Alt. Westerlund
Facilities/Technology	As needed		Wedel and Westerlund
H&HS Advisory (Liaison)	Monthly except July	1 st Wednesday	Westerlund and Wedel
Historical Society (Liaison)	Monthly	4 th Wednesday	Wedel
HRA	Monthly	4 th Wednesday	Westerlund
Investment	As needed		All Commissioners
Joint Powers Natural Resource Board	Odd Months	4 th Monday	Napstad and Land Cmr Courtemanche
Lakes and Pines	Monthly	3 rd Monday	Niemi, Alt. Marcotte
Law Library	Quarterly	Set by Judge	Marcotte, Alt. Niemi
McGregor Airport Commission	Monthly	Last Wednesday	Napstad
Mille Lacs Fisheries Input Group	8-10x year		Westerlund
Mille Lacs Watershed	10x year	3 rd Monday	Westerlund, Alt. Niemi
Mississippi Headwaters Board	Monthly	4 th Friday	Marcotte, Alt. Napstad
MN Rural Caucus	8x year	Varies	Niemi, Alt. Westerlund
Natural Resources Advisory Committee	8-10x year	2 nd Monday	Marcotte and Napstad
NE MN Office Job Training	As called		Niemi
Northeast MN ATP	Quarterly	Varies	Napstad and Engineer Welle, Niemi Alt.
Northeast MN ECB	5-6x year	4 th Thursday	Napstad, Alt. Sheriff
Northeast Waste Advisory Committee	Quarterly	2 nd Monday	Napstad, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1 st Thursday	Marcotte, Alt. Napstad
Ordinance	As needed		Napstad and Marcotte
Personnel/Insurance	As needed	2 nd Tuesday	Westerlund and Wedel
Planning Commission	Monthly	3 rd Monday	Marcotte, Alt. Westerlund
Rum 1W1P Policy Committee	Quarterly		Westerlund, Alt. Niemi
Snake River Watershed	Monthly	4 th Monday	Napstad, Alt. Niemi
Snake River 1W1P Policy			Napstad, Alt. Niemi
Sobriety Court	Bi-Monthly	3 rd Thursday	Wedel
Solid Waste Advisory	As needed		Napstad and Westerlund
Toward Zero Deaths	Monthly	2 nd Wednesday	Wedel
Tri-County Community Health Services	Quarterly & as needed	2 nd Thursday	Westerlund